



REQUEST FOR QUOTATION

Infrastructure

(Negotiated Procurement-Small Value Procurement)

The City Government of Naga (CGN), through its Bids and Awards Committee (BAC), hereby invites all interested contractors, to quote their lowest price on the project stated below, subject to the Terms of Reference (TOR) and submit the same duly signed by their authorized representative not later than 3:00PM on **Friday, December 9, 2022**, at the City Procurement Office, City Hall Compound, J. Miranda Avenue, Naga City. Opening of sealed bids will be at 3:00PM on the same day.

Name of Project and Location: **REHABILITATION OF MULTI-PURPOSE BUILDING AT CONCEPCION PEQUENA NATIONAL HIGH SCHOOL, BGY. CONCEPCION PEQUENA, NAGA CITY**

Contract Reference Number: **008315-2022-06**

Approved Budget for the Contract: **P 815,300.00**

TERMS OF REFERENCE

- I. The following documentary requirements shall be submitted together with the price quotation (**sealed in an envelope**):
 1. PhilGEPS Registration Certificate-Platinum (Attach Annex "A" stating that you have a current and updated file of the following Class "A" eligibility documents under Section 23.1(a) and 24.1):
 - a. SEC/DTI/CDA Registration Certificate
 - b. Mayor's/Business Permit
 - c. Tax Clearance
 - d. Philippine Contractors Accreditation Board (PCAB) license and registration
 - e. Audited Financial Statements
 2. BIR Registration Certificate
 3. Income Tax Return (ITR)
 4. Omnibus Sworn Statement
 5. Affidavit of Site Inspection
- II. Implementation Schedule:

The project should be completed within **sixty (60)** calendar days starting from receipt of Notice to Proceed (NTP).
- III. General Conditions:
 1. All quotations must be legibly written.
 2. Price offers exceeding the Approved Budget for the Contract (ABC) shall be automatically disqualified.
 3. Bid offers shall be duly supported by the bidder's detailed computation of estimated costs for each item.
 4. Total bid offers shall be inclusive of taxes such as but not limited to VAT, income tax, local tax and other levies.
 5. Price quotation will be valid for one hundred and twenty (120) calendar days from

- date of opening of sealed bids.
6. The price offered shall not be subject to any increase for whatever reason including in cases of devaluation/inflation during the entire duration of the contract.

IV. Award of Contract

The BAC shall recommend to the CGN the award of contract to the bidder with the Lowest Calculated Responsive Bid (LCRB).

V. Performance Security

1. To guarantee the faithful performance of the successful bidder of its obligation under the contract, it shall post a Performance Security within ten (10) calendar days from the receipt of Notice of Award (NOA), which shall answer for any liability arising from the performance of the contract.
2. The performance security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount not less than the percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. <i>(The Cashier's/Manager's Check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i>	Ten percent (10%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. <i>(The Bank Draft/Guarantee, or Irrevocable Letter of Credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i>	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

3. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the Contractor is in default in any of its obligations under the Contract.

VI. Contract Signing

1. The CGN shall enter into contract with the winning bidder upon posting of the required Performance Security and insurance coverage. The following documents shall form part of the contract:
 - a. Contract Agreement;
 - b. Terms of Reference;
 - c. PriceQuotation Form including the detailed cost computation of estimated costs; and
 - d. Notice of Award

VII. Notice to Proceed (NTP)

The CGN shall issue the NTP to the successful bidder upon approval of the contract by the Head of the Procuring Entity.

VIII. Progress Payments:

1. The contractor may submit a request for payment for work accomplished. Such request for payment shall be verified and certified by the CGN's Project Engineer. Materials and equipment delivered on the site but not completely and properly installed shall not be included for payment.

2. The first progress payment may be paid by the CGN to the contractor provided that at least fifty percent (50%) of the work has been accomplished as certified by the CGN's Project Engineer.

IX. Warranty Security:

1. To guarantee that the contractor shall perform his responsibilities as prescribed in Section 62.2.3.1(a) of this IRR, it shall be required to post a warranty security in accordance with the following schedule:

Form of Warranty Security	Amount of Warranty Security (Not less than the required percentage of the Total Contract Price)
a. Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. (The Letter of Credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.)	Five percent (5%)
b) Bank guarantee confirmed by a Universal or Commercial Bank. (The bank draft/guarantee may be issued by other banks certified by the BSP as authorized to issue such financial instrument.)	Ten percent (10%)
c) Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

2. The warranty security shall be denominated in Philippine Pesos, remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the CGN.

X. Liquidated Damages

The Contractor shall pay liquidated damages to the CGN at the rate per day of delay.

The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this contract the

CGN shall rescind this Contract, without prejudice to the other courses of action and remedies open to it.

