



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Naga, 4400



EXECUTIVE ORDER NO. 033

Series of 2025

**PLACING THE NAGA CITY CHILDREN'S AFFAIRS OFFICE (NCCAO) AND
THE NAGA CITY YOUTH DEVELOPMENT OFFICE (NCYDO) UNDER THE
DIRECT ADMINISTRATIVE AND OPERATIONAL SUPERVISION OF MR.
RAY-AN CYDRICK G. RENTOY, MEMBER OF THE TRANSITION
COMMITTEE**

WHEREAS, the City Government of Naga seeks to optimize organizational efficiency and ensure integrated, accountable delivery of programs and services, particularly those targeting priority sectors, including children and youth;

WHEREAS, under the 2028 Finish Lines Agenda, the City Government has committed to the delivery of inclusive, participatory, and transformative interventions that advance the welfare, education, and empowerment of children and youth in Naga;

WHEREAS, over time, children- and youth-focused programs have been implemented by multiple offices, which, in certain instances, have resulted in fragmented execution, duplication of activities, and underutilization of opportunities for coordinated action and strategic alignment;

WHEREAS, there is a need to integrate planning, budgeting, and implementation processes across offices with related mandates to ensure that sectoral outcomes are achieved through a unified, results-oriented approach;

NOW, THEREFORE, I, MARIA LEONOR G. ROBREDO, Mayor of Naga City, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. ADMINISTRATIVE SUPERVISION. The Naga City Children's Affairs Office and the Naga City Youth Development Office (NCYDO) are hereby placed under the administrative supervision of Mr. Ray-an Rentoy, Member of the Transition Committee, for purposes of strategic oversight, inter-office coordination, and alignment of operations with the City Government's goals, policies, and performance standards.



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SECTION 2. OBJECTIVES. This directive aims to institutionalize the mainstreaming of youth and child development in local governance and city planning; dismantle institutional silos to promote coordinated and collaborative program implementation; and ensure full alignment with the 2028 Finish Lines Agenda, particularly in achieving targeted outcomes on education, youth participation, and inclusive human development.

SECTION 3. ROLE OF THE SUPERVISING OFFICER. The Supervising Officer shall provide strategic direction and ensure effective coordination between the Naga City Youth Development Office (NCYDO) and the Naga City Children's Affairs Office, with the objective of aligning their programs, budgets, staffing, and initiatives with city-wide goals, standards, and performance targets. The Supervising Officer shall foster a performance- and learning-oriented culture within the covered offices; work in close collaboration with the City Planning and Development Office, City Budget Office, and City Human Resource Management Office to strengthen institutional effectiveness; and facilitate the active engagement of youth- and children-focused organizations in the Naga City Youth Development Council (NCYDC) and other relevant governance and advisory bodies.

SECTION 4. COORDINATION AND REPORTING. The Naga City Children's Affairs Office and the Naga City Youth Development Office (NCYDO) are hereby placed under the direct administrative and operational supervision of the Supervising Officer. While retaining their respective mandates and technical functions, both offices shall operate under his authority to provide strategic direction, approve and endorse program and project proposals, review and consolidate budget submissions, oversee staffing plans and performance management systems, and lead monitoring, evaluation, and inter-agency collaboration efforts. All reports, performance data, and related documentation shall be submitted through the Supervising Officer, who shall, in turn, prepare and transmit consolidated progress and performance reports to the City Mayor, together with recommendations for policy and operational enhancements.

SECTION 5. AMENDMENTS AND INTERPRETATION. This Order may be amended or supplemented as may be deemed necessary, and shall be interpreted to give full force and effect to the attainment of the declared policy and the operationalization of the principles of good governance.



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SECTION 6. REPEALING CLAUSE. All issuances and orders inconsistent with this Order are hereby repealed, amended, or modified accordingly.

SECTION 7. SEPARABILITY CLAUSE. If any provision of this Order is declared unconstitutional or invalid, the other provisions not affected thereby shall remain in full force and effect.

SECTION 8. EFFECTIVITY. This Order shall take effect immediately and shall remain in effect unless otherwise revoked or amended, or until superseded by an ordinance.

DONE in the City of Naga, this 5th day of August, 2025.

MARIA LEONOR GERONA ROBREDO
City Mayor

Attested by: **RAYNOR RODRIGUEZ**