



Republic of the Philippines
LOCAL GOVERNMENT UNIT OF NAGA CITY
BIDS AND AWARDS COMMITTEE

BAC Resolution No. __, Series of 2026

RESOLUTION RECOMMENDING THE AWARD OF THE CONTRACT FOR FOOD SUPPLIES OF NCGH TO JEANELYN R. ADOR SOURCED FROM GENERAL FUND IN THE AMOUNT OF FOURTEEN THOUSAND TWO HUNDRED TWENTY PESOS (P 14,220.00)

WHEREAS, GPPB Resolution 08-2025 provides that Farmers and Fisherfolk Cooperatives and Enterprises (FFCEs), whether individually or collectively, shall be evaluated by the BAC for eligibility to enter into a contract through Negotiated Procurement - Sagip Saka;

WHEREAS, FFCEs must be registered with the Farmers and Fisherfolk Enterprise Development Information System (FFEDIS) OR accreditation under any of the following may be deemed compliant:

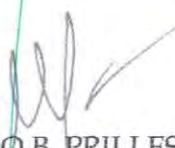
- a. Accreditation as Civil Society Organization (CSO);
- b. Registration in the Registry System for Basic Sector in Agriculture (RSBSA);
- c. Registration in the Fishery Registry (FishR) System;
- d. Registration in the National Coconut Farmers Registry System (NCFRS); or
- e. Registration or accreditation in any other DA-approved registry or accreditation system.

WHEREAS, among other documentary requirements enumerated under GPPB Resolution 08-2025, the BAC has determined that Jeanelyn R. Ador is eligible to be awarded the contract for Food Supplies of NCGH;


WHEREFORE, RESOLVE as it is hereby RESOLVED, that the BAC recommends the award of the contract for Food Supplies of NCGH in the amount of OF FOURTEEN THOUSAND TWO HUNDRED TWENTY PESOS (P 14,220.00) to JEANELYN R. ADOR.

LET COPIES of this Resolution be furnished to the Head of Procuring Entity (HoPE) and other concerned units for their appropriate information and guidance.

Done this DEC 01 2025 in Naga City, Philippines.


WILFREDO B. PRILLES JR.
BAC Chairman

JOY F. MACARAIG
BAC Vice Chairman



ATTY. RAISA R. RODRIGUEZ
BAC Member



ENGR. KHYRWIN O. HIDALGO
BAC Member




KAYNE ANTONIO R. RAYNES
BAC Member



JAY B. BONGALONTA
BAC Member

APPROVED:



MARIA LEONOR G. ROBREDO
City Mayor and Head of Procuring Entity

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Republic of the Philippines

CITY OF NAGA

J. Miranda Ave., Concepcion Pequeña, Naga City 4400

BIDS AND AWARDS COMMITTEE (BAC)

NOTICE OF AWARD

December 1, 2025

Ms. Jeanelyn R. Ador

Zone 1, Km. 9, Brgy. Pacol, Naga City

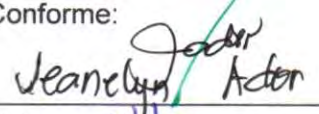
Dear **Sir/Madam**:

We are happy to notify you that the **Supply and Delivery of FOOD SUPPLIES** is hereby awarded to you through **Negotiated Procurement** under the category of **Sagip Saka Act**, at a contract price equivalent to **FOURTEEN THOUSAND TWO HUNDRED TWENTY PESOS (Php 14,220.00) ONLY**, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Very truly yours,


MARIA LEONOR G. ROBREDO
City Mayor

Conforme:


Date: 12/1/25



Republic of the Philippines

CITY OF NAGA

J. Miranda Ave., Concepcion Pequeña, Naga City 4400

BIDS AND AWARDS COMMITTEE (BAC)

NOTICE TO PROCEED

December 1, 2025

Ms. Jeanelyn R. Ador

Zone 1, Km. 9, Brgy. Pacol, Naga City

Dear **Sir/Madam**:

The attached Purchase Order having been approved, notice is hereby given to **JEANELYN R. ADOR**, that work may commence on the **Supply and Delivery of FOOD SUPPLIES**, effective one (1) calendar day after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Naga.

