



EXECUTIVE ORDER NO. 2025-005
VVVVVVVVVVVVVVVVVVVVVVVVVVVVVV

**RECONSTITUTING THE NAGA CITY PEACE AND ORDER COUNCIL
AND ITS SECRETARIAT, AND DEFINING ITS FUNCTIONS**

WHEREAS, Section 116 of Republic Act No. 7160 or the Local Government Code of 1991 provides for the creation of Peace and Order Councils in all local government units;

WHEREAS, Executive Order No. 773 series of 2009 calls for the reorganization of Peace and Order Council in every Province, City and Municipality in the Country;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2019-143 re: Omnibus Guideline for Peace and Order Councils (POCs) to harmonize and codify existing policies affecting POCs and provide addition guidelines concerning Peace and Order and Public Safety Plans (POPS), POPSP Policy Compliance Monitoring System (POPSP-PCMS) and POC Performance Audit;

WHEREAS, the City Government of Naga is one with the National Government in protecting the safety and welfare of the public by ensuring the effectiveness and efficiency of the Naga City Peace and Order Council (NCPOC) by adhering to the aforementioned law and policies;

WHEREAS, the Naga City Peace and Order Council (NCPOC) was reconstituted on CY 2022 by virtue of Executive Order No. 2022-018 issued on July 1, 2022 in the City of Naga to realize these mandates;

WHEREAS, during the regular meeting of the NCPOC on January 22, 2025, the need to reconstitute the NCPOC was raised in order to update its composition;

NOW, THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the reorganization of the Naga City Peace and Order Council, to wit:

SECTION 1. COMPOSITION. The Naga City Peace and Order Council is hereby reconstituted to be composed of the following members:



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Chairperson : **Hon. Nelson S. Legacion**
City Mayor

Vice Chairperson : **Hon. Cecilia Veluz-De Asis**
City Vice Mayor

Members from the Government Sector:

Hon. Melvin Ramon G. Buenafe
Chairman, SP Committee on Peace & Order

Atty. Hazel O. Deocareza
City Local Government Operations Officer, DILG Naga City
NCPOC Secretariat Head

Hon. Ma. Corazon M. Peñaflor
President, Liga ng mga Barangay

Hon. Jefson Romeo Felix
President, SK Federation

Hon. Pablo C. Formaran, III
Executive Judge, Regional Trial Court

Hon. Nonna O. Beltran
Executive Judge, Municipal Trial Court

Atty. Ruvi Jane V. Cariño
City Prosecutor, Office of the City Prosecutor

Hon. Joselito S.A. Del Rosario
City Administrator

Ms. Annabel SJ. Vargas
City Social Welfare & Development Officer

Dir. Renne F. Gumba
Executive Director, Public Safety Office

Dr. Ronaldo T. Amoranto, M.D.
City Health Officer



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Engr. Alexander N. Caning
Acting Head, City Engineer's Office and concurrent Department
Head, City Environment and Resources Officer

Engr. Joel P. Martin
Solid Waste Management Officer

Allen L. Reondanga
Department Head, City Events, Protocol & Public Information
Office & Acting City Risk Reduction and Management Officer

Atty. Paul John F. Barrosa
Head, Persons with Disability Affairs Office

PCOL Erwin Lanuzga Rebellon
City Director, Naga City Police Office

JCInsp Atty. Rodolfo L. Verzosa Jr
Officer-in-Charge, Naga City District Jail (Male)

JCIns Chona A Seno
District Jail Warder, Naga City District Jail (Female)

FCInsp Marc Allan C Consuegra
City Fire Marshal, City Central Fire Station

Ms. Imelda D. Dacanay
DOH Representative

Ms. Grace R. Rojas
District Office Head, Land Transportation Office-Naga

PLCol John Murray Cutaran
OIC-Chief Cam Sur CIDG Provincial Field Unit

Agent Erwin I Marpuri
Agent-in-Charge, NBI-Naga District Officer

MGEN Noe Alberto Q Peñafeil
AFP – 9th ID Commander

CPT Zander M Bueta (AGS)
PA COY Commander



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CDR Christian F Jazmin PCG
Commander Coast Guard Cam Sur

Ms. Analiza S Macatangay
Provincial Head, Philippine Information Agency - Camarines Sur

Dir. Jose B. Importante
Executive Director, City Dangerous Drugs Board

Atty. Franco Fermin B Avila
NAPOLCOM Officer for Naga City

IA V Adrian Fajardo
PDEA Naga City

Engr. Romeo D. Doloiras
District Engineer, Cam Sur 3rd DEO
Department of Public Works and Highways

Dir. Jay Perceval Abian
Camarines Sur Provincial Director, Department of Trade and
Industry Inc.

Mr. Sulpicio C. Alferez. III
Representative, Academe Sector

**Members from Civil Society Organizations/People's Organizations/Private
Sector:**

Elmer T. Sto Domingo
Chairperson, Naga City People's Council

Norma S. San Jose
Women Sector Representative

Roy B. San Ramon
President, Naga City Hall Press Corps

Ms. Maria Belinda Cabral Buenafe
President, Bankers Association of Camarines Sur., Inc.