For further inquiries, please coordinate with the Office of the BAC Secretariat at the address below:

Office of the BAC Secretariat
c/o City Planning and Development Office
2nd Floor City Hall Building, City Hall Compound
J. Miranda Avenue, Concepcion Pequena, Naga City

The City Government of Naga reserves the right to reject any or all price quotations, to waive any minor defects therein, to annul the bidding process, to reject all price quotations, at any time prior to contract award, thereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.

The CGN assumes no responsibility whatsoever to compensate and indemnify bidders for any expenses incurred in the preparation of their price quotations.

ALEXANDER N. CANING
Chairperson

PRICE QUOTATION

TO: **ENGR. ALEXANDER N. CANING**
BAC Chairperson

Sir:

After having carefully read and accepted the Terms of Reference for the **PROPOSED REHABILITATION OF MULTI-PURPOSE BUILDING AT CONCEPCION PEQUENA NATIONAL HIGH SCHOOL, BGY. CONCEPCION PEQUENA, NAGA CITY**, I hereby submit, **in a sealed envelope**, my price quotation, along with the required documents and detailed computation of estimated costs:

Item No.	Item Description/ Specifications/ Scope of Work	Quantity	Unit	Unit Cost	Total Cost
PROPOSED REHABILITATION OF MULTI-PURPOSE BUILDING AT CONCEPCION PEQUENA NATIONAL HIGH SCHOOL, BGY. CONCEPCION PEQUENA, NAGA CITY Contract Reference Number: 008315-2022-06 Approved Budget for the Contract (ABC) – P 815,300.00 (Attached please find the detailed estimates)					
SPL155	Construction Safety and Health	L S			
SPL255	Scaffoldings	1.00	lot		
SPL012	Roofing Works	485.25	sq.m.		
SPL023D-A	Demolition Works	1.00	lot		
NRTB8	Painting Works	1,850.75	sq.m.		
NRTB9	Electrical Works	12.00	outlets		
SPL001	Sign Board	1.00	pc.		
T O T A L					
In words:					

If our bid is accepted, we undertake to provide the required performance security.

We agree to abide by this bid for the bid validity period of one hundred twenty (120) days and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your Notice of Award (NOA) shall be binding upon us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Name of Firm/Offeror

Printed Name and Signature of Representative

Address

Telephone No./Cellphone No./E-mail address

Date

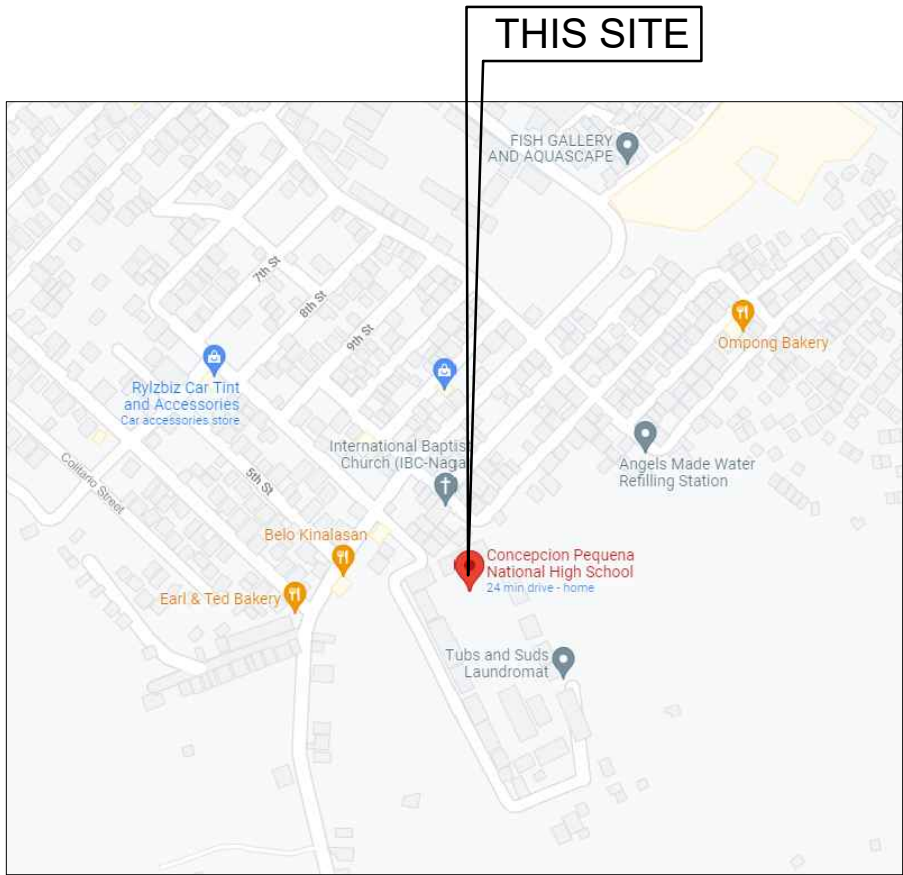
PROJECT ID.NO :