Very truly yours,

MARIA LEONOR G. ROBREDO

City Mayor

I acknowledge receipt of this notice on 12/1/25

Name of the representative of the Bidder Jeanelyn Ador

Authorized Signature Ador



PURCHASE ORDER

REPUBLIC OF THE PHILIPPINES
 LOCAL GOVERNMENT UNIT OF NAGA CITY
 J Miranda Avenue, Concepcion Pequena, Naga City

SUPPLIER : JEANELYN R. ADOR	P.O. No.: 2025-12-2774
ADDRESS : NAGA CITY	Date: December 1, 2025
TEL/FAX NO. : _____	Mode of Procurement: NEGOTIATED-SAGIP SAKA
TIN : _____	PR No.: 25-12-1256-4421
Supplier is: <input type="checkbox"/> Manufacturer <input type="checkbox"/> Exclusive Distributor	Tracking No.: 000231-26
Registered: <input type="checkbox"/> SEC <input type="checkbox"/> DTI <input type="checkbox"/> CDA	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Stock No.	Item No.	Unit	Description	Qty	Unit Cost	Amount
	1	kgs	Ampalaya	2	290.00	580.00
	2	kgs	Baguio beans	2	360.00	720.00
	3	kgs	Baguio pechay	2	110.00	220.00
	4	kgs	Bell pepper	2	380.00	760.00
	5	kgs	Native pechay	2	230.00	460.00
	6	kgs	Native sili	1	600.00	600.00
	7	kgs	Boncocan	1	120.00	120.00
	8	kgs	Cabbage	3	130.00	390.00
	9	kgs	Carrots	4	250.00	1,000.00
	10	kgs	Potato	4	240.00	960.00
	11	kgs	Cauliflower	1	400.00	400.00
	12	kgs	Celery	0.25	300.00	75.00
	13	kgs	Red onion	3	330.00	990.00
	14	kgs	White onion	2	300.00	600.00
	15	kgs	Gata/Coconut milk	3	150.00	450.00
	16	kgs	Garlic	3	250.00	750.00
	17	kgs	Ginger	1	220.00	220.00
	18	kgs	Kalabasa	8.5	90.00	765.00
	19	kgs	Kamatis	3	180.00	540.00
	20	kgs	Kangkong	3	30.00	90.00
	21	kgs	Kalamansi	2	150.00	300.00
	22	kgs	Lettuce	1	530.00	530.00
	23	kgs	Okra	2	200.00	400.00
	24	kgs	Puso, sliced	1	130.00	130.00
	25	kgs	Ubod, sliced	1	120.00	120.00
	26	kgs	Langka	2	130.00	260.00
	27	kgs	Sayote	2	180.00	360.00
	28	kgs	Radish	1	150.00	150.00
	29	kgs	Sitaw	1	280.00	280.00
	30	kgs	Talong	2	280.00	560.00
	31	kgs	Togue	1	130.00	130.00
	32	pcs	Upo	2	100.00	200.00
	33	pack	Lumpia wrapper, 100 pcs	1	110.00	110.00
X-X-X-NOTHING FOLLOWS-X-X-X						
TOTAL AMOUNT						14,220.00

Total Words Amount in Pesos: **Fourteen Thousand Two Hundred Twenty**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Jeanelyn R. Ador
 SIGNATURE OVER PRINTED NAME OF SUPPLIER
12/1/25
 DATE

Very truly yours,

MARIA LEONOR G. ROBREDO
 CITY MAYOR

PREPARED BY: _____

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.
 Approved per Sanggunian Resolution No.: _____

Certified Correct: _____

SECRETARY TO THE SANGGUNIAN

Date: _____