

Republic of the Philippines  
Local Government Unit of Naga City  
**BIDS AND AWARDS COMMITTEE**



# MINUTES OF MEETING

Wednesday, 22 February 2023

**MEETING  
CALLED BY  
TYPE OF  
MEETING**

Bids and Awards Committee (BAC)

## Bid Opening

1. CRN 2023-004: Supply & Delivery Of School Materials ( 1 LOT)

## Pre-Bid Conference

2. Supply & Delivery of Medicines (NCH)
3. Supply & Delivery of Medicines (CHO-Main)
4. Supply & Delivery of Medicines (CHO 2 & OLLI)
5. Supply & Delivery of Medical Supplies (NCH)
6. Supply & Delivery of Medical Supplies (CHO-Main & OLLI)

## Post Qualification

1. CRN 2023-003: Supply & Delivery of Tires & Batteries (SWMO)

**REF. NO.**

**ATTENDEES**

Engr. Alexander N. Caning	BAC, Chairperson
Reuel M. Oliver	BAC, Vice-Chairperson
Francisco M. Mendoza	BAC, Member
Atty. Paul John F. Barrosa	BAC, Member
Atty. McGyver Gerard S. Orbina	BAC, Member
Arthur F. Abonal	BAC, Member
Engr. Emmel M. Adaque	BAC, TWG Head
Jose A. Cuyo Jr.	BAC, TWG
Norman Paul C. Posugac	BAC, TWG
Cecille S. Daplin	BAC, Secretariat Head
Maria Teresa S. Villadares	BAC, Secretariat
Anselmo B. Maño	BAC, Secretariat
Amparo C. Vergara	Observer, NCPC
Mario Bugtong	Rep., Endure Medical Inc.
Mark Lloyd Samillano	Rep., Qualifirst Health Inc
Marlyn Balmaceda	Rep., One Agno Medical Solutions
Roel Solano	Rep., Thessons Marketing
Efreda Navarez	Rep., Berovan Marketing Inc
Anna Marie Santos	Rep., DHI
Carlo Medina	Rep., Natrapharm Inc.
Joselito Dizer	Rep., Natrapharm Inc.
Candice Janice de Silva	Rep., Euromed
Mark Motoc	Rep., Escada
Editha Zamudio	End-User, OLLI
Mia Lasala	End-User, CHO
Maricar Moralde	End-User, CSWDO
Marlon Antonio	Rep., Citipharma
Emily Eco	Rep., Boning's Trading

Wendy Cabao	Rep., Dynasty Pharma
Michelle Delfino	Rep., JRACS Pharma
Maida Zabellare	End-User, NCH
Margarita Achondo	End-User, NCH
Glynda Porcalla	End-User, NCH
Elvira Modino	End-User, NCH
Imme Grace Volante	Rep., Physiotec Drug
Robinson Lao	Rep., Robin Rose Trading
Jenny B.	Rep., BCVR Prime Enterprises

**CALL OF ORDER**

- The scheduled BAC meeting started at 3:00 PM with the Chairperson presiding and acknowledging the presence of attendees.
- Notices to the observers have been sent within the prescribed period. Notwithstanding the absence of observers and having established the required quorum, the BAC proceeded with the scheduled agenda.

**HIGHLIGHTS**

The Chairperson instructed the TWG to proceed with the scheduled bid opening of the following projects.

**1. BID OPENING: SUPPLY AND DELIVERY OF SCHOOL MATERIALS (1 LOT), CRN 2023-004**

**Business Matters:**

- Above project is under the City Social Welfare Development Office (CSWDO) as its implementing office/end-user unit with an Approved Budget of the Contract (ABC) of ₱ 946,004.00.
- Eligibility Check, Opening, Examination of Bids and Determination of Responsiveness of above project(s) were performed by the BAC Technical Working Group (TWG).
- Reading of Bids and the Approved Budget for the Contract (ABC) as follows:

