



EXECUTIVE ORDER NO. 2025-015

RECONSTITUTING THE NAGA CITY PEACE AND ORDER COUNCIL, ITS SECRETARIAT, THE POPS-PLAN TWG AND THE SPECIAL ACTION COMMITTEES

WHEREAS, Section 116 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides for the establishment of a peace and order council (POC) in every province, city, and municipality to ensure and maintain peace and order in their respective areas of jurisdiction;

WHEREAS, Executive Order No. 773, Series of 2009, mandates for further reorganization of POC in the national, regional, provincial, city and municipal levels, as well as for the identification of strategies to enrich peace and order and public safety within the respective areas of responsibility of these said levels;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2019-143, entitled "Omnibus Guidelines for Peace and Order Councils (POCs)", that aims to harmonize and codify existing policies affecting POCs, and provide additional guidelines concerning Peace and Order and Public Safety Plans (POPS), POPSP Policy Compliance Monitoring System (POPSP-PCMS) and POC Performance Audit; including guidelines on the compositions and functions of the POC Secretariat and the Local Peace and Order Council Special Action Committees (SACs);

WHEREAS, in accordance with the abovementioned policies and given the changes in the personnel complement of the City Government of Naga and other concerned agencies, there is a need to reconstitute the NCPOC;

NOW, THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. COMPOSITION. The Naga City Peace and Order Council is hereby reconstituted with the following members:

Chairperson

Hon. Nelson S. Legacion City Mayor

Room 201, 2nd Floor, Naga City Hall, J. Miranda Avenue, Concepcion Pequeña, City of Naga (054) 881 0447 | (054) 205 2980 loc. 2010 www.naga.gov.ph





Vice Chairperson:

Hon. Cecilia Veluz-De Asis

City Vice Mayor

Regular Members per DILG MC No. 2019-143

Hon. Melvin Ramon G. Buenafe

Chairman, SP Committee on Peace & Order

Atty. Hazel O. Deocareza

City Local Government Operations Officer, DILG Naga City NCPOC Secretariat Head

Hon. Ma. Corazon M. Peñaflor

President, Liga ng mga Barangay

Atty. Ruvi Jane V. Cariño

City Prosecutor, Office of the City Prosecutor

Ernesto E. Asence, III

Acting City Agriculturist

Annabel SJ. Vargas

City Social Welfare & Development Officer

Renne F. Gumba

Executive Director, Public Safety Office

Dr. Ronaldo T. Amoranto

City Health Officer

Engr. Alexander N. Caning

City Engineer & City Environment and Natural Resources Officer

Allen L. Reondanga

City Events, Protocol and Public Information Officer

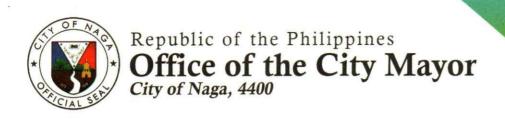
PCOL Erwin Lanuzga Rebellon

City Director, Naga City Police Office

Imelda D. Dacanay

DOH Representative

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Grace R. Rojas

District Office Head, Land Transportation Office-Naga

Agent Erwin I. Marpuri

Agent-in-Charge, NBI-Naga District Officer

MGEN Noe Alberto Q Peñafiel

AFP - 9th ID Commander

Analiza S. Macatangay

Provincial Head, Philippine Information Agency - Camarines Sur

Jose B. Importante

Executive Director, City Dangerous Drugs Board

Engr. Romeo D. Doloiras

District Engineer, CamSur 3rd DEO

Department of Public Works and Highways

Jay Percival S. Ablan

Representative, Department of Trade and Industry

Sulpicio C. Alferez, III

Representative, Academe Sector/Department of Education

Elmer T. Sto Domingo

Chairperson, Naga City People's Council

Roy B. San Ramon

President, Naga City Hall Press Corps

Maria Belinda Cabral Buenafe

President

Bankers Association of Camarines Sur, Inc.

