

## Resolution Declaring LCRB and Recommending Approval

**WHEREAS**, the City Government of Naga advertised and posted the Invitation to Bid of the **Supply and Delivery of School Supplies, with Contract Reference Number: 2024-010**, in the City Government of Naga website ([www.naga.gov.ph](http://www.naga.gov.ph)), the PhilGEPS and at conspicuous place at the premises of the City Government of Naga continuously for 7 days from February 28 to March 7, 2024;

**WHEREAS**, in response to the said advertisement, three (3) bidders purchased bid documents;

**WHEREAS**, said three (3) bids were submitted on March 19, 2024 and all passed the preliminary examination of bids;

**WHEREAS**, the bid proposals for the following items were found to be substantially complying:

| Item No.     | Qty.  | Unit | Item                                   | Approved Budget for the Contract (ABC) | Bid Amount (As Read) | % Variance from ABC |
|--------------|-------|------|--|--|----------------------|---------------------|
| 2            | 600   | pad  | Grade I Pad Paper (white)              | 10,800.00                              | 7,044.00             | 34.78               |
| 3            | 600   | pad  | Grade II Pad Paper (white)             | 10,800.00                              | 7,044.00             | 34.78               |
| 4            | 600   | pad  | Grade III Pad Paper (white)            | 10,800.00                              | 7,164.00             | 33.67               |
| 5            | 600   | pad  | Grade IV Pad Paper (white)             | 10,800.00                              | 7,164.00             | 33.67               |
| 6            | 7,000 | pad  | Intermediate Pad (white)               | 231,000.00                             | 160,580.00           | 30.48               |
| 7            | 2,250 | pcs  | Writing Notebook, 80 leaves, white     | 54,000.00                              | 32,152.50            | 40.46               |
| 8            | 2,250 | pcs  | Composition Notebook, 80 leaves, white | 54,000.00                              | 32,265.00            | 40.25               |
| 9            | 7,000 | pcs  | Spiral Notebook, 80 leaves, white      | 196,000.00                             | 98,350.00            | 49.82               |
| 11           | 7,500 | pcs  | Ballpen, Black                         | 60,000.00                              | 35,175.00            | 41.38               |
| 13           | 400   | case | Oil Pastel                             | 14,400.00                              | 13,596.00            | 5.58                |
| 15           | 1,740 | pcs  | Pencil Case                            | 41,760.00                              | 29,475.60            | 29.42               |
| 16           | 70    | ream | Assorted Colored Paper, long size      | 14,210.00                              | 12,245.80            | 13.82               |
| 17           | 70    | ream | Assorted Colored Paper, short size     | 12,670.00                              | 10,915.80            | 13.85               |
| 18           | 40    | ream | Substance 20, Bond Paper, long size    | 10,000.00                              | 7,595.60             | 24.04               |
| 19           | 40    | ream | Substance 20, Bond Paper, short size   | 8,560.00                               | 6,677.60             | 21.99               |
| <b>TOTAL</b> |       |      |  | <b>739,800.00</b>                      | <b>467,444.90</b>    | <b>36.81</b>        |

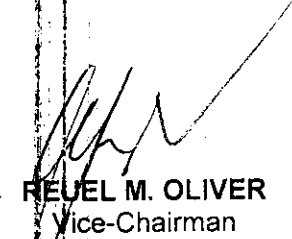
**WHEREAS**, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the Bidder with the Lowest Calculated Bid, its bid has been found to be responsive;

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a) To declare **BONING'S TRADING** as the Bidder with the Lowest Calculated and Responsive Bid for the **Supply and Delivery of School Supplies, with Contract/Reference Number: 2024-010**, and,
- b) To recommend for approval by the City Mayor of the City Government the foregoing findings.

**RESOLVED**, this 26th day of March, 2024.

  
**ALEXANDER N. CANING**  
BAC Chairperson

  
**REUEL M. OLIVER**  
Vice-Chairman

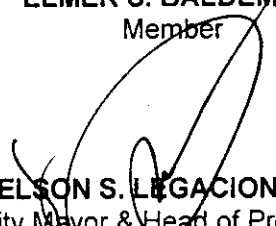
  
**MCGYVER GERARD S. ORBINA**  
Member

  
**FRANCISCO M. MENDOZA**  
Member

  
**ELMER S. BALDEMORO**  
Member

  
**ARTHUR F. ABONAL**  
Member

  
**PAUL JOHN F. BARROSA**  
Member

  
**NELSON S. LEGACION**  
City Mayor & Head of Procuring Entity  
Approved on March 26, 2024.



Republic of the Philippines  
**CITY OF NAGA**

J. Miranda Ave., Concepcion Pequeña, Naga City 600

**BIDS AND AWARDS COMMITTEE (BAC)**



**NOTICE OF POST-QUALIFICATION**

March 26, 2024

**Mr. RAMON S. SIA**  
Proprietor, **BONING'S TRADING**  
36-38 General Luna St.  
Naga City

Dear Sir:

This has reference to the procurement for the **Supply and Delivery of School Supplies intended for distribution to Sanggawahan beneficiaries, with Project/Contract Reference Number: 2024-010**, which was conducted last March 19, 2024.

