

Republic of the Philippines  
Local Government Unit of Naga City  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Thursday, 15 February 2024

**MEETING  
CALLED BY  
TYPE OF  
MEETING**

Bids and Awards Committee (BAC)

**Bid Opening:**

- CRN 2024-002: Supply and Delivery Electrical Components and Materials (1 Lot)**

**Pre-Procurement Conference:**

- CSWDO Rice and Food Items**

**REF. NO.**

**ATTENDEES**

Engr. Alexander N. Caning	BAC, Chairperson
Reuel M. Oliver	BAC, Vice-Chairperson
Francisco M. Mendoza	BAC, Member
Atty. McGyver Gerard S. Orbina	BAC, Member
Atty. Paul John F. Barrosa	BAC, Member
Elmer S. Baldemoro	BAC, Member
Arthur F. Abonal	BAC, Member
Engr. Emmel M. Adaque	BAC, TWG Head
Jose A. Cuyo Jr.	BAC, TWG
Norman Paul C. Posugac	BAC, TWG
Cecille S. Daplin	BAC, Secretariat Head
Maria Teresa S. Villadares	BAC, Secretariat
Anselmo B. Maño	BAC, Secretariat

**CALL OF ORDER**

- The scheduled BAC meeting commenced at 3:00 PM, with the BAC Chairperson at the City Procurement Office (CPO), presiding over the proceedings and formally recognizing the attendees in attendance.
- Notices were duly dispatched to the observers within the stipulated timeframe. Despite their absence, and having successfully established the necessary quorum, the BAC proceeded with the scheduled agenda.

**HIGHLIGHTS**

The BAC Chairperson directed the TWG to proceed with the scheduled bid matters for the listed projects.

- Supply and Delivery Electrical Components and Materials (1 Lot), CRN 2024-002**

**Business Matters:**

Bidder's Name	Type of Bid Security	Amount of Bid Security	Amount of Bid as Read
G.D. Abad Gen. Merchandise	BSD	-	₱ 1,167,760.00

**2. Pre-Procurement Conference:**

- a. The Purchase Request covers the entire requirement for FY 2024, with delivery dates as follows:
  - i. Quarter 1: Delivery date is April 2024
  - ii. Quarter 2: Delivery date is July 2024
  - iii. Quarter 4: Delivery date is November 2024
- b. Delivery location: to be advised
- c. Subject to the issuance of a Certificate of Appropriation as to Existence of Fund from the Budget Office
- d. Mode of Procurement: Public Bidding

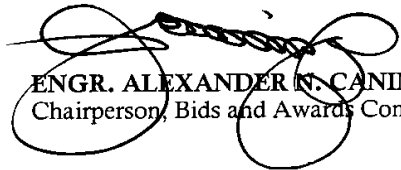
With no further items on the agenda, the meeting was adjourned promptly at 4:30 PM.

**CERTIFICATION**

We certify that the foregoing is true account of BAC Meeting conducted on Thursday, 15 February 2024.

**PREPARED BY**

**Anselmo B. Maño**  
BAC Secretariat, Member



**ENGR. ALEXANDER N. CANING**  
Chairperson, Bids and Awards Committee

e-Signature  
02/15/2024

**CERTIFIED  
CORRECT**