Additional Members:

Hon. Pablo C. Formaran, III

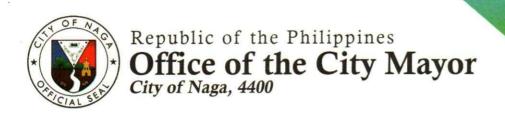
Executive Judge, Regional Trial Court

Hon. Nonna O. Beltran

Executive Judge, Municipal Trial Court

Room 201, 2nd Floor, Naga City Hall, J. Miranda Avenue, Concepcion Pequeña, City of Naga (054) 881 0447. | (054) 205 2980 loc. 2010 www.naga.gov.ph







Hon. Jefson Romeo B. Felix President, SK Federation

Hon. Joselito SA Del Rosario City Administrator

Engr. Joel P. Martin Solid Waste Management Officer

Allen Reondanga Officer-In-Charge City Disaster Risk Reduction and Management Officer

Atty. Paul John F. BarrosaPerson with Disability Affairs Officer

JCInsp Atty. Rodolfo L Verzosa Jr Officer-in-Charge, Naga City District Jail (Male)

JCIns Chona A Seno District Jail Warder, Naga City District Jail (Female)

FCInsp Marc Allan C Consuegra City Fire Marshal, City Central Fire Station

PLtCol John Murray Cutaran PNP Officer Cam Sur CIDG Provincial Field Unit

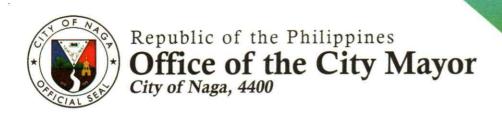
Atty. Franco Fermin B Avila NAPOLCOM Officer for Naga City

IA V Adrian Fajardo PDEA Naga City

CG CDR Christian F Jazmin PCG Station Commander Coast Guard Camarines Sur

Cpt Zander M Bueta (AGS)
PA Coy Commander
91st CMO Coy CMOR PA Naga City







Gil A. Dela Torre SP Secretariat Administrative Officer

Norma S. San Jose Women Sector Representative

Dr. Mario Villanueva Representative, Business Sector

Rev. Fr. Domingo R. Florida Representative, Religious Sector

Gilbert Albero Chairman, NCPO Advisory Group

Observers who may participate but cannot vote or propose resolutions:

Samuel Troy M. Benito, Jr.Intelligence, Enforcement and Prosecution CATFORCE

LTC Thomas B Bawayan Jr INF (GSC)
PA Commanding Office
9th Infantry Battalion Camarines Sur

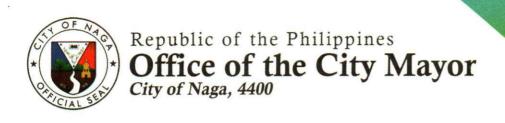
Edgar D. Mira
President, Barangay Tanod Federation

SECTION 2. FUNCTIONS. The Naga City Peace and Order Council shall undertake the following duties as provided for under DILG Memorandum Circular No. 2019-143:

- a. Convene the POC quarterly, or as often as the need arises;
- b. Formulate a 3-year Local Peace and Order and Public Safety (POPS) Plan to be incorporated and consistent with the Comprehensive Development Plan (CDP);
- c. Create a Special Action Committee (SAC) on Anti-Insurgency and Anti-Criminality, Crisis Management, and other SACs, to prevent or address the issues or incident on peace and order and public safety;
- d. Create a Technical Working Group (TWG) for the purpose of POPS Planning, following the guidelines prescribed by the Omnibus Guidelines and other DILG issuances on the tools and processes on POPS Planning;

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- e. Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within the area of jurisdiction of Naga City;
- f. Recommend strategic actions or activities aimed at promoting, improving, or enhancing peace and order and public safety measures, including anti-insurgency measures within the area of jurisdiction of Naga City;
- g. Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military and police;
- h. Formulate and adopt an effective mechanism for the coordination, cooperation and consultation involving the local executive, citizenry and law enforcement agencies under RA 6975, as amended, in the adoption of the Community and Service-Oriented Policing (CSOP) System;
- i. Apply moral suasion to and/or recommend sanctions against those who are giving material and political support to the insurgents;
- Monitor the provision of livelihood and infrastructure development programs and projects in the remote rural and indigenous population areas to isolate them from the insurgents' ideological, political, and organizational works;
- k. Serve as the convergence mechanism to support the Enhanced Comprehensive Local Integration Program (E-CLIP) Committee in its implementation, at the Provincial Level;
- 1. Support the implementation of ELCAC initiatives;
- m. Participate in the conduct of annual POC performance audit;
- n. Ensure that the available manpower, technical and financial resources are sufficient to support the operations of the Council; and,
- o. Perform such other functions as may be directed by law or higher authorities.

