



Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



EXECUTIVE ORDER NO. 2023-039
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**CONSTITUTING THE GOOD MANUFACTURING PRACTICES (GMP)
TEAM OF THE NAGA CITY DISTRICT ABATTOIR**

WHEREAS, the Naga City District Abattoir is currently granted with “Class AA” Accreditation for Good Manufacturing Practices (GMP) by the National Meat Inspection Services (NMIS);

WHEREAS, the City Government of Naga always aims to make the best better in all aspects of governance, thus, there is need to set up a team dedicated to sustain and improve the operations and sanitary procedures in the Naga City Abattoir;

NOW THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me, do hereby order the following:

SECTION 1. NAGA CITY GOOD MANUFACTURING PRACTICES TEAM. The Naga City Good Manufacturing Practices Team hereinafter referred to as NCGMPT is hereby created with the following composition:

Chairperson: MR. ROBERTO G. ACABADO
Department Head, Naga City District Abattoir

Co-Chairperson: DR. JUNIOS J. ELAD, JR.
City Veterinarian

Members: DR. RONALDO T. AMORANTO MD
Acting City Health Officer

ENGR. ALEXANDER N. CANING
City Engineer

Mr. NOLASCO E. JESALVA
City Government Assistant Department Head I



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SECTION 2. FUNCTIONS. The NGCMPT shall perform the following:

- a. Ensure that the Naga City District Abattoir is fully compliant with the standards for good manufacturing practices and standard sanitation operating procedures in accordance with existing national laws and policies;
- b. Monitor the proper documentation procedures on acceptance, registration and ante mortem of food animal for slaughter;
- c. Guarantee that, in post mortem and dispatch, prior GMP inspection and handling are implemented;
- d. Note and address all concerns observed and relayed by NMIS plant officer;
- e. Ensure that meat production in Naga City District Abattoir is free from hazards to health;
- f. Take necessary measures on matters incidental to slaughtering, meat production, sanitation, and preventive maintenance, with the least disruption to the continuous day-to-day operations of the abattoir;
- g. Formulate relevant guidelines on all matters pertaining to the slaughter of animals and other process in conformity with the NMIS standards; and
- h. Direct the Secretariat to handle technical and administrative duties relative to the herein directives and submit reports on monthly or on need basis.

SECTION 3. TECHNICAL WORKING GROUP. The Technical Working Group of the Naga City Good Manufacturing Practice Team (NCGMPT) is hereby constituted as follows:

Mr. JOSE A. RICARDO
GMP Compliance Officer (NCDA)

Mr. JAIME A. HALCON JR.
Agriculture Technologist (CAgO)

Dra. MARILEE P. LINGUA
Agriculture Technologist (CAgO)

MARIA ISABEL O. BOLINA
Finance Section (NCDA)

MERLYN S. CASTAÑEDA
Personnel Section (NCDA)



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MA. CECILIA N. ALLER

Property Custodian-designate (NCDA) / Pollution Control Officer

RUDY P. OLIQUINO

Mechanical Plant Operator I

ERWIN B. NAVAL

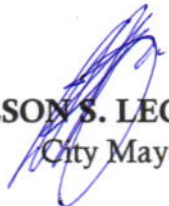
Plant Electrician I

The Technical Working Group shall serve as the secretariat of NCGMPT and the coordinating body in matters of accreditation and e-accreditation process. They shall also act as in-house auditors and pre-assess the general condition of the abattoir and its compliance to the standards set by NMIS on structure, facilities, operation, and employees' practices.

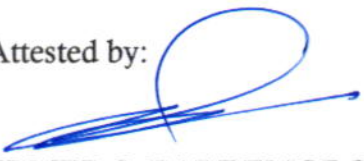
SECTION 4. MEETINGS. The NCGMPT must meet at least once every quarter, and as frequently as needed to attend to urgent matters.

SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this 4th day of October, Two Thousand and Twenty-Three in the City of Naga, Philippines.


NELSON S. LEGACION
City Mayor

Attested by:


ELMER S. BALDEMORO
City Administrator