



EXECUTIVE ORDER NO. 012

Series of 2026

**AN ORDER INSTITUTING EMERGENCY FUEL CONSERVATION MEASURES FOR
THE CITY GOVERNMENT OF NAGA IN RESPONSE TO THE GLOBAL ENERGY
CRISIS ARISING FROM THE MIDDLE EAST CONFLICT AND COMPLYING WITH
THE IAECC ADVISORY OF MARCH 2026**

WHEREAS, the sudden escalation of hostilities in the Middle East starting February 28, 2026, has severely disrupted global oil supply chains, specifically threatening the Strait of Hormuz, through which a significant portion of the world's petroleum passes;

WHEREAS, the Inter-Agency Energy Efficiency and Conservation Committee (IAECC) Advisory issued on March 3, 2026 enjoins national government agencies and local government units (LGUs) to immediately implement a minimum 10% reduction in fuel consumption to safeguard national energy security;

WHEREAS, Executive Order No. 017, Series of 2025, previously established a Technical Working Group (TWG) tasked with centralizing and streamlining the City's fleet management system to address inefficiencies, eliminate wastage, and ensure accountability in the use of public vehicles;

WHEREAS, the current energy crisis necessitates the expansion of the role of the TWG, leveraging their assessment of vehicle utilization and maintenance to enforce strict fuel rationing and optimized deployment protocols

NOW THEREFORE, I, MARIA LEONOR G. ROBREDO, Mayor of Naga City, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. MANDATORY ADHERENCE TO ENERGY CONSERVATION GUIDELINES. Effective immediately, all departments, offices, and units of the City Government are directed to prioritize the implementation of the Government Energy Management Program (GEMP). All operations shall strictly adhere to the fuel reduction mandates and efficiency protocols established by the Inter-Agency Energy Efficiency and Conservation Committee (IAECC) in its March 2026 Advisory to ensure the continuous delivery of vital services despite global supply disruptions.

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SECTION 2. FUEL CONSERVATION MEASURES. The City Government shall adopt and strictly implement the following fuel conservation measures::

A. Rationalized Fleet Management In response to the global fuel supply disruption and to ensure the prudent use of government resources, the City Government shall implement stricter controls on the deployment of city-owned vehicles:

1. The implementable portions of the draft Fleet Management Manual developed by the Fleet Management Technical Working Group (TWG) may be temporarily implemented. The General Services Office (GSO) is directed to create and operationalize a “Zone-Based Clusters” system and enforce mandatory vehicle pooling for official travel outside Naga City.
2. Non-essential travel outside of the City is hereby suspended or deferred unless duly justified and expressly authorized by the Office of the City Mayor.
3. Based on initial vehicle assessment findings regarding fuel waste, drivers are strictly prohibited from idling vehicle engines for more than three (3) minutes while waiting for passengers or during loading and unloading activities.

B. Accelerated Adoption of Google Workspace Tools In line with the City Government’s commitment to optimizing internal operations under the 2028 Finish Lines Agenda and the transition to a paperless communication system, the following measures are hereby adopted:

1. All coordination meetings with the City’s off-site offices and capable barangays, particularly those in the upland barangays, shall be conducted through Google Meet to minimize the need for travel to and from City Hall.
2. Except where printed copies are strictly required by law, audit, or oversight protocols, the physical reproduction and motorized delivery of documents are prohibited. All offices are directed to utilize digital transmission platforms—specifically official @naga.gov.ph email accounts



and Google Workspace tools—to conserve paper resources and transportation fuel.

C. Promotion of Alternative and Active Transport In line with the City

In line with the City Government's commitment to sustainable transport and improved urban mobility, all personnel are directed to prioritize active transport and available public utility options for short-distance official business and inter-office travel. This shift aims to reduce the City's reliance on the dedicated government vehicle fleet, thereby minimizing vehicle congestion and lowering fuel consumption across all departments.

SECTION 3. ROLE OF THE FLEET MANAGEMENT TWG IN MONITORING AND COMPLIANCE. The Fleet Management Technical Working Group (TWG) is hereby mandated to oversee the strict implementation of this Order. Their responsibilities include:

1. Conduct regular audits of fuel withdrawal slips, odometer monitoring and trip tickets to ensure adherence to the pooling and "Zone-Based Cluster" directives.
2. Monitor the impact of the "No-Idle" rule and the shift to digital communications on overall fuel expenditure.
3. The TWG, through the General Services Office (GSO), shall submit a Monthly Fuel Conservation Report to the Office of the City Mayor and the Sanggunang Panlungsod, detailing the total fuel saved and identifying offices for commendation or further administrative correction.

SECTION 4. AMENDMENTS AND INTERPRETATION. This Order may be amended or supplemented as may be deemed necessary, and shall be interpreted to give full force and effect to the attainment of the declared policy and the operationalization of the principles of good governance.

SECTION 5. REPEALING CLAUSE. All issuances and orders inconsistent with this Order are hereby repealed, amended, or modified accordingly.



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SECTION 6. SEPARABILITY CLAUSE. If any provision of this Order is declared unconstitutional or invalid, the other provisions not affected thereby shall remain in full force and effect.

SECTION 7. EFFECTIVITY. This Order shall take effect immediately and shall remain in effect unless otherwise revoked or amended, or until superseded by an ordinance.

DONE in the City of Naga, this 4th day of March, 2026.


MARIA LEONOR GERONA ROBREDO
City Mayor

Attested by: **RAYNOR RODRIGUEZ**