SECTION 3. SECRETARIAT. The POC Secretariat shall assist the Council in administrative and technical matters. It shall be composed of the following:

Secretariat Head

Atty Hazel O. Deocareza

City Director of DILG

Members

Ma. Mercedes A. Deleña

DILG Focal Person

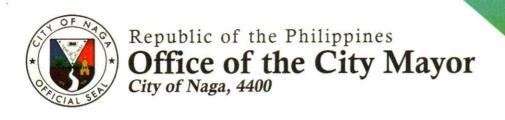
Samuel Troy M. Benito, Jr.

Research Analyst

Room 201, 2nd Floor, Naga City Hall, J. Miranda Avenue, Concepcion Pequeña, City of Naga (054) 881 0447. | (054) 205 2980 loc. 2010 www.naga.gov.ph









Edilberto San Carlos Information Technology (IT) Staff

Norman Posugac Administrative Staff

Johann P. De la Rosa Support Staff, City Mayor's Office

Armie B. Gunay Support Staff, City Mayor's Office

Mariedyl Bayrante
Finance and Logistics Division

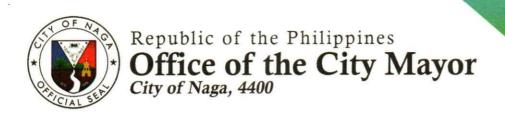
Rose Colasito Sañano Administrative Staff

John Paul Marcaida PSO Technical Staff

SECTION 4. FUNCTIONS OF THE POC SECRETARIAT. The Secretariat shall have the following duties and responsibilities:

- a. Assist the Chairperson and Vice Chairperson in the conduct of the POC meetings;
- b. Provide technical and administrative to the POC;
- c. Propose PPAs contributing to the furtherance of peace and order and public safety situation in the locality, consistent to national thrusts;
- d. Recommend POC agenda, and prepare resolutions, minutes of the meetings, and other documents;
- e. Submit the following status report to the RPOC Secretariat;
 - i. Conduct of the annual POC performance audit;
 - ii. Formulation and development of LGU POPS Plan; and
 - iii. Encoding in the POPSP-PCMS.
- f. Ensure the preparation and submission of the following accomplishment reports through the POPS-PCMS, based on the timeline provided by the DILG MC No. 2019-143:
 - i. Reporting Form 1 (Semestral) and 2 (Annual)
 - ii. POC Secretariat Semestral accomplishment report







- g. Provide technical support or assistance to activities related to the Enhanced Comprehensive Local Integration Program (E-CLIP), ELCAC Task Force and other peace and order and public safety related programs in the city; and
- h. Perform such other tasks as may be directed by law and by the Council.

SECTION 5. MEETINGS AND QUORUM. The Council shall meet at least once every quarter on a date and time to be determined by its members. If, for any unavoidable circumstance, a member cannot attend a meeting, he/she may send an official representative who can speak in behalf of his/her office or sector. The quorum shall be determined from among the regular members, and the vote of a majority of the members constituting a quorum shall be necessary for the adoption of any rule, resolution, decision or any other act of the Council, except those otherwise provided by law, rules and regulations and other issuances of proper agencies.

SECTION 6. PER DIEM. The members of the POC and the Secretariat shall be entitled to per diem equivalent to One Thousand Pesos (P1,000.00) for their attendance to the POC meetings, whether regular or special.

Authorized representatives or alternates shall be entitled to per diem of Seven Hundred Pesos (P700.00) for every attendance in the regular or special meeting of the council.

The three (3) named observers who may participate but cannot vote or propose resolution, as well as the members of the POC support Staff, are also entitled to receive per diem equivalent to One Thousand Pesos (P1,000.00) for their attendance to the POC meetings, regular or special.

