



Inspection of Delivery Truck

ABOUT THE SERVICE

Inspection of hauling trucks for registration is mandated at the Public Safety Office. All hauling truck are required to have capacity markings.

Department / Office:		PUBLIC SAFETY OFFICE		
Classification:		Simple		
Type of Transaction:		G2C - Government to Citizens		
Who may avail		Any citizen		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> • Driver's license 		<ul style="list-style-type: none"> • Land Transportation Office 		
<ul style="list-style-type: none"> • Clearance for PSO (violation) 		<ul style="list-style-type: none"> • Public Safety Office (Admin Section) 		
<ul style="list-style-type: none"> • Driver's ID 		<ul style="list-style-type: none"> • Public Safety Office (Admin Section) 		
<ul style="list-style-type: none"> • BLS Training Certificate and ID 		<ul style="list-style-type: none"> • Naga City Community First Responder Program Management Office (NCCFRPMO) 		
<ul style="list-style-type: none"> • Community Tax Certificate 		<ul style="list-style-type: none"> • City Treasury / Barangay Hall 		
<ul style="list-style-type: none"> • Barangay Clearance 		<ul style="list-style-type: none"> • Barangay where the applicant resides 		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Submit the application form to the PSO Admin Clerk.	Clerk inspects the application form & other requirements if it's complete.	P	3 minutes	ROLANDO S. FRANCIA Administrative Aide I
Applicant shows where the delivery truck to be inspected.	Clerk inspect the delivery truck for markings.		3 minutes	
TOTAL		P	6 minutes	

PUBLIC SAFETY OFFICE

G/F Roco Library Bldg., City Hall Complex, J. Miranda Ave., Concepcion Pequeña, Naga City

For more information, please contact:

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