

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets FY 2025  
Naga City

Department/Office  
Mandate/Legal Basis  
Vision  
Mission  
Organizational Outcome

**CITY ACCOUNTANT'S OFFICE**  
Local Government code (Section 474 of Article 4, Book III of RA 7160) provision:  
Collaborative governance for service quality  
To perform efficient accounting and pre-audit services aligned with the city's vision of being the recognized model of good governance and  
Strengthened internal control system instituted to generate relevant and reliable financial information that serves as basis for management

AIP Reference Code	Program/Project/ Activity Description	Major Final Output	Performance Indicator	Target for the Budget Year	Proposed Budget for the Year			
					PS	MOOE	CO	Total
1000-2-01-07-001-000-000	General Administrative Services (GAS)	1. Accounting services delivered on time 2. Increase in satisfaction rating from clients	100% on-time processing and payment of agency claim transactions	By December 2025, 50% increase in satisfaction rating on accounting services delivered	21,624,965.00	379,320.00		22,004,285.00
Support to Operation (STO)								
1000-2-01-07-002-001-000	Installation of Integrated Document Tracking System (iDTRACS)	Efficient delivery of accounting services	80% decrease of incidence of returned pending transactions	100% of claim documents are monitored and processed on time		50,000.00		50,000.00
1000-2-01-07-002-002-000	Installation of Naga PROMPTS (Procurement Management and Payment Tracking System)	Real-time monitoring of financial transactions	100% of utilization reports prepared upon request	By December 2025, 80% of purchases awarded through public bidding and suppliers paid within 30 days after delivery		200,000.00		200,000.00
1000-2-01-07-002-003-000	New Inventory and Property, Plant and Equipment (PPE) Supply Management	75% of PPE records reconciled with GSO	50% decrease in Audit Observation Memorandum (AOM) on Inventory and PPE recording	By July 2025, PPE Management System are deployed to at least 50% of offices		100,000.00		100,000.00
1000-2-01-07-002-004-000	Document Log System for communications	100% incoming and outgoing communications monitored and all written request/queries responded to within 15 days of receipt	100% written requests and inquiries are addressed on time	By March 2025, Document Log System fully utilized		5,000.00		5,000.00
1000-2-01-07-002-005-000	Enrollment to LBP WeAccess	100% bank reconciliation statements prepared 5 days after receipt of bank statements	50% increase in rating for Public Financial Management Assessment Tool (PFMAT)	By December 2025, 50% increase OF PFMAT rating on cash management		1,000.00		1,000.00
Operations								
1000-2-01-07-003-001-000	Full implementation of Electronic New Government Accounting system (eNGAS)	1. Relevant management decisions based on actual financial condition and performance 2. Timely preparation of financial reports for the City Government of Naga	100% of financial transactions recorded 100% of remittance reports reconciled 100% utilization reports prepared	Seal of Good Financial Housekeeping received from DILG		50,000.00		50,000.00
1000-2-01-07-003-002-000	Improvement of Barangay Accounting Services	Timely preparation of financial reports for the 27 Barangays of Naga City	75% of Barangays are compliant with timely submission of reports	eNGAS for Barangay utilized for financial statement preparation by December 2025		50,000.00		50,000.00
1000-2-01-07-003-005-000	Team Building, Benchmarking and Accountancy Week Celebration	Increased knowledge and improved IPCR ratings of CAccO personnel	100% CAccO personnel attendance during activities	100% of Capacity Development activities for Cacco Personnel completed by December 2025		100,000.00		100,000.00
1000-2-01-07-003-006-000	Capacity Development on GAD	Increased awareness on GAD issues by CAccO personnel	Increased awareness on GAD issues by CAccO personnel	GAD training for CAccO personnel completed by June 2025		50,000.00		50,000.00
TOTAL					21,624,965.00	985,320.00	-	22,610,285.00

Prepared:  
  
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