



Republic of the Philippines  
**CITY OF NAGA**  
J. Miranda Ave., Concepcion Pequeña, Naga City 4400  
**BIDS AND AWARDS COMMITTEE (BAC)**



## NOTICE OF AWARD

March 29, 2023

**Mr. EDWARD F. MENDOZA**  
Sales Manager, **MENDO ENTERPRISES**  
Block 11, Lot 12-C Bulova St. South Fairview  
Quezon City

Dear Sir:

We are happy to notify you that your Bid dated **March 6, 2023** for execution of the **Supply and Delivery of Electrical, Plumbing, Hardware and Air-conditioning Materials (lot no. 1 only)**, **Project/Contract Reference Number: 2023-006**, for the Contract Price of equivalent to **FOUR HUNDRED TWO THOUSAND FIVE HUNDRED THIRTY FIVE (Php 402,535.00) PESOS**, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

**NELSON S. LEGACION**  
City Mayor & Head of Procuring Entity

Conforme:

Date: 4-27-23

# CONTRACT AGREEMENT

THIS AGREEMENT made the APR 11 day of 2023, 2023 between the City Government of Naga, Naga City, Philippines (hereinafter called "the Entity") of the one part and Mendo Enterprises of Block 11, Lot 12-C Bulova St. South Fairview, Quezon City (hereinafter called "the Supplier") of the other part;

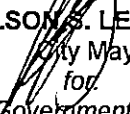
WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly Supply and Delivery of Electrical, Plumbing, Hardware and Air-conditioning Materials (lot no. 1 only), Project/Contract Reference Number: 2023-006 and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of Four Hundred Two Thousand Five Hundred Thirty Five (Php 402,535.00) Pesos (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of Four Hundred Two Thousand Five Hundred Thirty Five (Php 402,535.00) Pesos or such other sums as may be ascertained, Mendo Enterprises agrees to Supply and Deliver the Electrical Materials (lot no. 1 only) in accordance with his/her/its Bid.
4. The City Government of Naga agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
NELSON S. LEGACION  
City Mayor  
for  
City Government of Naga

  
EDWARD F. MENDOZA  
Supplier  
for:  
Mendo Enterprises

Acknowledgment  
APR 11 2023

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_ at QUEZON CITY, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_ [insert type of government identification used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her \_\_\_\_\_ Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_ ATTY. CONCEPCION P. VILLARENA Notary Public for Quezon City  
Until December 31, 2023

Witness my hand and seal this APR 11 day of 2023, 20\_\_\_ at \_\_\_\_\_  
PTR No. 3716571 / January 3, 2023 Q.C.  
IBP No. 167803 / November 25, 2021 Q.C.  
Roll No. 30457 / 05-09-1980  
MCLE VII-000094 / 09-21-2021  
ADM. MATTER No. NP-005 (2022-2023)  
TIN NO. 131-942-754

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Republic of the Philippines  
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**BIDS AND AWARDS COMMITTEE (BAC)**



## NOTICE TO PROCEED

April 13, 2023

**Mr. EDWARD F. MENDOZA**  
Sales Manager, **MENDO ENTERPRISES**  
Block 11, Lot 12-C Bulova St. South Fairview  
Quezon City

Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to **MENDO ENTERPRISES** that work may commence on the **Supply and Delivery of Electrical, Plumbing, Hardware and Air-conditioning Materials (lot no. 1 only), Project/Contract Reference Number: 2023-006** effective one (1) calendar day after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Naga.

Very truly yours,

**NELSON S. LEGACION**  
City Mayor & Head of Procuring Entity

I acknowledge receipt of this Notice on

4-17-23

Name of the Representative of the Bidder:

Ma. Socorro Mendoza

Authorized Signature: \_\_\_\_\_