



Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



EXECUTIVE ORDER NO. 2023-011
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**CONSTITUTING THE NAGA CITY CULTURE AND ARTS COUNCIL,
TASKING THE CITY EVENTS, PROTOCOL AND PUBLIC INFORMATION
OFFICE TO SERVE AS COUNCIL SECRETARIAT AND AS THE PRIMARY
OFFICE IN CHARGE OF CULTURE AND ARTS CONCERNS AND
DESIGNATING ALLEN L. REONDANGA, HEAD OF THE CITY EVENTS,
PROTOCOL AND PUBLIC INFORMATION OFFICE, AS THE NAGA CITY
CULTURE AND ARTS OFFICER**

WHEREAS, Department of the Interior and Local Government Memorandum Circular No. 2017-133 enjoins local government units to create their respective local culture and arts councils;

WHEREAS, Republic Act No. 11904, otherwise known as the Philippine Creative Industries Development Act, also calls for LGUs to establish a local culture and arts council;

WHEREAS, as Pilgrim City of the Philippines and as the regional center of religion and culture, it is imperative that a multi-sectoral institution be created in order to protect, preserve and promote the cultural heritage of Naga;

NOW THEREFORE, I, **NELSON S. LEGACION**, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. NAGA CITY CULTURE AND ARTS COUNCIL. The Naga City Culture and Arts Council is hereby constituted, which shall be composed of the following:

Chairman: City Mayor

Co-Chairman: Chairperson, SP Committee on Culture and the Arts

Members:

- Chairperson, SP Committee on Education
- Chairperson, SP Committee on Investment and Trade
- Chairperson, SP Committee on People Empowerment
- City Administrator
- Department Head, City Planning and Development Office
- Department, Information Technology Office
- Department Head, City Budget Office
- Department Head, Investment and Tourism Promotions Office
- Department Head, Education, Sports and Scholarship Office
- Chief-of-Office, Naga City Youth Development Office
- Executive Director, Metro Naga Development Council
- President, Metro Naga Chamber of Commerce and Industry
- Chairperson, Naga City People's Council



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- Representative, Department of Education – Naga City
- Representative, Commission on Higher Education – Bicol
- Representative, Technical Education and Skills Development Authority – Camarines Sur
- Representative, Philippine Information Agency
- Representative, United Architects of the Philippines – Camarines Sur
- Representative, Academe
- Representative, Local Museums
- Representative, Local Historical/Heritage Organizations
- Representative, Local Artist Groups

SECTION 2. NATURE. The Naga City Culture and Arts Council shall serve as the multi-sectoral consultative policy and planning body that shall provide the City of Naga with comprehensive and effective strategies for the development and promotion of the culture and arts sector in the city.

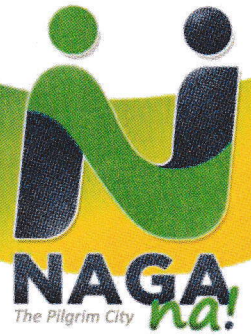
To carry out its tasks, the Council may request the assistance of any other offices of the City Government and seek out wider stakeholders' participation.

SECTION 3. FUNCTIONS. The roles and responsibilities of the Naga City Culture and Arts Council are the following:

1. Prepare an annual plan on culture, arts and cultural heritage consonant with the Philippine Development Plan for Culture and the Arts, to be integrated in the local development plan and considered in the annual appropriation ordinances;
2. Formulate programs and recommendations to develop and sustain local cultural and artistic talents, cultural industries, traditional and contemporary arts and crafts, and their processes;
3. Coordinate with the appropriate affiliated cultural agencies of the National Commission for Culture and the Arts for the conservation and monitoring of national cultural properties found in Naga City;
4. Conduct cultural events, such as cultural festivals, competition, lectures, seminars and symposia;
5. Ensure the protection, preservation, conservation and promotion of the local cultural and historical heritage;
6. Declare and maintain Local Heritage Zones;
7. Establish a Local Registry of Cultural Property;
8. Acknowledge the importance of traditional folk artist as singular conduit between skills of the past and the future;
9. Revitalize a community's artistic tradition thereby protection a valuable fact of Philippine culture;
10. Provide mechanisms for identification and assistance for qualified traditional folk artists to transfer their skills to the community;
11. Create opportunities for popularizing the works of folk artists;
12. Support the Philippine Creative Industries Development Council in all of its functions;



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13. Report to the Philippine Creative Industries Development Council the development and status of the implementation of programs at the local level;
14. Regularly maintain a database of business support organizations and creative workers associations within the territorial jurisdiction of Naga City and transmit such data to the Philippine Creative Industries Development Council;
15. Formulate, plan, coordinate, implement, and assess policies, programs, activities, and projects that promote and develop the locality's creative industries, in coordination with the Philippine Creative Industries Development Council; and
16. Identify and implement such other programs and activities for the promotion of local cultural heritage and arts

SECTION 4. INTERNAL RULES OF PROCEDURE. The Naga City Culture and Arts Council may adopt its own internal rules of procedure as it may deem necessary for the orderly conduct of its operations and the effective performance of its functions.

SECTION 5. SECRETARIAT. The City Events, Protocol and Public Information Office (CEPPIO) shall serve as the Secretariat of the Council. It shall ensure timely, effective and efficient delivery of manpower and administrative assistance thereto.

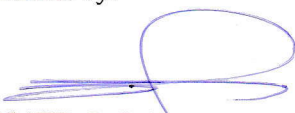
SECTION 6. ARTS AND CULTURE OFFICER. In addition to his functions as Department Head of the City Events, Protocol and Public Information, Allen L. Reondanga is hereby designated as the Naga City Arts and Culture Officer.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this 5th day of May, Two Thousand and Twenty Three in the City of Naga, Philippines.

NELSON S. LEGACION
City Mayor

Attested by:


ELMER S. BALDEMORO
City Administrator