

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2025
Naga City

Department/Office : CITY LEGAL OFFICE
Mandate/Legal Basis : Local Government Code 1991 (R.A. 7160)/City Ordinances/ Executive Orders)
Vision : A department in the City Government of Naga providing efficient legal services to protect the interest of the LGU and the Nagueños
Mission : To perform efficient legal services aligned with the City's Vision of being the recognized model of good governance and people-centered development by 2030.
Organizational Outcome : Legal services

AIP Reference Code	Program/Project/ Activity Description	Major Final Output	Performance Indicator	Target for the Budget Year	Proposed Budget for the Year			
					PS	MOOE	CO	Total
1000-2-01-14-001-001-000	General Administrative Services	Request for legal opinion/recommendations acted to within 15 days from receipt of request	Percentage of request for legal opinion/ recommendations acted upon/responded to within 15 days from receipt of request	100%	10,912,169.00	1,365,660.00		12,277,829.00
		Records management and personnel management. Reports preparation, inventory of properties, management of utilities, procurement of supplies, maintenance of office equipment & furnitures, etc.	% of submitted reports required by different offices or agencies.	100%				
			Proportion of purchased office supplies	100%				
	Operations							
1000-2-01-14-002-001-000	Legal Services	Represents the City of Naga in all civil actions and proceedings wherein the City or any official thereof, in his official capacity is a party;	Percentage of cases represented or acted upon	100%		100,000.00		100,000.00
			Percentage of providing legal and support to the City Mayor in causing out the delivery of basic services and facilities and formulate measure for consideration of the Sangguniang Panlungsod	100%				
TOTAL					10,912,169.00	1,465,660.00		12,377,829.00

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City Mayor