

Resolution Declaring LCRB and Recommending Approval

WHEREAS, the City Government of Naga advertised and posted the Invitation to Bid of the **Supply and Delivery of Medicines (Lots 1 to 3, for use of City Health Office I and II), Contract Reference Number: 2023-032**, in the City Government of Naga website (www.naga.gov.ph), the PhilGEPS and at conspicuous place at the premises of the City Government of Naga continuously for 7 days from July 20 to 27, 2023;

WHEREAS, in response to the said advertisement, three (3) bidders purchased bid documents;

WHEREAS, said three (3) bids were submitted on August 14, 2023 and all passed the preliminary examination of bids;

WHEREAS, the bid proposals for the following items were found to be substantially complying:

Item No.	Qty.	Unit	Item	Approved Budget for the Contract (ABC)-1 lot	Bid Amount (As Read)	% Variance from ABC
LOT 3 – PER ITEM						
14	75	bottles	Cetirizine 2.5mg Drops	5,250.00	2,850.00	45.71
15	1,000	tablets	Cetirizine 10mg	4,500.00	1,500.00	66.67
18	400	capsule	Clindamycin 300mg	14,800.00	4,400.00	70.27
20	500	tablets	Colchicine 500mcg	2,050.00	1,000.00	51.22
TOTAL AMOUNT OF BID				26,600.00	9,750.00	63.35

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the Bidder with the Lowest Calculated Bid, its bid has been found to be responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To declare **DON ALF PHARMA** as the Bidder with the Lowest Calculated and Responsive Bid for the **Supply and Delivery of Medicines (Lot 3-Per item, for use of City Health Office I and II), Contract Reference Number: 2023-032**, and,
- b) To recommend for approval by the City Mayor of the City Government the foregoing findings.

RESOLVED, this 30th day of August, 2023.

ALEXANDER N. CANING
BAC Chairperson

REUEL M. OLIVER
Vice-Chairman

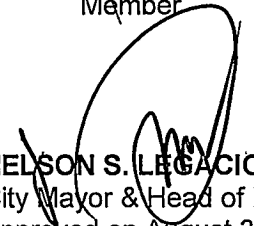

MC GYVER GERARD S. ORBINA
Member

FRANCISCO M. MENDOZA
Member


ELMER S. BALDEMORO
Member


ARTHUR F. ABONAL
Member

PAUL JOHN F. BARROSA
Member


NELSON S. LEGACION
City Mayor & Head of Procuring Entity
Approved on August 30, 2023.



Republic of the Philippines
CITY OF NAGA
J. Miranda Ave., Concepcion Pequeña, Naga City 4400
BIDS AND AWARDS COMMITTEE (BAC)



NOTICE OF AWARD

August 31, 2023

Mr. ABELARDO L. FLORES
Proprietor, **DON ALF PHARMA**
Logia Isarog Bldg., Unit 1, Zone 2, Maharlika Highway
Bgy. Concepcion Pequeña, Naga City

Dear Sir:

We are happy to notify you that your Bid dated **August 14, 2023** for execution of the **Supply and Delivery of Medicines** (Lot 3-per item, for use of City Health Office I and II), **Contract Reference Number: 2023-032**, for the Contract Price of equivalent to **NINE THOUSAND SEVEN HUNDRED FIFTY (Php 9,750.00) PESOS**, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

NELSON S. LEGACION
City Mayor/Head of Procuring Entity

Confirme: 

Date: Sept 7, 2023

CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____, 2023 between the City Government of Naga, Naga City, Philippines (hereinafter called "the Entity") of the one part and Don Alf Pharma of Logia Isarog Bldg., Unit 1, Zone 2, Maharlika Highway, Bgy. Concepcion Pequeña, Naga City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of Medicines** (Lot 3-per item, for use of City Health Office I and II), **Project/Contract Reference Number: 2023-032** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Nine Thousand Seven Hundred Fifty (Php 9,750.00) Pesos** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

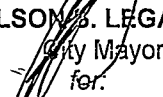
- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

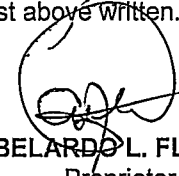
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Nine Thousand Seven Hundred Fifty (Php 9,750.00) Pesos** or such other sums as may be ascertained, Don Alf Pharma agrees to supply and deliver the medicines in accordance with his/her/its Bid.
4. The *City Government of Naga* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

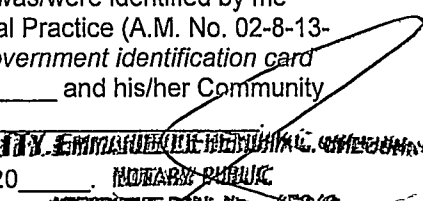

NELSON S. LEGACION
City Mayor
for:
City Government of Naga


ABELARDO L. FLORES
Proprietor
for:
Don Alf Pharma

Acknowledgment

SUBSCRIBED AND SWORN to before me this SEP 11 2023 day of _____, 20____ at **NAGA CITY**, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____ [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____

Witness my hand and seal this SEP 11 2023 day of _____, 20____


ATTY. EMMANUELLE BENITO
NOTARY PUBLIC
ATTORNEY'S REG. NO. 65840
COMMISSION No. 23-03 UNTIL DECEMBER 31, 2024
IBP No. - 1199/10-16-22/CAN. SUR CHAPTE #
PTR No. - 7566048/11-14-22/NAGA CITY
GREGORIO LAW OFFICE
394, DINAGA, PANGANIBAN DRIVE, NAGA CITY



Republic of the Philippines
CITY OF NAGA
J. Miranda Ave., Concepcion Pequeña, Naga City 4400
BIDS AND AWARDS COMMITTEE (BAC)



NOTICE TO PROCEED

September 12, 2023

Mr. ABELARDO L. FLORES
Proprietor, **DON ALF PHARMA**
Logia Isarog Bldg., Unit 1, Zone 2, Maharlika Highway
Bgy. Concepcion Pequeña, Naga City

Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to **DON ALF PHARMA** that work may commence on the **Supply and Delivery of Medicines (Lot 3-per item, for use of City Health Office I and II), Contract Reference Number: 2023-032**, effective one (1) calendar day after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Naga.

Very truly yours,

NELSON S. LEGACION
City Mayor/Head of Procuring Entity

I acknowledge receipt of this Notice on Sept. 18, 2023
Name of the Representative of the Bidder: Bernadette Roco Jaraña
Authorized Signature: Bernadette Roco Jaraña