



Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



EXECUTIVE ORDER NO. 2023-003
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**CONSTITUTING THE NAGA CITY MENTAL HEALTH
ADVISORY BOARD**

WHEREAS, the State enacted Republic Act No. 11036, otherwise known as
“Mental Health Act;”

WHEREAS, in support of the aforesaid law and in order to institute local health
care services and programs in the City of Naga, the City Government of Naga passed
Ordinance No. 2021-028;

WHEREAS, among the provisions of Ordinance No. 2021-028 is the creation of
the Naga City Mental Health Advisory Board;

NOW THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga,
by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. NAGA CITY MENTAL HEALTH ADVISORY BOARD. The
Naga City Mental Health Advisory Board is hereby constituted, with the following
composition:

Chairman: City Mayor

Vice Chairman: City Health Officer

Members from the Local Government Unit:

- Chairman, SP Committee on Health
- Chairman, SP Committee on Women
- Chairman, SP Committee on Family and Children
- Chairman, SP Committee on Education
- Chairman, SP Committee on Persons with Disability
- Chairman, SP Committee on Human Rights
- President, Liga ng mga Barangay – Naga City
- President, Sangguniang Kabataan Federation – Naga City
- Chief, Naga City Hospital
- Head, City Social Welfare and Development Office
- Head, City Budget Office
- Head, City Population and Nutrition Office



Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



- Head, City Disaster Risk Reduction and Management Office
- Head, Public Safety Office

SECTION 2. MEMBERS FROM NATIONAL GOVERNMENT AGENCIES, CIVIL SOCIETY ORGANIZATIONS AND PRIVATE SECTOR. The following individuals and the institutions they represent shall be invited to form part and become members of the Naga City Mental Health Advisory Board:

- **PCOL NELSON A PACALSO**
Director, Naga City Police Office
- **ROMULO DE LOS SANTOS**
Guidance Counselor, Con. Peq National High School
- **SELENE TORRES, RPsy**
Director, Center for Psychological Services, ADNU
- **MARIVIC VARGAS-BALANCE**
President, Naga City Council for Women
- **DR. EDESSA LAGUIDAO**
Psychiatrist
Representative, Private Health Sector
- **EDUARDO A. AGOMAA JR.**
President, Naga City Persons with Disability Federation
- **JOHANN DELOS REYES**
Mental Illness Survivor
- **ELMER T. STO. DOMINGO JR.**
Representative, Naga City People's Council
- **DR. FE A. DELOS REYES**
Executive Director, HELP Learning Center
- **MARIANO B. DE GUZMAN**
Superintendent, Department of Education – Naga City



Republic of the Philippines
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City of Naga, 4400



SECTION 2. FUNCTIONS. The Naga City Mental Health Advisory Council shall be primarily responsible in crafting the Naga City Mental Health Care Program.

In addition thereto, it shall have the following tasks:

- a. Review the existing systems, policies and guidelines on mental health services that are being implemented by the different offices of the city government;
- b. Develop program for intervention, designed to promote and upscale the approaches for mental health awareness for educational institutions as well as public and private workplaces, among others;
- c. Recommend intensified psychosocial activities with special focus on addressing effects of calamities and/or disasters and other traumatic events, including on-line consultations and discussions, in close coordination with the different guidance counsellors of various schools in the city;
- d. Establish mechanisms of hotline consultations, handled by trained professionals to counsel and cater cases that include, but not limited to anxiety, stress, suicide, self-harm and other preventable cases;
- e. Establish mechanisms of face-to-face consultations, , handled by trained professionals to counsel and cater cases that include, but not limited to anxiety, stress, suicide, self-harm and other preventable cases;
- f. Plan the necessary capacity building, re-orientation and training programs for mental health professionals, mental health workers and allied professionals, as articulated in Ordinance No. 2021-028;
- g. Create inter-agency committees, project task forces, and other support groups that will assist in implementing the provisions of Ordinance No. 2021-028;
- h. Develop plan of actions especially directed to answer the concerns of those people addicted to games, alcohol and other vices, as well as address the needs of geriatric individuals;
- i. Promulgate protocols and guidelines to facilitate inter-LGU and NGA referral system, including access of individuals with mental health conditions to treatment and psychosocial support;
- j. Develop plans and set activities for the observation of a Mental Health Month;
- k. Recommend a robust research and development program in collaboration with academic institutions, related associations and non-government organizations to achieve the purposes of Ordinance No. 2021-028;



Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



- l. Recommend appropriate amount of fees in availing the mental health care services of the city;
- m. Study the necessity and viability of establishing mobile clinics, which will be used for barangay visitation and consultations;
- n. Review all related laws and regulations related to mental health and recommend further appropriate legislations to the Sangguniang Panlungsod in order to sustain and strengthen programs, services and other mental health initiatives; and,
- o. Perform such other duties and functions as necessary.

SECTION 3. SECRETARIAT. The City Health Office shall serve as Secretariat of the Naga City Mental Health Advisory Board. It shall provide assistance to the board in administrative and technical matters.

SECTION 4. QUORUM. The presence of majority of the members of the Advisory Council shall constitute a quorum.

SECTION 5. MEETING. The Board shall meet as frequently as necessary to discharge its duties and functions.

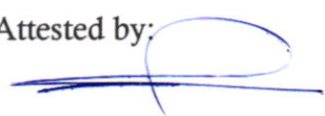
At least three members of the Board may file a request with the City Mayor for a holding of a meeting.

SECTION 6. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this 20th day of March, Two Thousand Twenty Three in the City of Naga, Philippines.

NELSON S. LEGACION
City Mayor

Attested by:


ELMER S. BALDEMORO
City Administrator