


City of Naga
 Status of Unliquidated Cash Advances
 1-03-05-030 Advances to Special Disbursing Officer
 as of December 31, 2024
 SPECIAL EDUCATION FUND

Account Used (2)	Name of Accountable Officer (AO) Employee (3)	Purpose (4)	Date Granted (5)	Unliquidated Amount (6)	Due Date for Liquidation (7)	Age of Cash Advance (8)	Status of Employee (9)	Dates of Issued Demand Letters to AO (10)	Remarks/Actions Taken by Management (11)
1-03-05-030	Altabano, Marivic	Meal allowance of athletes, coaches, & trainers during concentration training for 2019 Palarong Bikol	1/18/2019	20,657.59		1 yrs & above	active, Acctg	6/25/2020, 12/27/2024	with pending liquidation on process
1-03-05-030	Evangelista, Elvira	materials for Del Rosario ES improvement of facilities	1/21/2009	24,100.00	over due	10 yrs & above	active, Villa Grande E/S	6/25/2020, 12/27/2024	Hold City COLA until fully liquidated
1-03-05-030	Porteria, Edna	Palarong Panlungsod 2000		120,449.90	over due	10 yrs & above	active, DepEd, Naga	6/25/2020, 12/27/2024	Hold City COLA until fully liquidated
1-03-05-030	Reyes, Jenira	School Graduation of Villa Grande E/S, SY 2009-2010	3/5/2010	46,960.00	over due	10 yrs & above	active, Villa Grande E/S	6/25/2020, 12/27/2024	Hold City COLA until fully liquidated
1-03-05-030	Sol, Nydia	C/A supplies & materials, sports equip, meals & snacks labor fee (lawn Tennis) rental of Shuttle jeepneys for the 2016 Palarong Bikol on Feb 7-13, 2016	2/3/2016	494,869.00	over due	4 yrs & above	active, Grandview E/S	6/25/2020, 12/27/2024	Hold City COLA until fully liquidated
1-03-05-030	Ernani B. Suron	2024-2nd Naga City Inter School Mass Dance Competition	9/17/2024	1,361,925.21			active, ESSO	12/27/2024	
		Total		2,068,961.70					

Certified Correct:



 RUBY R. SINGSON
 City Accountant

City of Naga
Status of Unliquidated Cash Advances
1-03-05-040 Advances for Officers and Employees
as of December 31, 2024
SPECIAL EDUCATION FUND

No.	Account Used	Name of Accountable Officer (AO) Employee	Purpose	Date Granted	Unliquidated Amount	Due Date for Liquidation	Age of Cash Advance	Status of Employee	Dates of	Remarks/Actions Taken by Management
									Issued Demand Letters to AO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	1-03-05-040	Abe, John Paul Louie	Philippine Centennial Jamborette and Training on Modules on the 21st Century Leadership and skills in Marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	2 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent.
2	1-03-05-040	Aben, Maridol	Regional Festival of Talents, 12/9-10/2012, Legaspi City	12/6/2012	1,140.00	over due	8 yrs & above		12/19/2015/ 6/25/2020, 12/27/2024	fo: verification and research
3	1-03-05-040	Alita Ballarda / Naga College Foundation	Philippine Centennial Jamborette and Training on Modules on the 21st Century Leadership and skills in Marikina City dtd 11/2-9/2014	10/28/2014	12,600.00	over due	6 yrs & above	active, Naga College Foundation	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
4	1-03-05-040	Alvina, Kristina	National School Press Conference	4/4/2011	3,241.44	over due	8 yrs & above	active, NCS I	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
5	1-03-05-040	Avestruz, Efren	2014 POC -PSC Philippine National Games dtd. 5/23-25/2014, Ninoy Aquino Stadium, Malate, Manila	5/23/2014	19,000.00	over due	6 yrs & above	College Foundation	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
6	1-03-05-040	Ayo, Arvin Brian	Palarong Pambansa, Tagum. Davao del Norte, 5/3-9/2015	4/28/2015	6,960.00	over due	6 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
7	1-03-05-040	Carrascal, Alfredo	Balang Pinoy Luzon Qualifying Leg, 7/17-22/2015, at Malolos Bulacan	7/16/2015	19,500.00	over due	6 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
8	1-03-05-040	Casanes, Daniel	No data Available		6,200.00	No data Available	3 yrs & above		12/19/2015/ 6/25/2020, 12/27/2024	fo: verification and research
9	1-03-05-040	Clapis, Claribel	2014 National Schools Press Conference, 4/7-10/2014, Subic Zambales	3/5/2014	8,000.00	over due	6 yrs & above	Dep.Ed, Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
10	1-03-05-040	Dela Cruz, Lyndon	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent

