



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Naga, 4400



EXECUTIVE ORDER NO. 001
Series of 2026

DIRECTING THE SHIFT TO ALTERNATIVE LEARNING MODALITIES AT ALL LEVELS IN BOTH PUBLIC AND PRIVATE LEARNING INSTITUTIONS AND THE ADOPTION OF A SKELETON WORKFORCE IN GOVERNMENT OFFICES IN THE CITY OF NAGA ON 06 JANUARY 2026 DUE TO THE EFFECTS OF THE SHEAR LINE

WHEREAS, weather advisories indicate the presence of a shear line expected to bring moderate to heavy rainfall (50–100 mm) which may cause localized flooding and travel hazards within the City of Naga;

WHEREAS, it is the policy of the City Government to prioritize the safety of students and residents while ensuring that the machinery of government remains functional to respond to any contingency;

WHEREAS, there is a need to reduce the number of employees physically reporting to work to minimize possible traffic congestion and exposure to weather-related risks, while maintaining the delivery of critical public services;

NOW, THEREFORE, I, GABRIEL H. BORDADO, JR., Acting Mayor of the City of Naga, by virtue of the powers vested in me under Republic Act No. 7160, otherwise known as the Local Government Code of 1991, do hereby order the following:

SECTION 1. SHIFT TO ALTERNATIVE LEARNING MODALITIES. Classes at all levels in both public and private learning institutions in the City of Naga shall shift to alternative learning modalities (e.g., online or modular) on Tuesday, 06 January 2026. No face-to-face classes shall be conducted.

SECTION 2. ADOPTION OF SKELETON WORKFORCE. Government offices within the City of Naga shall remain open; however, all departments are directed to adopt a skeleton workforce to ensure the continued delivery of essential services.



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Naga, 4400



Department heads shall exercise their discretion in determining the minimum number of personnel required to report physically, subject to internal advisories and the observance of necessary safety precautions.

SECTION 3. EXCEPTION FOR ESSENTIAL SERVICES. The Department and Office Heads of offices involved in disaster risk reduction and management, emergency response, medical and health services, peace and order, traffic management, and sanitation shall issue internal directives to ensure that their respective offices remain fully operational to provide uninterrupted critical public services.

SECTION 4. WORK IN PRIVATE OFFICES. The management of private companies and offices is encouraged to adopt similar flexible work arrangements or skeleton workforces at their own discretion, taking into account the safety and welfare of their employees.

SECTION 5. AMENDMENTS AND INTERPRETATION. This Order may be amended or supplemented as may be deemed necessary, and shall be interpreted to give full force and effect to the attainment of the declared policy and the operationalization of the principles of good governance.

SECTION 6. REPEALING CLAUSE. All issuances and orders inconsistent with this Order are hereby repealed, amended, or modified accordingly.

SECTION 7. SEPARABILITY CLAUSE. If any provision of this Order is declared unconstitutional or invalid, the other provisions not affected thereby shall remain in full force and effect.

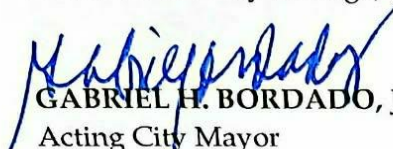
SECTION 8. EFFECTIVITY. This Order shall take effect immediately and shall remain in effect unless otherwise revoked or amended, or until superseded by an ordinance.



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Naga, 4400



DONE in the City of Naga, this 5th day of January, 2026.


GABRIEL H. BORDADO, JR.
Acting City Mayor

Attested by:  RAYNOR RODRIGUEZ