REPAIR OF COVERED COURT

LOCATION: Concepcion Pequeña National Highschool, Naga City



PERSPECTIVE



LOCATION MAP

REPUBLIC OF THE PHILIPPINES OFFICE OF THE BUILDING OFFICIAL NAGA CITY
LAND USE & ZONING
LINE & GRADE
ARCHITECTURAL
CIVIL/ STRUCTURAL
ELECTRICAL
MECHANICAL
SANITARY
PLUMBING
ELECTRONICS
GEODETIC ENGINEER

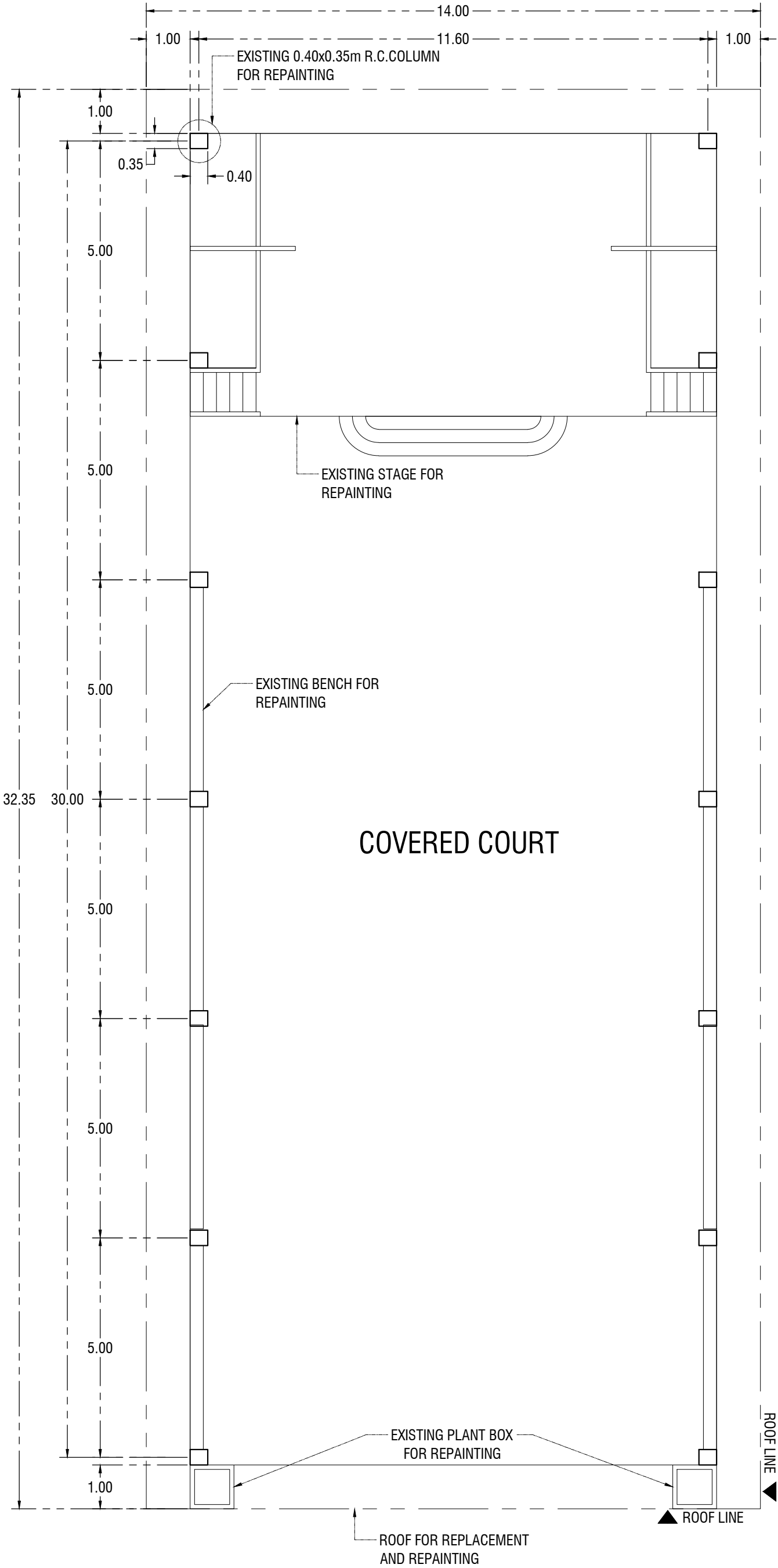
<div><div></div><div>REPUBLIC OF THE PHILIPPINES OFFICE OF THE CITY ENGINEER CITY OF NAGA</div></div> <div></div>	PROJECT TITLE	PLANNING AND DESIGN SECTION:	PROJECT ENGINEER	CONCURRED BY:	RECOMMENDED BY:	APPROVED BY:	PLANNING & DESIGN	SHEET NO.
	REPAIR OF COVERED COURT	JENIFFER P. TOLARBA, UAP ARCHITECT IV	GONZALES B. VILLAPAÑE III ENGINEER II	BASILISA JESSICA V. GERBAS OIC PRINCIPAL	EMMEL M. ADAQUE ENGINEER III	ALEXANDER N. CANING OIC-CITY ENGINEER	AR. SARAH MARIAN A. BRAZAL EMMALYN M. GRECIA	A1
	LOCATION: Concepcion Pequeña National Highschool, Naga City					NELSON S. LEGACION CITY MAYOR		A2



