

Republic of the Philippines  
Local Government Unit of Naga City  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Monday, 14 August 2023

**MEETING  
CALLED BY  
TYPE OF  
MEETING**

Bids and Awards Committee (BAC)

**Bid Opening:**

1. **2023-031: Supply and Delivery of Medicines (Lots 1 to 3)**
2. **2023-032: Supply and Delivery of Medicines (Lots 1 to 3)**
3. **2023-033: Supply and Delivery of Medicines (1 Lot)**
4. **2023-034: Supply and Delivery of Medicines (1 Lot)**

**REF. NO.**

**ATTENDEES**

Engr. Alexander N. Caning	BAC, Chairperson
Reuel M. Oliver	BAC, Vice-Chairperson
Francisco M. Mendoza	BAC, Member
Atty. McGyver Gerard S. Orbina	BAC, Member
Atty. Paul John F. Barrosa	BAC, Member
Elmer S. Baldemoro	BAC, Member
Arthur F. Abonal	BAC, Member
Engr. Emmel M. Adaque	BAC, TWG Head
Jose A. Cuyo Jr.	BAC, TWG
Norman Paul C. Posugac	BAC, TWG
Cecille S. Daplin	BAC, Secretariat Head
Maria Teresa S. Villadares	BAC, Secretariat
Anselmo B. Maño	BAC, Secretariat
Irene Grace Volante	Physiotec
Charmaine April ( <i>surname unreadable</i> )	BCVR Prime Enterprise
Mia Lasala	CHO (Main)
Glynda Porcalla	Pharmacist, CHO
Josephine Toledo	CHO II
Laura Briones	CHO II
Bernadette Roco Garcia	Don Alf Pharma

**CALL OF ORDER**

- The scheduled BAC meeting commenced at 3:00 PM, with the BAC Chairperson at the City Procurement Office, presiding over the proceedings and formally recognizing the attendees in attendance.
- Notices were duly dispatched to the observers within the stipulated timeframe. Despite their absence, and having successfully established the necessary quorum, the BAC proceeded with the scheduled agenda.

**HIGHLIGHTS**

The BAC Chairperson directed the TWG to proceed with the scheduled bid opening for the listed projects.

1. **Bid Opening: Supply and Delivery of Medicines (Lots 1 to 3), CRN 2023-031**

**Business Matters:**

- The aforementioned project falls under the purview of the NCH, serving

as the implementing office and end-user unit, with an Approved Budget of the Contract (ABC) amounting to Lot 1: ₱ 1,475,166.50, Lot 2: ₱ 2,094,840.80, and Lot 3: ₱ 1,879,828.00.

- The BAC Technical Working Group (TWG) carried out the Eligibility Check, Opening, Examination of Bids, and Determination of Responsiveness for the aforementioned project(s).
- Reading of Bids and the Approved Budget for the Contract (ABC) as follows:

**LOT 1**

Bidder's Name	Type of Bid Security	Amount of Bid Security	Amount of Bid as Read
Physiotec Drug Co. <sup>1</sup>	BSD	-	₱ 1,475,270.00
BCVR Prime Enterprise	BSD	-	₱ 1,473,496.00

<sup>1</sup> Above adjusted ABC

**LOT 2**

Bidder's Name	Type of Bid Security	Amount of Bid Security	Amount of Bid as Read
Physiotec Drug Co.	BSD	-	₱ 1,901,320.00
BCVR Prime Enterprise	BSD	-	No Bid

**LOT 3**

Bidder's Name	Type of Bid Security	Amount of Bid Security	Amount of Bid as Read
Physiotec Drug Co.	BSD	-	No Bid
BCVR Prime Enterprise	BSD	-	No Bid