Bidder's Name	Type of Bid Security	Amount of Bid Security	Amount of Bid as Read
<b>Boning's Trading</b>	BSD	-	<b>₱ 766,856.30</b>
<b>Paulen General Merchandise</b>	BSD	-	<b>839,263.00</b>
<b>Thesson's Marketing</b>	BSD	-	<b>857,351.00</b>
<b>Magtur General Merchandise</b>	BSD	-	<b>894,147.00</b>

- BAC Chairman noted that the bidding results will be subjected to post evaluation/qualification by the Technical Working Group (TWG).
- Pre-bid conference: Medicines and Medical Supplies:

<b>CRN 2023-009</b>	Supply and Delivery of Medicines (for use of CHO-Main)
Item No.	Changes/amendments
21	Should be: Paracetamol 125mg 60ml Syrup/suspension
47	Preferred: Solostar Pen
<b>CRN 2023-010</b>	Supply and Delivery of Medicines (for use of CHO-II and OLLI)
Item No.	Changes/amendments (for CHO-II)
16	Should be: Cotrimoxazole 200mg/40mg/60ml Powder for Suspension

23	Should be: Paracetamol 125mg 60ml Syrup/suspension
Item No.	Changes/amendments (for OLLI)
34	Should be: Carbocistiene 100mg/5ml Syrup
44	Should be: Cotrimoxazole 200mg/40mg/60ml Powder for Suspension
63	Should be: Paracetamol 125mg 60ml Syrup/suspension
118	Unit: Tablet/Capsule
<b>CRN 2023-011</b>	Supply and Delivery of Medical Supplies (for use of Naga City Hospital)
Item No.	Changes/amendments
1	Preferred: Terumo
12	Earloop type
13	Should be 2 box not 100 box
18	Accepted: Box of 40s plus loose (10 pairs)
24	Unit in pieces not box
35	70% Isopropyl Alcohol
44	Should be sterile
48	Torniquet with lock
51	Adult Probe: 850 Series Radiolucent Foam Electrodes (Kendall), 50 pcs/pack
59	Plastic bed pan
63	“Foam” C. Collar Neckbrace
68	Accepted: 125ml ~ 150ml
91	Standard cuffed
105	Ice bag 6”
198	Should be sterile
<b>CRN 2023-012</b>	Supply and Delivery of Medical Supplies (for use of CHO-Main and OLLI)
Item No.	Changes/amendments
4	Earloop type
8-11	Preferred: Terumo
36	Good for 170 grams
44	Disinfectant Solution, preferred: Cidex
46	Hydrogen Peroxide 3%
55-57	Cervical Collar “Foam”
62-63	Correct size: 4x5 and 6x5, respectively
64-68	Standard cuffed
74	Macro (for adult)
118	100g not 100ml

Other conditions:

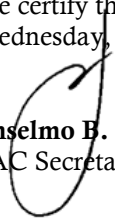
- (1) Supplier to indicate brand being offered in the bid documents.
- (2) On other documentary requirements:
  - A. to attach certificate of exemption for items without CPR.
  - B. as resolved, the FDA Phils. CPR is required for post-qualification but supplier may include/attach the aforementioned certificate as part of the technical documents to be submitted.
  - C. the CPR from BFAD must be reconciled with the list of sources in the LTO for every drug/medicines to be delivered.
  - D. license to Operate from BFAD.
  - E. if manufacturer, attach CGMP.
- (3) Delivery location: General Services Office
- (4) Product shelf life should be at least 18 months before expiry date as per DOH

AO No. 9-B s. 1998.

**ADJOURNMENT** Having no other matters for discussion, the meeting was adjourned at 5:00 PM.

**CERTIFICATION** We certify that the foregoing is true account of BAC Meeting conducted on Wednesday, 22 February 2023.

**PREPARED BY**

  
**Anselmo B. Maño**  
BAC Secretariat, Member

**CERTIFIED  
CORRECT**

  
**ENGR. ALEXANDER N. CANING**  
BAC, Chairperson