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY ENGINEER
CITY OF NAGA



PROJECT TITLE		PLANNING AND DESIGN SECTION:		PROJECT ENGINEER		CONCURRED BY:		RECOMMENDED BY:		APPROVED BY:		PLANNING & DESIGN		SHEET NO.	
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														EMMALYN M. GRECIA	
LOCATION: Concepcion Pequeña National Highschool, Naga City														A. A ₃	



FLOOR PLAN
SCALE 1:100M

A large, open-air hall with a blue corrugated metal roof and a red tiled floor. The hall is supported by several green and blue columns. In the background, there is a white wall with a small stage area. To the left, there are stacks of white plastic chairs. The hall is surrounded by a low wall and a fence. Orange dashed lines and arrows are overlaid on the image, indicating specific areas of interest.

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This image shows a large, open-air hall with a blue corrugated metal roof supported by a dark steel truss system. The floor is made of reddish-brown square tiles. Several columns are painted with blue and green horizontal bands. In the background, there is a white wall with a small stage area and a yellow building outside. A stack of white plastic chairs is on the left.

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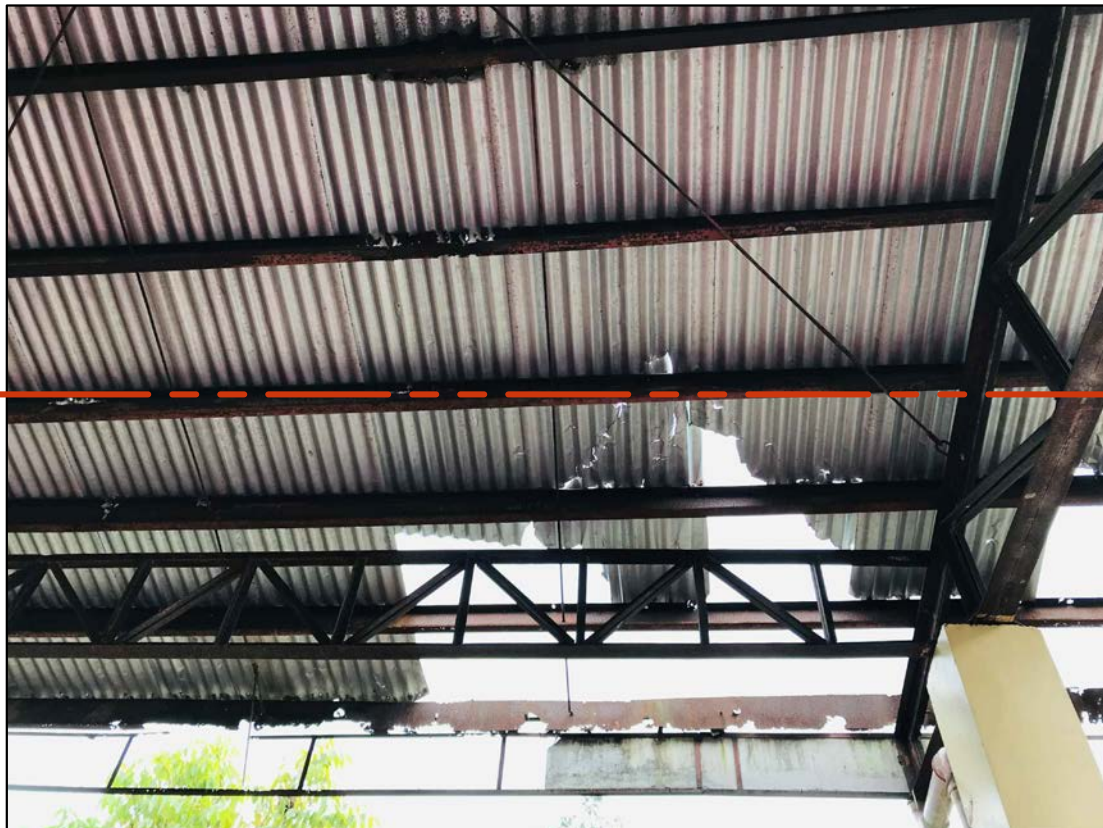
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A large, open-air hall with a blue corrugated metal roof and a red tiled floor. The hall is supported by green and blue pillars. In the background, there is a white wall with a small stage area. To the left, there are stacks of white plastic chairs. The hall is surrounded by a low wall and a fence.