## 2. Bid Opening: Supply and Delivery of Medicines (Lots 1 to 3), CRN 2023-032

**Business Matters:**

- The aforementioned project falls under the purview of the CHO 1 and 2, serving as the implementing office and end-user unit, with an Approved Budget of the Contract (ABC) amounting to Lot 1: ₱ 3,379,158.54, Lot 2: ₱ 789,651.00, and Lot 3: ₱ 224,611.00.
- The BAC Technical Working Group (TWG) carried out the Eligibility Check, Opening, Examination of Bids, and Determination of Responsiveness for the aforementioned project(s).
- Reading of Bids and the Approved Budget for the Contract (ABC) as follows:

**LOT 1**

Bidder's Name	Type of Bid Security	Amount of Bid Security	Amount of Bid as Read
Physiotec Drug Co.	BSD	-	₱ 3,375,143.00
BCVR Prime Enterprise	BSD	-	₱ 3,378,203.00
Don Alf Pharma			No Bid

**LOT 2**

<b>Bidder's Name</b>	<b>Type of Bid Security</b>	<b>Amount of Bid Security</b>	<b>Amount of Bid as Read</b>
Physiotec Drug Co.	BSD	-	₱ 788,650.00
BCVR Prime Enterprise	BSD	-	₱ 785,148.00
Don Alf Pharma			No Bid

**LOT 3**

<b>Bidder's Name</b>	<b>Type of Bid Security</b>	<b>Amount of Bid Security</b>	<b>Amount of Bid as Read</b>
Physiotec Drug Co.	BSD	-	₱ 113,359.00
BCVR Prime Enterprise	BSD	-	₱ 143,297.50
Don Alf Pharma	BSD	-	₱ 118,305.00

**3. Bid Opening: Supply and Delivery of Medicines (1 Lot), CRN 2023-033****Business Matters:**

- The aforementioned project falls under the purview of NCH, serving as the implementing office and end-user unit, with an Approved Budget of the Contract (ABC) amounting to ₱ 2,136,123.64.
- The BAC Technical Working Group (TWG) carried out the Eligibility Check, Opening, Examination of Bids, and Determination of Responsiveness for the aforementioned project(s).
- Reading of Bids and the Approved Budget for the Contract (ABC) as follows:

<b>Bidder's Name</b>	<b>Type of Bid Security</b>	<b>Amount of Bid Security</b>	<b>Amount of Bid as Read</b>
<b>Failed Bidding: No Bidder</b>	-	-	₱ -

**4. Bid Opening: Supply and Delivery of Medicines (1 Lot), CRN 2023-034****Business Matters:**

- The aforementioned project falls under the purview of NCH, serving as the implementing office and end-user unit, with an Approved Budget of the Contract (ABC) amounting to ₱ 385,503.00.
- The BAC Technical Working Group (TWG) carried out the Eligibility Check, Opening, Examination of Bids, and Determination of Responsiveness for the aforementioned project(s).
- Reading of Bids and the Approved Budget for the Contract (ABC) as follows:

<b>Bidder's Name</b>	<b>Type of Bid Security</b>	<b>Amount of Bid Security</b>	<b>Amount of Bid as Read</b>
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**Failed Bidding: No Bidder**

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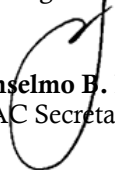
- As highlighted by the BAC Chairman, the outcome of the bidding process will undergo thorough post-evaluation and qualification conducted by the Technical Working Group (TWG).
- For projects without any bids, prior to reposting, procuring units were advised to review the documents and make necessary adjustments, including drugs classified as regulated. Additionally, in the case of vaccines, preferences for compatibility with existing products must be clearly indicated.

With no further items on the agenda, the meeting was adjourned promptly at 5:00 PM.

**CERTIFICATION**

We certify that the foregoing is true account of BAC Meeting conducted on Monday, 14 August 2023.

**PREPARED BY**

  
**Anselmo B. Maño**  
BAC Secretariat, Member

**CERTIFIED  
CORRECT**

  
**ENGR. ALEXANDER N. CANING**  
BAC, Vice Chairperson