No.	Account Used	Name of Accountable Officer (AO) Employee	Purpose	Date Granted	Unliquidated Amount	Due Date for Liquidation	Age of Cash Advance	Status of Employee	Dates of Issued Demand Letters to AO	Remarks/Actions Taken by Management
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
11	1-03-05-040	Enciso, Gerlie	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
12	1-03-05-040	Enon, Ariel	Balang Pinoy Luzon Qualifying Leg, 7/17-22/20' 5, Malolos Bulacan	7/16/2015	1,500.00	over due	5 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
13	1-03-05-040	Fabay, Roy	Balang Pinoy Luzon Qualifying Leg, 7/17-22/20' 5, Malolos Bulacan	7/16/2015	1,500.00	over due	5 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
14	1-03-05-040	Genio, Shirley	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
15	1-03-05-040	Langitan, Warner	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
16	1-03-05-040	Ledesma, Cecilia	No data Available		4,158.00	No data Available	3 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
17	1-03-05-040	Luzande, Raquel	4th YECS Qualifying games, Baguio City, 7/26-31/2007	7/24/2007	8,000.00	over due	3 yrs & above	Carolina, E/S	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
18	1-03-05-040	Maulion, Randy	POF National Finals, 11/15-18/2007, Koronadal City, South Cotabato	11/13/2007	63,200.00	over due	3 yrs & above	active	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
19	1-03-05-040	Monserate, Joan	2011 National School Press Conference, 4/11-15/2011, Buluan City	3/22/2011	14,425.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
20	1-03-05-040	Nava, Mae	Balang Pinoy Luzon Qualifying Leg, 7/17-22/20' 5, Malolos Bulacan	7/16/2015	13,500.00	over due	4 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
21	1-03-05-040	Niebres, Lilibeth	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	over 2 years	active, University of Nueva Caceres	12/19/2015/ 6/25/2020, 12/27/2024	Demand letter sent
22	1-03-05-040	Parato, Ma. Nera	No available data		900.00	No available data	3 yrs & above		12/19/2015/ 6/25/2020, 12/27/2024	for verification and research

No.	Account Used	Name of Accountable Officer (AO) Employee	Purpose	Date Granted	Unliquidated Amount	Due Date for Liquidation	Age of Cash Advance	Status of Employee	Dates of Issued Demand Letters to AC	Remarks/Actions Taken by Management
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
23	1-03-05-040	Pascual, Dante, Jr,	Balang Pinoy National Finals, Bacolod City, 1/27 to 2/1/2014	1/23/2014	48,383.72	over due	6 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
24	1-03-05-040	Ros, Alvin	Philippine Centennial Jamborette and Training on Modules on the 21st Century Leadership and skills in Marikina City dtd 11/2-9/2014	10/28/2014	12,600.00	over due	6 yrs & above	active, Naga College Foundation	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
25	1-03-05-040	Rubio, Orlino	Balang Pinoy Luzon Qualifying Leg, 7/17-22/20' 5, Malolos Bulacan	7/16/2015	1,500.00	over due	4 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
26	1-03-05-040	Sanchez, Johanna	National Training for Student Governemnt Officers, 9/1-6/2007. Baguio City	8/8/2007	200.00	over due	10 yrs & above		12/19/2015/ 6/25/2020, 12/27/2024	for verification and research
28	1-03-05-040	Sierra, Otilia	No available data		25,000.00	No available data	3 yrs & above		12/19/2015/ 6/25/2020, 12/27/2024	for verification and research
29	1-03-05-040	Torrecampo, Maria Veronica Grace	Training on Balik Paaralan para sa Out of School	11/14/2012	2,000.00	over due	8 yrs & above	ALS, Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Demamd letter sent
			Total		332,308.16					