Upon careful verification, validation and ascertainment of all your statements made and the legal, technical and financial documents submitted as the bidder with the Lowest Calculated Bid (LCB), please be informed that you have passed all the criteria for post-qualification, and you are hereby declared as the bidder with the Lowest Calculated and Responsive Bid (LCRB) and recommended for award.

Very truly yours,

**ALEXANDER N. CANING**  
BAC Chairperson

Received by the Bidder:

Date: 4/11/24



Republic of the Philippines  
**CITY OF NAGA**  
J. Miranda Ave., Concepcion Pequeña, Naga City 4400  
**BIDS AND AWARDS COMMITTEE (BAC)**



## NOTICE OF AWARD

April 1, 2024

**Mr. RAMON S. SIA**  
Proprietor, **BONING'S TRADING**  
36-38 General Luna St.  
Naga City

Dear Sir:

We are happy to notify you that your Bid dated **March 19, 2024** for execution of the **Supply and Delivery of School Supplies intended for distribution to Sanggawadan beneficiaries, with Project/Contract Reference Number: 2024-010**, for the Contract Price of equivalent to **FOUR HUNDRED SIXTY SEVEN THOUSAND FOUR HUNDRED FORTY FOUR & 90/100 (Php 467,444.90) PESOS**, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

**NELSON S. LEGACION**  
City Mayor & Head of Procuring Entity

Conforme:

Date:

4/15/24

# CONTRACT AGREEMENT

THIS AGREEMENT made the 22nd day of APRIL, 2024 between the City Government of Naga, Naga City, Philippines (hereinafter called "the Entity") of the one part and **Boning's Trading** of 36-38 General Luna St., Naga City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of School Supplies intended for distribution to Sanggawadan beneficiaries, with Project/Contract Reference Number: 2024-010**, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Four Hundred Sixty Seven Thousand Four Hundred Forty Four & 90/100 (Php 467,444.90) Pesos** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **Four Hundred Sixty Seven Thousand Four Hundred Forty Four & 90/100 (Php 467,444.90) Pesos** or such other sums as may be ascertained, **Boning's Trading** agrees to supply and deliver the school supplies in accordance with his/her/its Bid.
4. The *City Government of Naga* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**NELSON S. LEGACION**

City Mayor  
for  
City Government of Naga

**RAMON S. SIA**

Supplier  
for  
Boning's Trading

## Acknowledgment

SUBSCRIBED AND SWORN to before me this 22 day of APRIL, 2024 at NAGA CITY, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_ [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_

**20 ATTY. GHIEL G. ROSALES**

Notary Public for Naga City, Camarines Sur  
Commission Serial No. 23-46 until 12/31/24  
Roll No. 79531, IBP No. 332786  
PTR No. 4857173 issued 11/2/24, Naga City  
MCLE No. VIII-0003266 valid until 4/14/28  
Dr. 2, Prieto Bldg., Panganiban Drive,  
Barangay Dinaga, Naga City



Republic of the Philippines  
**CITY OF NAGA**  
 J. Miranda Ave., Concepcion Pequeña, Naga City 4400  
**BIDS AND AWARDS COMMITTEE (BAC)**



**NOTICE TO PROCEED**

April 22, 2024

**Mr. RAMON S. SIA**  
 Proprietor, **BONING'S TRADING**  
 36-38 General Luna St.  
 Naga City

Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to **BONING'S TRADING** that work may commence on the **Supply and Delivery of School Supplies intended for distribution to Sanggawadan beneficiaries, with Project/Contract Reference Number: 2024-010**. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Naga.

Very truly yours,

**NELSON S. LEGACION**  
 City Mayor & Head of Procuring Entity

I acknowledge receipt of this Notice on 4/29/2024  
 Name of the Representative of the Bidder: **SUSAN C. SIA**  
 General Manager  
 Boning's Trading  
 Authorized Signature: