

Republic of the Philippines
Local Government Unit of Naga City
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, 7 May 2024

**MEETING
CALLED BY
TYPE OF
MEETING**

Bids and Awards Committee (BAC)

Pre-Bid Conference:

1. CMO: CRN 2024-022, Supply & Delivery of Mass Transport Vehicle
2. CHO: CRN 2024-023, Supply & Delivery of Medicines (1 Lot)

Other Matters:

1. Scuderia Enterprises Motion for Reconsideration
2. Proposed MNSC Leasing Project

REF. NO.

ATTENDEES

Francisco M. Mendoza	BAC, Chairperson
Reuel M. Oliver	BAC, Vice-Chairperson
Atty. McGyver Gerard S. Orbina	BAC, Member
Elmer S. Baldemoro	BAC, Member
Arthur F. Abonal	BAC, Member
Engr. Emmel M. Adaque	BAC, TWG Head
Jose A. Cuyo Jr.	BAC, TWG
Norman Paul C. Posugac	BAC, TWG
Maria Teresa S. Villadares	BAC, Secretariat
Anselmo B. Maño	BAC, Secretariat
Rosario Maguela	BCVR Prime Enterprise
Joshua Alinood	Hyundai Alabang Inc
Irene Grace Volante	Physiotec Drug Co.
Rowena Piaña	Endure Medical Inc.
Edwin Escalderon	Lass Automotive Corp.
Gylnda Porcalla	Procuring Unit
Mia Lasala	Procuring Unit
Robert Depositario	Mitsubishi San Pablo

CALL OF ORDER

- The scheduled BAC meeting commenced at 3:00 PM, with the BAC Chairperson at the City Procurement Office (CPO), presiding over the proceedings and formally recognizing the attendees in attendance.
- Notices were duly dispatched to the observers within the stipulated timeframe. Despite their absence, and having successfully established the necessary quorum, the BAC proceeded with the scheduled agenda.

HIGHLIGHTS

The BAC Chairperson proceeded with the scheduled activity:

CRN 2024-023

- **Amendment to Drugs and Medicines:**
 - Queries on items no. 29, 38, and 39.
 - Clarifications regarding these items will be included in the Bid Bulletin:
 - Item 29: 500 mcg Ipratropium (as bromide anhydrous) + 2.5 mg Salbutamol (as base) x 2.5 ml (unit dose): Resp. Soln (for nebulization)

CRN 2024-022

- **Presentation of Project Technical Specifications:**
 - Vehicle Specifications:
 - A brief description of the vehicle to be procured was presented.
 - Key features highlighted included:
 - Minimum seating capacity
 - Top rack with handrails
 - Dual air conditioning system installed in the back cabin

Other Matters

- **Motion for Reconsideration (MR) by Scuderia Enterprises:**
 - Scuderia Enterprises requested reconsideration following their post-disqualification on the Supply and Delivery of a Brand-New Boom Truck with Drop Side and Manlift 4x2, 6-Wheeler Mounted with 16-foot Drop Side Cargo and Built with a 10M Bucket Manlift/Boom Truck.
 - The procuring unit (GSO) was advised to respond, citing the grounds for its disqualification. This response will be discussed with the BAC to officially reply to the MR.
- **MNSC leasing project:**
 - The first publication was declared a failure due to non-submission of bid documents.
 - The BAC will republish the invitation/notice.
- **Coffee Table Book project:**
 - As indicated in the contract agreement, a 15% advance payment is allowed to the author/publisher.

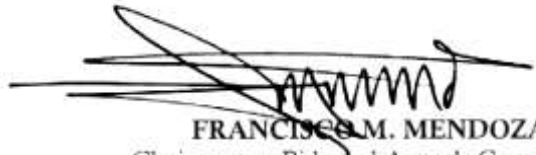
With no further items on the agenda, the meeting was adjourned promptly at 5:00 PM.

CERTIFICATION

We certify that the foregoing is true account of BAC Meeting conducted on Tuesday, 7 May 2024.

PREPARED BY


Anselmo B. Maño
 BAC Secretariat, Member



FRANCISCO M. MENDOZA
Chairperson, Bids and Awards Committee

THIS AN ELECTRONIC SIGNATURE

**CERTIFIED
CORRECT**