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REPLACEMENT AND REPAINTING OF ROOF AND FACIA BOARD

 REPUBLIC OF THE PHILIPPINES OFFICE OF THE CITY ENGINEER CITY OF NAGA		PROJECT TITLE	PLANNING AND DESIGN SECTION:	PROJECT ENGINEER	CONCURRED BY:	RECOMMENDED BY:	APPROVED BY:	PLANNING & DESIGN	SHEET NO.
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		LOCATION: Concepcion Pequeña National Highschool, Naga City							A5 A6





REPLACEMENT AND REPAINTING OF ROOF AND FACIA BOARD

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	LOCATION: Concepcion Pequeña National Highschool, Naga City								



ADDITIONAL DOWNSPOUTS AND REPLACEMENT OF GUTTER

 <p>REPUBLIC OF THE PHILIPPINES OFFICE OF THE CITY ENGINEER CITY OF NAGA</p> 	PROJECT TITLE	PLANNING AND DESIGN SECTION:	PROJECT ENGINEER	CONCURRED BY:	RECOMMENDED BY:	APPROVED BY:		PLANNING & DESIGN	SHEET NO.
	<h1>REPAIR OF COVERED COURT</h1> <p>LOCATION: Concepcion Pequeña National Highschool, Naga City</p>	<p>JENIFFER P. TOLARBA, UAP ARCHITECT IV</p>	<p>GONZALES B. VILLAPAÑE III ENGINEER II</p>	<p>BASILISA JESSICA V. GERBAS OIC PRINCIPAL</p>	<p>EMMEL M. ADAQUE ENGINEER III</p>	<p>ALEXANDER N. CANING OIC-CITY ENGINEER</p>	<p>NELSON S. LEGACION CITY MAYOR</p>	AR. SARAH MARIAN A. BRAZAL	<div> <div>As</div> <div>As</div> </div>
								EMMALYN M. GRECIA	



REPAIR OF COVERED COURT

GONZALES B. VILLAPAÑE IIIII
ENGINEER II

BASILISA JESSICA V. GERBAS
OIC PRINCIPAL

EMMEL M. ADAQUE
ENGINEER III

ALEXANDER N. CANING
OIC-CITY ENGINEER

NELSON S. LEGACION
CITY MAYOR

PROJECT TITLE

PROJECT ENGINEER

CONCURRED BY:

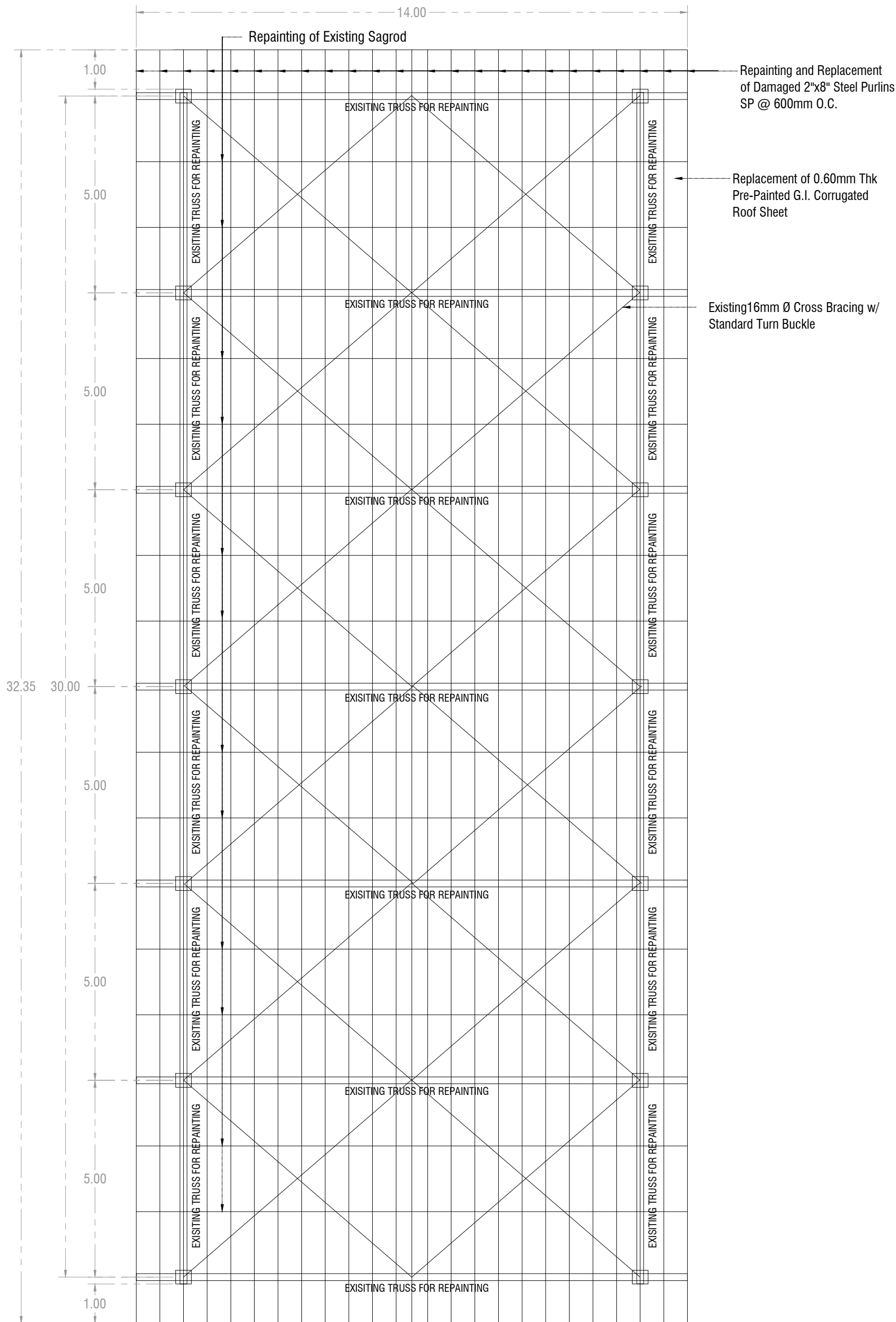
RECOMMENDED BY:

APPROVED BY:

PLANNING & DESIGN


SHEET
NO.

LOCATION: Concepcion Pequeña National Highschool, Naga City




ROOF FRAMING PLAN

SCALE 1:100M



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY ENGINEER
CITY OF NAGA



PROJECT TITLE

REPAIR OF COVERED COURT

PROJECT ENGINEER

GONZALES B. VILLAPANE III
ENGINEER II

RECOMMENDED BY:

NELSON D. PRILLES
ENGINEER III

CONCURRED BY:

BASILISA JESSICA V. GERBAS
OIC PRINCIPAL

APPROVED BY:

ALEXANDER N. CANING
OIC-CITY ENGINEER

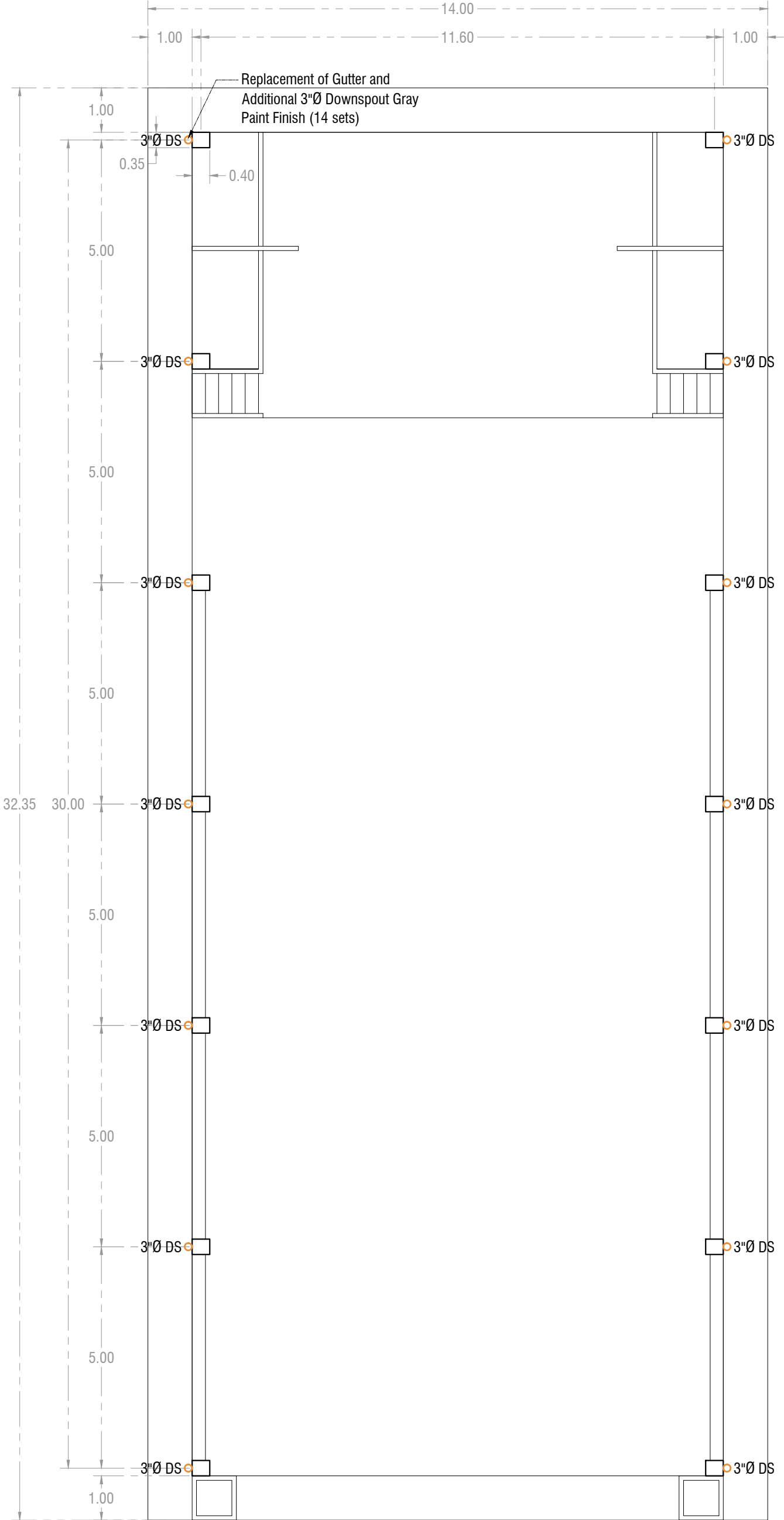
NELSON S. LEGACION
CITY MAYOR

