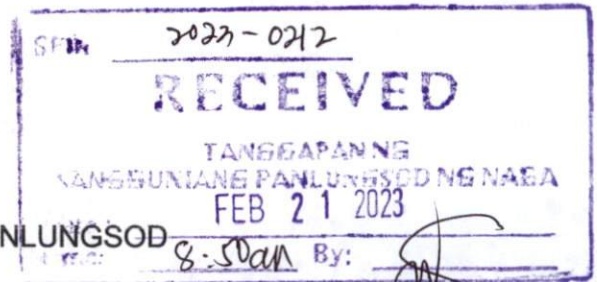


Republic of the Philippines
CITY OF NAGA
"An Maogmang Lugar"
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TANGGAPAN NG SANGGUNIANG PANLUNGSOD



Proposed Ordinance 2023-xxx

AN ORDINANCE EXPANDING THE NAGA CITY COMMUNITY EMPLOYMENT PROGRAM (NCCEP), PROVIDING FUNDS FOR THE PURPOSE AND SETTING ADDITIONAL GUIDELINES FOR ITS IMPLEMENTATION

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EXPLANATORY NOTES

Now that Covid 19 is considered a thing of the past, the opportunity is there to re-open and re-absorb workers once again. However, unless there is a corresponding increase in consumer spending, these enterprises won't have a chance of full recovery nor would they be able to rehire their workers.

There is a need, therefore, to regenerate demand by way of putting money in the hands of Nagueños.

Our proposed approach is to engage workers in community projects that will give them a fair wage at the same time improve community facilities. To be targeted are workers from low-income households. They are selected for two reasons: social equity and the fact that they are in position to trigger a wave of spending from the bottom to the top of the supply chain maximizing the impact of our limited resources. This ordinance provides the guidelines for an extended community employment program and the funding to operationalize the same.

NOW, THEREFORE, be it ordained by the Sangguniang Panlungsod of the City of Naga, that:

SECTION 1. – Title. – This ordinance shall be known as the **"Expanded Naga City Community Employment Program (NCCEP)"**.

SECTION 2. – Purpose. – The NCCEP shall have the following purposes:

- (a) Maintain public infrastructure, facilities, and public spaces;
- (b) Trigger demand to as many levels of the supply chain by targeting households which will most likely spend wage income in neighborhood stores.

SECTION 3. – Implementation. – The NCCEP shall be implemented as follows:

- (a) Projects may be identified by the barangay, city government departments, or the community, the last one thru messages in the city's social media accounts or other channels. Submissions shall contain pictures of the actual site, exact location, and nature of work to be done;
- (b) Projects ideas with complete information shall be submitted to the NCCEP Task Group created hereunder to check eligibility and determination of its scope of work;

- (c) The NCCEP task Group forwards screened project ideas with complete documentation and scope of work to the City Engineer's Office (CEO) or other city government implementing unit;
- (d) The implementing unit prepares the program of work (POW) or similar document which would show, among others the:
 - (1) number, required skills, if any, and duration of labor requirement;
 - (2) scope of work with measure of work to be accomplished; and
 - (3) bill of materials, if any.
- (e) Final review and approval of the project and its POW by the City Mayor;
- (f) Implementing unit coordinates with barangay or community to identify and engage the workers needed;
- (g) Implementing unit shall:
 - (1) procures the necessary material, if any;
 - (2) coordinates with the HRMO for the preparation of job order for the workers. Implementing unit may also prepare the Job Order using the template from the HRMO.
- (h) Implementing unit engages the labor and supervises implementation of the project. Supervision may also be let to the barangay or to a community organization in the project area, if existing;
- (i) Implementing unit documents accomplishment and prepares payroll with corresponding "after picture" of the project. Payroll shall be prepared every week, the payroll for the previous week shall be paid out not later than Tuesday of the following week. To expedite payment, the head of the implementing unit may obtain a cash advance for the project's labor payroll.

SECTION 4. – *NCCEP Task Group and Secretariat.* – An NCCEP Task Group is herein created with the following members:

Chairperson	-	City Administrator
Vice Chairperson	-	President, Liga ng mga Barangay
Members	-	Head, Housing and Settlements Development Office
	-	City Engineer
	-	Lingkod Barangay Office
	-	City Environment and Natural Resources Officer
	-	Head, City Parks and Recreational Facilities Management Office
	--	City Agriculturist
	-	Metro PESO Manager
	-	Solid Waste Management Officer
	-	President, Naga City Urban Poor Federation
	-	Representative, Naga City People's Council

SECTION 5. – *Functions of NCCEP Task Group.* – The NCCEP Task Group shall have the following functions:

- (a) Receive project ideas and ensure completeness of information including pictures which shall serve as documentation for "before project implementation";
- (b) Check if the project idea does not involve construction of fixed permanent structures;
- (c) Determine if the project is labor intensive;
- (d) Endorse the project to the City Engineer's Office, or any other appropriate office, for the preparation of the program of work;

- (e) Monitor project implementation;
- (f) Ensure that each project is aligned with the purpose of this ordinance.

SECTION 6. – *Qualified NCCEP Projects.* – projects to be funded under Expanded NCCEP shall not involve construction of fixed permanent structures to ensure that the bulk of the project cost go to labor. Only maintenance, repair, and/or improvement work for public infrastructure and facilities necessary to restore them to the desired functionality and aesthetic appearance will be funded. Likewise, greening, landscaping, tree planting/reforestation, trimming of vegetation, and similar works, including support activities such as seedling propagation, potting of plants and composting are qualified NCCEP projects. Other frontline services as may be determined by the Office of the City Mayor.

SECTION 7. – *Qualified NCCEP Expenditures.* – NCCEP funds may only be spent for the following:

- (a) Wages of workers;
- (b) Procurement of simple hand tools;
- (c) Procurement of hardware supplies needed for maintenance, repair, and/or improvement work such as, but not limited to, roof sealant, paint, and painting materials;
- (d) Procurement of planting materials including garden soil.

SECTION 8. – *Qualified NCCEP Beneficiaries.* – NCCEP beneficiaries shall have the following qualifications:

- (a) Not currently employed or working;
- (b) Resident of Naga City for at least one (1) year;
- (c) Resides in the barangay for at least six (6) months where the project is located. Priority will be given to those nearest the project site;
- (d) He/She is the only member of his/her household hired under NCCEP. Only one member per household may be engaged for NCCEP.
- (e) Not less than 21 but not more than 60 years old and physically fit to perform manual labor.

SECTION 9. – *Funding.* – An initial amount of P10 million shall be set aside for the Expanded NCCEP under the current budget year.

SECTION 10. – *Separability Clause.* - If any portion or provision of this ordinance is declared unconstitutional, the same shall not affect the validity and effectivity of the rest of this ordinance.

SECTION 11. – *Repealing Clause.* - Ordinances, executive orders, rules and regulations, and other issuances of the city government, or parts thereof, inconsistent with this ordinance are hereby repealed or modified accordingly.

SECTION 12. - *Effectivity.* - This ordinance shall take effect immediately upon its approval.