

Republic of the Philippines Office of the City Mayor City of Naga, 4400



CONSTITUTING THE CAMP MANAGEMENT COMMITTEE OF THE STA. CRUZ EVACUATION CENTER

WHEREAS, it is the State's policy to uphold the people's constitutional rights to life and property by addressing the root causes of vulnerabilities to disasters, strengthening institutional capacity for disaster risk reduction and management and building a resilient community;

WHEREAS, camp management plays a key role in realizing the aforesaid policy by providing decent and efficient services to evacuees;

WHEREAS, among the evacuation centers in the City of Naga is the Sta. Cruz Evacuation Center;

WHEREAS, it is imperative for the city government to assign dedicated individuals who will look after the welfare of evacuees in the Sta. Cruz Evacuation Center, especially during times of disasters;

NOW THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. CAMP MANAGEMENT COMMITTEE. The Sta. Cruz Evacuation Center shall be administered, supervised and manned by the following Camp Management Personnel:

| Position | | Name | | Function |
|-------------------------|---|----------------|---|--|
| LGU Camp Coordinator: | - | Annabel Vargas | - | Over-all in charge of the management, coordination and operation of the Sta. Cruz Evacuation Center |
| Camp Manager: | - | Luis Fernandez | - | Oversee the camp and supervise the personnel therein |
| Assistant Camp Manager: | - | Ray Jon Saniel | - | Assist the camp manager in the management and supervision of the evacuation center |

Room 201, 2nd Floor, Naga City Hall, J. Miranda Avenue, Concepcion Pequeña, City of Naga (054) 881 0447 | (054) 205 2980 *loc.* 2010 www.naga.gov.ph



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of

the

the

the

- Administrative/Records Susan Saniel Collect necessary data of Officer:
 - the evacuees and update the Evacuation Center Information Board

accommodation

evacuation center

cleanliness

charge of room

of

with

evacuees and ensure the

Ensure proper allocation

and distribution of food

packs and non-food items based on the data submitted

by the records officer

Take

- Accommodation & - Nancy Sarmiento Maintenance Officer:
- Food and Non-Food Item Eden San Andres Officers: Mergie Aspa
- Safety and Public Safety -Ensure the safety of the Crizaldy evacuees, especially Triumfante Officer: women and children
- Education, Sports & -Maricris Ortega **Recreation Officer:**
 - Department of Education for the continuous children education of evacuees inside the **Evacuation** Center

Coordinate

Logistics Officers: Victor Navales Ensure that needed logistics in the Evacuation Center **Honesto Perez** are present

SECTION 2. HEALTH TEAM. The following shall composed the Health Team in the Sta. Cruz Evacuation Center:

| WASH Officer | - | Leah A Periña |
|--|---|------------------------|
| Medical Officer | - | Dr. Erlie Arvin Cabral |
| Mental Health & Psycho Service Officer | - | Magno Reyes |
| Nutrition Officer | - | Rosemarie Zuniega |

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The Health Team shall have the following tasks, among others:

- a. Ensure that there is enough supply of potable water in the Evacuation Center;
- b. Make sure that the toilets and latrines are functional and clean, with separate toilets for men, women and persons with disability;
- c. Manage garbage bins;
- d. Ensure that there are enough medicines prepositioned in the Evacuation Center; and,
- e. Coordinate with medical institutions for the health concerns of evacuees.

SECTION 3. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this 5th day of June, Two Thousand and Twenty Three in the City of Naga, Philippines.

NELSO EGACION

Attested by:

ELMER S. BALDEMORO City Administrator