

Republic of the Philippines
Local Government Unit of Naga City
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Monday, 10 July 2023

**MEETING
CALLED BY
TYPE OF
MEETING**

Bids and Awards Committee (BAC)

Bid Opening: Supply and Delivery of Rice and Food Commodities (1 Lot)

Pre-Procurement Conference

- 1) Supply and Delivery of 6-Wheeler Dropside Stake Truck

REF. NO.

ATTENDEES

Engr. Alexander N. Caning	BAC, Chairperson
Reuel M. Oliver	BAC, Vice-Chairperson
Francisco M. Mendoza	BAC, Member
Atty. McGyver Gerard S. Orbina	BAC, Member
Atty. Paul John F. Barrosa	BAC, Member
Elmer S. Baldemoro	BAC, Member
Arthur F. Abonal	BAC, Member
Engr. Emmel M. Adaque	BAC, TWG Head
Jose A. Cuyo Jr.	BAC, TWG
Norman Paul C. Posugac	BAC, TWG
Cecille S. Daplin	BAC, Secretariat Head
Maria Teresa S. Villadares	BAC, Secretariat
Anselmo B. Maño	BAC, Secretariat
Amparo Vergara	NCPC Representative

CALL OF ORDER

- The scheduled BAC meeting commenced at 3:00 PM, with the BAC Chairperson at the City Procurement Office, presiding over the proceedings and formally recognizing the attendees in attendance.
- Notices were duly dispatched to the observers within the stipulated timeframe. Despite their absence, and having successfully established the necessary quorum, the BAC proceeded with the scheduled agenda.

HIGHLIGHTS

The BAC Chairperson directed the TWG to proceed with the scheduled bid opening for the listed projects.

1. Bid Opening: Supply and Delivery of Rice and Food Commodities (1 Lot), CRN 2023-028

Business Matters:

- The aforementioned project falls under the purview of the CSWDO-SCA, serving as the implementing office and end-user unit, with an Approved Budget of the Contract (ABC) amounting to ₱ 2,825,800.00.
- The BAC Technical Working Group (TWG) carried out the Eligibility Check, Opening, Examination of Bids, and Determination of Responsiveness for the aforementioned project(s).
- Reading of Bids and the Approved Budget for the Contract (ABC) as follows:

Bidder's Name	Type of Bid Security	Amount of Bid Security	Amount of Bid as Read
Thesson's Marketing	BSD	-	₱ 2,773,250.00
Jhofar General Merchandise¹			

¹ Ineligible (wrong format)

2. **Pre-procurement Conference:** Mr. Francisco Mendoza, OIC-City Agriculture Office addressed the committee, underscoring the necessity of the 6-wheeler with a 12-foot truck, and detailing the unit's specifications. Following his presentation, the procurement has been approved for bid publication.

ADJOURNMENT With no further items on the agenda, the meeting was adjourned promptly at 4:00 PM.

CERTIFICATION We certify that the foregoing is true account of BAC Meeting conducted on Monday, 10 July 2023.

PREPARED BY

Anselmo B. Maño
BAC Secretariat, Member

**CERTIFIED
CORRECT**

ENGR. ALEXANDER N. CANING
BAC, Vice Chairperson