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Dr. Mario Villanueva
MNCCI Chairman
Representative, Business Sector

Rev. Fr. Domingo R. Florida
Representative, Religious Sector

Gilbert Albero
Chairman, NCPO Advisory Board

Observers who may participate but cannot vote or propose resolutions:

Samuel Troy M. Benito, Jr.
CATFORCE – City Anti-Drug Task Force

Edgar D. Mira
President, Barangay Tanod Federation

SECTION 2. FUNCTIONS. The Naga City Peace and Order Council shall undertake the following duties as provided for under DILG Memorandum Circular No. 2019-143:

- a. Convene the POC quarterly, or as often as the need arises;
- b. Formulate a 3-year Local Peace and Order and Public Safety (POPS) Plan to be incorporated and consistent with the Comprehensive Development Plan (CDP);
- c. Create a Special Action Committee (SAC) on Anti-Insurgency and Anti-Criminality, Crisis Management, and other SACs, to prevent or address the issues or incident on peace and order and public safety;
- d. Creating a Technical Working Group (TWG) for the purpose of POPS Planning, following the guidelines prescribed by the Omnibus Guidelines and other DILG issuances on the tools and processes on POPS Planning;
- e. Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within the area of jurisdiction of Naga City;
- f. Recommend strategic actions or activities aimed at promoting, improving, or enhancing peace and order and public safety measures,



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- including anti-insurgency measures within the area of jurisdiction of Naga City;
- g. Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military and police;
 - h. Formulate and adopt an effective mechanism for the coordination, cooperation and consultation involving the local executive, citizenry and law enforcement agencies under RA 6975, as amended, in the adoption of the Community and Service-Oriented Policing (CSOP) System;
 - i. Apply moral suasion to and/or recommend sanctions against local chief executives who are giving material and political support to the insurgents;
 - j. Monitor the provision of livelihood and infrastructure development programs and projects in the remote rural and indigenous population areas to isolate them from the insurgents' ideological, political, and organizational works;
 - k. Serve as the convergence mechanism to support the Enhanced Comprehensive Local Integration Program (E-CLIP) Committee in its implementation, at the Provincial Level;
 - l. Support the implementation of ELCAC initiatives;
 - m. Participate in the conduct of annual POC performance audit;
 - n. Provide regular staff and financial assistance from the Office of the NCPOC Chairperson to support the NCPOC Secretariat; and
 - o. Perform such other functions as may be directed by law or higher authorities.

SECTION 3. COMPOSITION OF THE POC SECRETARIAT. The Secretariat shall assist the POC in administrative and technical matters. It shall be composed of the following:

Secretariat Head : **Atty Hazel O. Deocareza**
City Director of DILG

Members : **Ma. Mercedes A. Deleña**
DILG Focal Person



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: **Ms. Armie Gunay**
i-Governance, CMO Focal Person

Samuel Troy M. Benito, Jr.
Research Analyst

Mariedyl Bayrante
Finance and Logistics

Edilberto San Carlos
Information Technology (IT)

Norman Posugac
City Planning & Development Office

Rose Colasito Sañano
Administrative Staff

SECTION 4. FUNCTIONS OF THE POC SECRETARIAT. The Secretariat shall have the following duties and responsibilities:

- a. Assist the Chairperson and Vice Chairperson in the conduct of the POC meetings;
- b. Provide technical and administrative to the POC;
- c. Propose PPAs contributing to the furtherance of peace and order and public safety situation in the locality, consistent to national thrusts;
- d. Recommend POC agenda, and prepare resolutions, minutes of the meetings, and other documents;
- e. Submit the following status report to the RPOC Secretariat;
 - i. Conduct of the annual POC performance audit;
 - ii. Formulation and development of LGU POPS Plan; and
 - iii. Encoding in the POPSP-PCMS.
- f. Ensure the preparation and submission of the following accomplishment reports through the POPS-PCMS, based on the timeline provided by the DILG MC No. 2019-143:
 - i. Reporting Form 1 (Semestral) and 2 (Annual)
 - ii. POC Secretariat Semestral accomplishment report



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- g. Provide technical support or assistance to activities related to the Enhanced Comprehensive Local Integration Program (E-CLIP), ELCAC Task Force and other peace and order and public safety related programs in the city;
- h. Perform such other tasks as may be directed by law and the Council.

SECTION 5. MEETINGS AND QUORUM. The Council shall meet at least once every quarter, the date and time shall be determined by its members. If, for any unavoidable circumstances, a member cannot attend a meeting, he/she may send official representative who can speak for his/her office or sector. The presence of fifteen (15) members from the government and private sector shall constitute a quorum, and the vote of a majority of the members constituting a quorum shall be necessary for the adoption of any rule, resolution, decision or any other act of the Council, except those otherwise provided by law, rules and regulations and other issuances of proper agencies.

SECTION 6. PER DIEM. The members of the council and the seven (7) members of the Secretariat shall be entitled to per diem equivalent to One Thousand Pesos (P1,000.00) while the attendance and participation of the authorized representative/alternate they shall be entitled to per diem of Seven Hundred Pesos (P700.00) for every attendance in the regular or special meeting of the council. The two (2) named observers who may participate but cannot vote or propose resolution are also entitled to receive per diem as well as the members of the POC support staff.

SECTION 7. FUNDING. Funding for the operations of the Peace and Order Council shall be included in the City's annual local expenditure program.

SECTION 8. EFFECTIVITY. This Executive Order shall take effect immediately.



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Issued this 3rd day of February 2025 at the City of Naga, Philippines.


NELSON S. LEGACION
City Mayor

Attested by:


JOSELITO SA. DEL ROSARIO
City Administrator