SECTION 7. NAGA CITY PEACE AND ORDER AND PUBLIC SAFETY (POPS) PLAN TECHNICAL WORKING GROUP (TWG). The Naga City POPS PLAN - TWG is hereby constituted, with the following composition:

Chairman:

Mr. Wilfredo B. Prilles

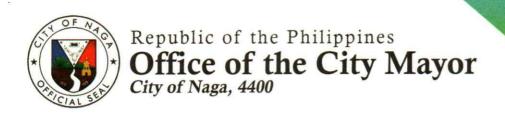
City Planning and Development Officer

Co-Chairman:

Mr. Renne F. Gumba

Executive Director, Public Safety Office

J. J. J. W.





Regular Members per DILG MC No. 2019-143

Mr. Francisco F. Mendoza City Budget Officer

Hon. Ma. Corazon M. Peñaflor President, Liga ng mga Barangay

PCOL Erwin Lanuzga Rebellon City Director, Naga City Police Office

Atty Hazel O. Deocareza City Director of DILG

Ms. Annabel Vargas City Social Welfare & Development Officer

Engr. Alexander N. Caning
Acting Head, City Engineers Office &
Department Head, City ENRO

Allen Reodanga City Risk Reduction Management Officer

Additional members:

Hon. Melvin Ramon G. Buenafe Chairman, SP Committee on Peace & Order

Mr. Jose B. ImportanteExecutive Director, Naga City Dangerous Drugs Board

JCInsp Atty. Rodolfo L Verzosa Jr Officer-in-Charge, Naga City District Jail (Male)

JCIns Chona A Seno District Jail Warder, Naga City District Jail (Female)

FCInsp Marc Allan C Consuegra City Fire Marshal, City Central Fire Station

Dr. Ronaldo T. Amoranto City Health Officer





Engr. Joel P. Martin
Solid Waste Management Officer

Ms. Ruby R. Singson
Acting City Accountant, CAccO

Hon. Nonna Beltran Executive Judge, Municipal Trial Court

Atty. Ruvi Jane V. CariñoCity Prosecutor, Office of the City Prosecutor

POPS Plan - TWG Secretariat

- 1. Edilberto A. San Carlos
- 2. Samuel Troy M. Benito
- 3. Norman Posugac
- 4. Mariedyl Bayrante
- 5. Rose Colasito Sañano
- 6. John Paul Marcaida

SECTION 8. FUNCTIONS. The Naga City POPS Plan - TWG shall have the following duties:

- a) Lead in the formulation of the Naga City POPS Plan;
- b) Prepare documents which will serve as inputs for the profiling of the status and strategic direction for the peace and order and public safety concerns in the locality;
- c) Conduct data gathering and stakeholder consultations as needed and analyze data gathered;
- d) Coordinate with communities and barangays for data gathering and action planning for the Naga City POPS Plan;
- e) Coordinate with the Naga City Peace and Order Council relative to the recommended programs, projects, services, and activities (PPSAs) for inclusion in the POPS Plan;
- f) In coordination with the POC Chair and POC Secretariat Head, convene the POC and present the FOPS Plan for discussion, approval, and appropriate action;
- g) Present data to POC for prioritization of issues and development of strategies;
- h) Draft and finalize the POPS Plan;
- i) Take part in the submission of the POPS Plan to the Sangguniang Panlungsod for adoption;
- j) Encode the approved POPS Plan in the POPSP-PCMS;





- k) Coordinate with internal and external stakeholders for effective communication and monitoring as laid out in the POPS Plan;
- 1) Ensure inclusion of key programs and strategies in the POPS Plan;
- m) Submit the following reports:
 - 1. Semestral Accomplishment Reports
 - i. Not later than the 15th day of August for the 1st semester and
 - ii. Not later than the 15tr day of March for the 2nd semester of the previous year
 - 2. Annual Report not later than the 15th day of March;
- n) Perform such other tasks as may be directed by the POC.

