

Resolution Declaring LCRB and Recommending Approval

WHEREAS, the City Government of Naga advertised and posted the Invitation to Bid of the **Supply and Delivery of Common Office Supplies, Contract Reference Number: 2023-015**, in the City Government of Naga website (www.naga.gov.ph), the PhilGEPS and at conspicuous place at the premises of the City Government of Naga continuously for 7 days from February 23 to March 2, 2023;

WHEREAS, in response to the said advertisement, five (5) bidders purchased bid documents;

WHEREAS, five (5) bids were submitted on March 17, 2023 and all passed the preliminary examination of bids;

WHEREAS, the bid proposals for the following items were found to be substantially complying:

Item No.	Qty.	Unit	Item	Approved Budget for the Contract (ABC)	Bid Amount (As Read)	% Variance from ABC
59	12	cart	Ink Cart, black, Epson 5190	11,976.00	2,924.16	75.58
TOTAL				11,976.00	2,924.16	75.58

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the Bidder with the Lowest Calculated Bid, its bid has been found to be responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To declare **LUCKY EDUCATIONAL SUPPLY, INC.** as the Bidder with the Lowest Calculated and Responsive Bid for the **Supply and Delivery of Common Office Supplies, Contract Reference Number: 2023-015**, and,
- b) To recommend for approval by the City Mayor of the City Government the foregoing findings.

RESOLVED, this 3rd day of April, 2023.


ALEXANDER N. CANING
BAC Chairman


REUEL M. OLIVER
Vice Chairman

MCGYVER GERARD S. ORBINA
Member


FRANCISCO M. MENDOZA
Member

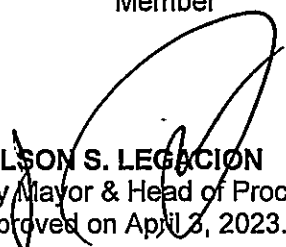


ELMER S. BALDEMORO
Member

ARTHUR F. ABONAL
Member



PAUL JOHN F. BARROSA
Member



NELSON S. LEGACION
City Mayor & Head of Procuring Entity
Approved on April 3, 2023.

CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____, 2023 between the City Government of Naga, Naga City, Philippines (hereinafter called "the Entity") of the one part and Lucky Educational Supply, Inc. of P. Burgos St., cor. Barlin St., Bgy. Sta. Cruz, Naga City (hereinafter called "the Supplier") of the other part;


WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly Supply and Delivery of Common Office Supplies, Project/Contract Reference Number: 2023-015 and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of Two Thousand Nine Hundred Twenty Four & 16/100 (Php 2,924.16) Pesos (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of Two Thousand Nine Hundred Twenty Four & 16/100 (Php 2,924.16) Pesos or such other sums as may be ascertained, Lucky Educational Supply, Inc. agrees to supply and deliver the common office supplies in accordance with his/her/its Bid.
4. The City Government of Naga agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


NELSON S. LEGACION
City Mayor
for:
City Government of Naga


AIDA V. BAJARÓ
Supplier
for:
Lucky Educational Supply, Inc.

Acknowledgment

SUBSCRIBED AND SWORN to before me this APR 24 2023, 20__ at JARA VITA, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her insert type of government identification card used, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____

Witness my hand and seal this APR 24 2023 day of _____, 20__


ATTY. BERNARD S. TAYAN



Republic of the Philippines
CITY OF NAGA
 J. Miranda Avda., Concepcion Pequeña, Naga City 4400
BIDS AND AWARDS COMMITTEE (BAC)



NOTICE TO PROCEED

April 24, 2023

Ms. AIDA V. BAJARO
 Authorized Representative
LUCKY EDUCATIONAL SUPPLY, INC.
 P. Burgos St., cor. Barlin St.
 Bgy. Sta. Cruz, Naga City

Dear Madam:

The attached Contract Agreement having been approved, notice is hereby given to **LUCKY EDUCATIONAL SUPPLY, INC.** that work may commence on the **Supply and Delivery of Common Office Supplies, Project/Contract Reference Number: 2023-015** effective one (1) calendar day after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Naga.

Very truly yours,

NELSON S. LEGACION
 City Mayor & Head of Procuring Entity

I acknowledge receipt of this Notice on April 24, 2023 at 58050815/0943003673
 Name of the Representative of the Bidder: Aida V. Bajaro **NAGA CITY**
 Authorized Signature: [Signature] **58050815/0943003673**