





Republic of the Philippines  
**Office of the City Mayor**  
City of Naga, 4400



**Technical Officer:**

**MS. NESSICA LOUISE BRUSAS**  
City HRMO Personnel

**SECTION 2. FUNCTIONS.** The Naga City Permanent Action Team shall have the following functions:

1. In coordination with the DILG-Naga City, ensure the creation of the Naga City Government account in the 8888 Citizen's Complaint Center Portal
2. Receive complaints submitted to the 8888-complaint portal of the city
3. Coordinate the complaints received to the concerned offices and departments of the city government
4. Facilitate the endorsement and transmittal of response/s made to the concerns reported
5. Ensure prompt processing of complaints following the prescribed processing time

**SECTION 3. EFFECTIVITY.** This Executive Order effectively modifies Executive Order issued last December 2024 pertaining the 8888 Focal Team of the City Government of Naga, and shall take effect immediately.

Issued this 15<sup>th</sup> day of April, 2025, at the City of Naga, Camarines Sur, Philippines.

**HON. NELSON S. LEGACION**  
City Mayor

Attested By:

  
**JOSELITO S.A. DEL ROSARIO, Ph. D**  
City Administrator