SECTION 9. SPECIAL ACTION COMMITTEE (SAC) ON PUBLIC SAFETY. The SAC on Public Safety shall be composed of the following members:

SAC Chairperson

FCInsp Marc Allan C Consuegra

City Fire Marshal, City Central Fire Station

Members

JCInsp Atty. Rodolfo L Verzosa Jr

Jail Warder, Naga City District Jail (Male)

Allen L. Reondanga

City Disaster Risk Reduction and

Management Officer

Renne F. Gumba

Executive Director, Public Safety Office

Dr. Ronaldo T. Amoranto

City Health Officer

Atty Hazel O. Deocareza CLGOO - DILG Naga City

SECTION 10. DUTIES AND RESPONSIBILITIES OF THE SPECIAL ACTION COMMITTEE ON PUBLIC SAFETY. The SAC on Public Safety shall have the following duties and responsibilities:

1. Identify specific PPSAs that will prevent and counter criminality;





- 2. Identify the point persons or agencies who will take the lead for every anti-criminality PPSAs identified;
- 3. Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
- 4. Initiate and implement all ELCAC initiative and all related activities;
- 5. Frame each activity as part of comprehensive approach;
- 6. Submit identified anti-criminality to the POPS Plan TWG for inclusion in the Pops Plan;
- 7. Implement and monitor the POPS Plan funded PPSAs;
- 8. Closely coordinated with POC Secretariat related to the implementation of identified activities;
- 9. Submit the following reports;
 - A. Semestral Accomplishment Report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester
 - B. Annual report, not later than 15th day of March
- 10. Perform such other tasks as may be directed by the council.

SECTION 11. SPECIAL ACTION COMMTTEE (SAC) ON CRISES MANAGEMENT. The SAC on Crises Management shall be composed of the following members

SAC Chairperson

Hon. Nelson S. Legacion

City Mayor

Point Person

Allen L. Reondanga

City Risk Reduction Management Officer

(Technical Adviser)

Members

Dr. Ronaldo T. Amoranto

City Health Officer (Medical)

Mr. Wilfredo B. Prilles

Coordinator, City Planning and Development

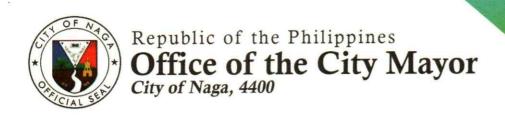
Office (Logistics)

Ms. Annabel Vargas

City Social Welfare & Development Officer

(Social Services)







Mr. Johann P. Dela Rosa Head, Community Relations Office (Community Relations)

Mr. Renne F. Gumba
Executive Director, Public Safety Office
(Public Safety)

Atty. McGyver Gerald Orbina City Legal (Legal)

N.B. Individuals designated as points of contact by the NCPOC Chairman pursuant to Section 1-1 of the National Crises Management Core Manual 2012. These individuals are responsible for facilitating communication and coordination among various agencies during a crisis. Their role is crucial in ensuring an effective response and maintaining situational awareness throughout the incident.

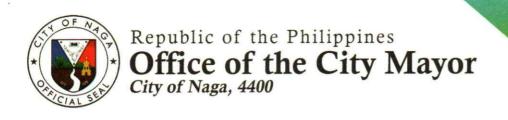
SECTION 12. DUTIES AND RESPONSIBILITIES OF THE SPECIAL ACTION COMMITTEE ON CRISES MANAGEMENT. The SAC on Crises Management shall have the following duties and responsibilities:

- 1. Provide and mobilize available resource through an established inter agency resources sharing protocol;
- 2. Coordinate inter-agency crises management efforts;
- 3. Ensure that operation demands during crises are met and all actions ae coordinated and complementary;
- 4. Establish and accessible communication lines that are so reliable and timely information are received and disseminated to appropriate levels;
- 5. Accomplish the task under Predict, Prevent, Prepare, Perform and Post Action and Assessment pursuant to the Section 1-1 of the National Crises Management Core Manuel 0f 2012;
- 6. Designate a specific office to undertake or monitor crises management efforts; and
- 7. Perform such other tasks as may be directed by the council.

N.B. Other sub-committees may be provided as may be necessary

SECTION 13. FUNDING. Funding for the operations of the Peace and Order Council shall be included in the city's annual local expenditure program.

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SECTION 14. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this $25^{\rm th}$ day of April, Two Thousand and Twenty-Five, in the City of Naga, Philippines.

NELSON S. LEGACION

Attested by

Hon. JOSELITO SA DEL ROSARIO

City Administrator