SPECIAL PROJECT TEAM
PLANNING & DESIGN

AIR SASHI MARINA A. BRUAL
EMALYN M. GRECA

SHEET NO.

P1
P2





SANITARY LINE LAYOUT

SCALE 1:100M





REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY ENGINEER
CITY OF NAGA



PROJECT TITLE

REPAIR OF COVERED COURT

LOCATION: Concepcion Pequeña National Highschool, Naga City

PROJECT ENGINEER

GONZALES B. VILLAPAÑE II
ENGINEER II

RECOMMENDED BY:

GREGORY D.L. MORENO
ENGINEER III

CONCURRED BY:

BASILISA JESSICA V. GERBAS
OIC PRINCIPAL

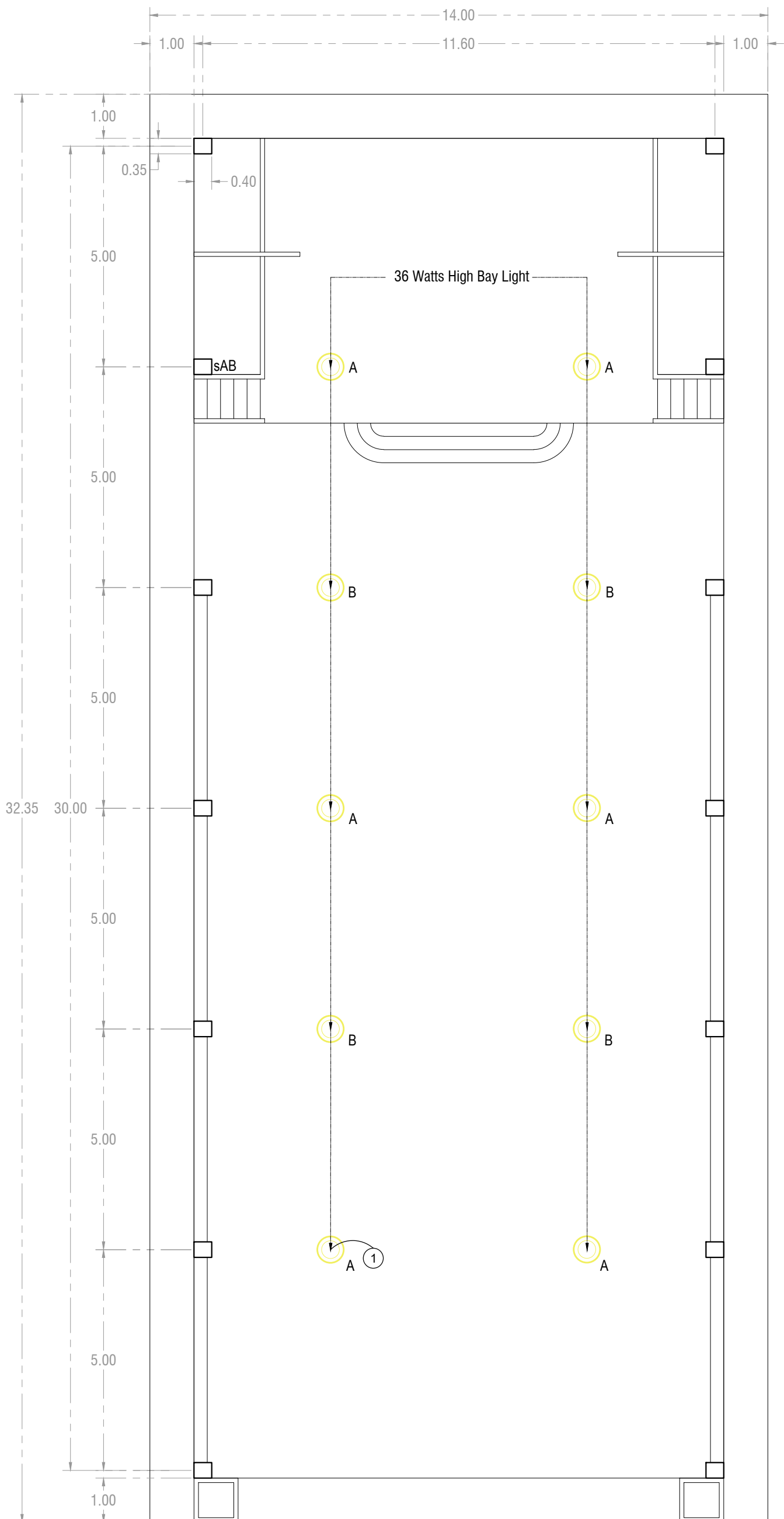
APPROVED BY:

