



Upon assumption of office, the members of the Board shall convene and elect from among themselves a Chairperson and such other officers as may be necessary for the efficient discharge of its functions.

SECTION 2. FUNCTIONS. The Board shall have the following duties and responsibilities:

1. The PLEB shall serve as the central receiving entity for all citizen complaints filed against any uniformed member of the Philippine National Police (PNP) for offenses committed within the territorial jurisdiction of Naga City.
2. The Board shall have the power to hear and decide all administrative cases filed against PNP members where the imposable penalty is withholding of privileges, restriction to specified limits, suspension or forfeiture of salary, or any combination thereof, for a period exceeding thirty (30) days, or by dismissal from the service.
3. In accordance with Section 43 of RA 6975 and NAPOLCOM MC No. 2016-002, proceedings before the PLEB shall be summary in nature. While the Board shall uphold the fundamental requirements of due process, it shall not be strictly bound by the technical rules of procedure and evidence applicable in judicial proceedings.
4. To effectively carry out its mandate, the Board, through its Chairman, shall have the power to issue *subpoena ad testificandum* and *subpoena duces tecum* to compel the attendance of witnesses and the production of documents and other evidence necessary for the resolution of cases.
5. The Board may, at any time during the pendency of a case, request the proper superior officer of the respondent PNP member to place said officer under preventive suspension if the charge is serious and the evidence of guilt is strong, or if there is a possibility of tampering with evidence or harassing witnesses.

SECTION 3. DECISION-MAKING AND TIMELINES. A majority of all members of the Board shall constitute a quorum. All decisions shall be reached by a majority vote of all its members. Each case shall be decided within sixty (60) days from the



time the case is filed. Decisions shall be in writing, stating clearly the facts and the law upon which they are based.

SECTION 4. FUNDING AND COMPENSATION. Membership in the PLEB is a civic duty. However, consistent with Section 69 of Republic Act No. 8551, amending Section 43(c) of Republic Act No. 6975, PLEB members *shall be paid per diem* and provided with life insurance coverage as may be determined by the City Government from city funds.

SECTION 5. AMENDMENTS AND INTERPRETATION. This Order may be amended or supplemented as may be deemed necessary, and shall be interpreted to give full force and effect to the attainment of the declared policy and the operationalization of the principles of good governance.

SECTION 6. REPEALING CLAUSE. All issuances and orders inconsistent with this Order are hereby repealed, amended, or modified accordingly.

SECTION 7. SEPARABILITY CLAUSE. If any provision of this Order is declared unconstitutional or invalid, the other provisions not affected thereby shall remain in full force and effect.

SECTION 8. EFFECTIVITY. This Order shall take effect immediately and shall remain in effect unless otherwise revoked or amended, or until superseded by an ordinance.

DONE in the City of Naga, this 14th day of January, 2026.

MARIA LEONOR GERONA ROBREDO
City Mayor

Attested by: **RAYNOR RODRIGUEZ**