Certified Correct:



RUBY R. SINGSON
City Accountant

City of Naga
 Status of Unliquidated Cash Advances
 1-03-06-020 Due from Officers and Employees
 as of December 31, 2024
 SPECIAL EDUCATION FUND

Account Used (2)	Name of Accountable Officer (AO) Employee (3)	Purpose (4)	Date Granted (5)	Unliquidated Amount (6)	Due Date for Liquidation (7)	Age of Cash Advance (8)	Status of Employee (9)	Dates of Issued Demand Letters to AO (10)	Remarks/Actions Taken by Management (11)
1-03-06-020	Jovert Frondoso / Carolina	Excess of salary claimed for the period 2/1-29/2008.	2/29/2008	413.59	over due	3 yrs & above	Carolina E/S	12/19/2015/ 6/25/2020, 12/27/2024	Hold City Cola until fully settled
1-03-06-020	Marieta Pelajo	excess of salary and benefit for the month August, 2007.	9/30/2007	2,506.98	over due	3 yrs & above	Naga City	12/19/2015/ 6/25/2020, 12/27/2024	Hold City Cola until fully settled
	Total			2,920.57					

Note: A verification at the ESSO AND DepEd, Naga City for the addresse.

Certified Correct:



 RUBY R. SINGSON
 City Accountant

City of Naga

Status of Fund Transfers to Non-Governmental Organizations/People's Organization (NGOs/Pos)

1-03-06-030 Non-Governmental Organizations/People's Organization (NGOs/Pos)

as of December 31,2024

SPECIAL EDUCATION FUND

Account Used (2)	Name of NGO/PO (3)	Purpose (4)	Date Granted (5)	Unliquidated Amount (6)	Due Date for Liquidation (7)	Age of Fund Transfer (8)	Status of NGO (9)	Dates of Issued Demand Letters to AO (10)	Remarks/Actions Taken by Management (11)
1-03-06-030	Abcede ES PTA, Inc.	pyt. of school maintenence and operating expens	11/12/2007	51,747.75	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Balatas ES PTAS, Inc.	pyt. of school maintenence and operating expens	5/9/2008	2,700.25	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Carolina ES PTA, Inc.	pyt. of school maintenence and operating expens	3/5/2008	7,514.41	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Carolina NHS C/O Marcelino Relayo,	financial asistance to Carolina NHS	3/23/2007	100,000.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Del Rosario ES PTA, Inc.	cancellation and replacement of check due to incident of robbery	1/30/2008	640.30	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Don Manuel Abella ES PTA, Inc.	pyt. of school maintenence and operating expens	4/9/2008	99,600.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Don Manuel Abella ES PTA, Inc.	pyt. of school maintenence and operating expens	12/19/2007	102,600.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Grandview ES PTA, Inc.	pyt. of school maintenence and operating expens	2/27/2008	11,764.30	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated
1-03-06-030	Jose Rizal ES PTA, Inc.	pyt. of school maintenence and operating expens	11/5/2007	4,243.84	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Asisstance until fully liquidated

Account Used (2)	Name of NGO/PO (3)	Purpose (4)	Date Granted (5)	Unliquidated Amount (6)	Due Date for Liquidation (7)	Age of Fund Transfer (8)	Status of NGO (9)	Dates of Issued Demand Letters to AO (10)	Remarks/Actions Taken by Management (11)
1-03-06-030	Jose Rizal ES PTA, Inc.	pyt. of school maintenance and operating expenses	6/16/2008	58,275.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Mac Mariano ES PTA, Inc.	pyt. of school maintenance and operating expenses	11/19/2007	512.57	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Julian Melito ES PTA	school fees of 864 Queen beneficiaries for SY 2008-2009	3/24/2009	67,223.85	over due	8 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Naga City Sped Center PTA, Inc.	pyt. of school maintenance and operating expenses	2/19/2008	14,175.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Pacol ES PTA, Inc.	labor for const. of 2 comfort rooms, expenses for recognition Day 2009	3/18/2009	31,820.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Sabang ES	pyt. of school maintenance and operating expenses	3/27/2007	224.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Sabang ES PTA, Inc.	pyt. of school maintenance and operating expenses	11/6/2007	27,781.53	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Sabang HS PTA, Inc.	pyt. of school maintenance and operating expenses	3/10/2008	141,405.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	San Isidro ES C/O Solomon Sales	financial assistance	3/27/2007	19,875.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Tabuco Central School PTA, Inc.	pyt. of school maintenance and operating expenses	10/16/2007	155,000.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Tabuco Central School PTA, Inc.	pyt. of school maintenance and operating expenses	3/26/2008	169,606.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Teodora Moscoso C/O Noel Balares	financial assistance	3/27/2007	5,750.00	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated

