

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Target CY 2023  
Naga City

Office : **CITY ASSESSOR'S OFFICE**  
 Mandate : *Ensure an accurate and equitable real property tax administration system*  
 Vision : *Appraise and assess all real property units within the political jurisdiction of Naga City.*  
 Mission : *Establish a systematic method of assessment on real property*  
 Organizational Outcome : *Complement to the fiscal wherewithal of the LGU in the achievement of the Executive Legislative Agenda of Naga City.*

AIP Ref Code	Program/Project/Activity Description	Major Final Output	Performance/Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year					
					PS	MOOE	CO	Total		
<b>A. GENERAL ADMINISTRATION AND SUPPORT (GAS)</b>										
1000-000-2-1-1101-001-000-000	General Administrative Services	Administrative and Support Services	Percentage of administrative and other support services, such as the capacity development of CAssO personnel fully completed within budget and schedule	100%	15.099	0.175	0.000	15.274		
<b>B. OPERATIONS</b>										
1000-000-2-1-1101-003-000-001	Property valuation and assessment services	2023 General Revision of Real Property	Identify vicinities & establish Base Values	880 real property owners attest to new established property base unit values						
1000-000-2-1-1101-003-000-002			Building types classification & establish BUCC	Provide property owners Types of structures and construction cost						
1000-000-2-1-1101-003-000-003		Identification and Listing of Idle Lands	Setting of rules for identification & listing of Idle lands	Clear-cut rules for identification						
1000-000-2-1-1101-003-000-004			Section & GIS mapping for location	Section & GIS map for benchmarking, and Ocular inspection					0.639	0.000
1000-000-2-1-1101-003-000-005		Appraisal and Assessment	Appraisal and assessment of real property for taxation purposes	900 property owners satisfied with their new real property assessment						
1000-000-2-1-1101-003-000-006		Certification	Issuance of certification based from records	100% of requests for issuance of certification completed within 5 minutes from receipt of complete documents						
<b>TOTAL</b>					<b>15.099</b>	<b>0.814</b>	<b>0.000</b>	<b>15.913</b>		

Prepared:

Reviewed: Local Finance Committee

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