ALEXANDER N. CANING
OIC-CITY ENGINEER

SPECIAL PROJECT TEAM/ PLANNING & DESIGN	SHEET NO.
--	--------------

EMMALYN M. GRECIA

NELSON S. LEGACION
CITY MAYOR

$$\frac{E_1}{E_2}$$


LIGHTING LAYOUT PLAN

SCALE 1:100M

SCHEDULE OF LOADS:																		
CKT. NO.	LOAD DESCRIPTION	NO .OF.			SWITCHES				AMPERE				V	VA	AMP.	CB	SIZE OF	
		LOC.	O	OTHERS	S1	S2	S3	S3W	AB	BC	CA	3Ø					WIRE	CONDUIT
1	36watts High Bay Light	2											230	360	1.56	15,2P	2C-2.0MM2 THHN/THWN WIRE-2 1C-2.0MM2 THHN/THWN WIRE	20 MMØ UPVC PIPE
	TOTAL	2																

A.COMPUTATION OF SERVICE CONDUCTOR

B. FOR MAIN CIRCUIT PROTECTION

TAP TO EXISTING PANEL BOARD

SERVICE ENTRANCE

TAP TO EXISTING

1

15, 2P

2C - 2.0MM2 THHN / THWN WIRE
IN 20 MMØ RSC

1C - 2.0MM2 THHN / THWN WIRE
GROUNDING ROD 5/8X7FT.

SINGLE LINE DIAGRAM



NOT

TO

SCALE

SPECIFICATION:

- ALL INSTALLATION SHALL BE IN COMPLIANCE TO P.E.C AND LOCAL ORDINANCES.
- ALL INTERIOR CONDUITS SHALL BE PNS 14.
- ALL CONDUITS ENTERING JUNCTION BOXES, PULL BOXES, AUXILLIARY GUTTER, PANEL BOARDS AND OTHER METAL BOXES SHALL BE TERMINATED IN APPROVED TYPE ADAPTORS.
- ALL LIGHTING FIXTURES SHALL BE GROUNDED AS REQUIRED BY ARTICLE 4.10 OF P.E.C. USE ADDITIONAL INSULATORS FOR TERMINATION AS NECESSARY.
- ALL JUNCTION AND UTILITY BOXES SHALL BE METAL GAUGE 16, HOT DIP GALVANIZED.
- CLEARANCES OF TERMINAL FROM ALL METAL PARTS SHALL BE OBTAINED.
- BENDING RADIUS OF CONDUCTOR SHALL BE COMPLIANT TO P.E.C
- DERATING OF CONDUCTOR SHALL BE APPLIED FOR MORE THAN FOUR (4) CONDUCTORS IN CONDUITS OR WIRE WAYS.
- ALL INSTALLATIONS SHALL BE UNDER SUPERVISION OF LICENSE ELECTRICAL PRACTITIONERS.
- PANEL BOXES AND AUXILLIARY GUTTERS SHALL BE MADE OF 1.5mm G.I POWDER COATED OR ENAMEL FINISHED OVER APPROVED METAL PRIMER.
- ALL GROUNDING CONDUCTOR, GROUNDING ROD, SHALL BE BONDED TOGETHER.

<div>  <div> <div>REPUBLIC OF THE PHILIPPINES</div> <div>OFFICE OF THE CITY ENGINEER</div> <div>CITY OF NAGA</div> </div> </div>		PROJECT TITLE	PROJECT ENGINEER	RECOMMENDED BY:	CONCURRED BY:	APPROVED BY:		SPECIAL PROJECT TEAM/ PLANNING & DESIGN	SHEET NO.
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		LOCATION: Concepcion Pequeña National Highschool, Naga City							