Account Used (2)	Name of NGO/PO (3)	Purpose (4)	Date Granted (5)	Unliquidated Amount (6)	Due Date for Liquidation (7)	Age of Fund Transfer (8)	Status of NGO (9)	Dates of Issued Demand Letters to AO (10)	Remarks/Actions Taken by Management (11)
1-03-06-030	Tinago Central School PTA, Inc.	pyt. of school maintenance and operating expenses	2/13/2008	26,055.50	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
1-03-06-030	Triangulo ES PTA, Inc.	pyt. of school maintenance and operating expenses	2/6/2008	525.59	over due	10 yrs & above	Existing but with new sets of officers	8/15/2016/ 6/25/2020, 12/27/2024	No granting of Financial Assistance until fully liquidated
	Total			1,099,035.89					

Note: A verification at the SEC, Legaspi City about the persons/officers responsible, then formal demand will be made.

Certified Correct:



RUBY R. SINGSON
City Accountant

City of Naga
Status of Receivables
 1-03-06-990 Other Receivables
 as of December 31,2024
 SPECIAL EDUCATION FUND

No.	Account Used	Name of Accountable Officer (AO) Employee/ Recipient	Purpose	Date Granted	Unliquidated Amount	Due Date for Liquidation	Age of Fund Transfer/Cash Advance/Grant	Status of AO/(Employee /Recipient	Dates of Issued Demand Letters to AO	Remarks/Actions Taken by Management
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	1-03-06-990	No data available (Bal forwarded 2004)	no available data		5,130.03	over due	10 yrs & above		none	for verification and research
2	1-03-06-990	Arturo Armea	Salary Jan 1, 2010 - March 31, 2010	4/12/2010	23,100.00	over due	10 yrs & above	active, Naga City	none	Hold City Cola until fully settled
3	1-03-06-990	Bonings Trading	coco cloth	12/5/2007	3,000.00	over due	12 yrs & above		none	for verification and research
5	1-03-06-990	Ma. Sheila Llorca	Salary	12/5/2007	31,129.90	over due	12 yrs & above	active, NCS II	none	Hold City Cola until fully settled
6	1-03-06-990	Sylvia Serrano	Salary 12/16-31/2009	1/5/2010	3,485.90	over due	10 yrs & above	active, Naga City	none	Hold City Cola until fully settled
9	1-03-06-990	Dollie Villareal	8/1-15/2011 salary		2,789.00	over due	9 yrs & above	active, NCSAT	none	Hold City Cola until fully settled
10	1-03-06-990	Soriano Gina	7/1-31/2012 salary		1,500.00	over due	8 yrs & above		none	for verification and research
11	1-03-06-990	CSNHS MOOE received by Mrs. Nely Abad			149,560.00	over due	5 yrs & above	retired	none	for verification and research
12	1-03-06-990	Advances to Contractors (Beg. balance 2004)	no available data	2004	1,650.61	over due	5 yrs & above			for verification and research
13	1-03-06-990	CASURECO II	Power bill deposit for 3 pcs 100KVA brand new distribution transformer	3/15/2016	291,679.41	over due	4 yrs & above			for verification and research
14	1-03-06-990	CASURECO II	50% of the power bill deposit for the installation of 75KVA distribution transformer of Cararayan Nat'l HS	5/12/2016	39,595.38	over due	4 yrs & above			for verification and research
15	1-03-06-990	CASURECO II	Payment- upgrading electric service connections for Concepcion Pequena National High School	4/29/2021	53,395.95					
		Total			€06,016.18					

Note: A verification at the ESSO AND DepEd, Naga City for the addresse.

Certified Correct:



RUBY R. SINGSON
Acting - City Accountant