



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF FOOD COMMODITIES (1 LOT)

1. The City Government of Naga, through the Donations Account of Office of the Office of the Senior Citizens Affairs (OSCA), intends to apply the sum of Three Million (P 3,000,000.00) Pesos, being the ABC to payments under the contract for Supply and Delivery of Food Commodities (1 lot) for distribution to indigent senior citizens in Naga City (Paskohan 2022), Project/Contract Reference Number: 2022-037. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item No.	Qty.	Unit	Items	Approved Budget for the Contract (ABC) – 1 lot
1	12,000	kilos	Rice, good quality, well-milled (repacked at 2 kilos)	3,000,000.00
2	6,000	boxes	Chocolate chip cookies, 600 gams	
3	6,000	pieces	Instant coffee, 25 grams	
4	6,000	pieces	Coffee Creamer, 80 grams	
5	6,000	pieces	Pork luncheon meat, 375 grams	
6	6,000	pieces	Bijon, 500 grams	
7	12,000	pieces	Noodles	
8	6,000	pieces	Ecobag, large	

2. The City Government of Naga now invites bids for the above Procurement Project. Delivery of the Goods is required within thirty (30) calendar days. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from City government of Naga and inspect the Bidding Documents at the BAC Secretariat Office, Room 208 Second Floor, City Hall Building, City Hall Compound from 8:00AM to 5:00PM. The 6th edition of the Philippine Bidding Documents (PBDs) will be used.

5. A complete set of Bidding Documents may be acquired by interested Bidders on Thursday, October 27 to November 16, 2022 from the BAC Secretariat Office, Room 208 Second Floor, City Hall Building, City Hall Compound and may be downloaded at websites, naga.gov.ph and www.philgeps.gov.ph and upon payment of the applicable fee



Republic of the Philippines
Bids and Awards Committee
City of Naga, 4400



for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand (P 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person during the dropping of bids.

6. The City Government of Naga will hold a Pre-Bid Conference on Friday, November 4, 2022 at 3:00PM at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, on or before 9:00AM on Wednesday, November 16, 2022. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on Wednesday, November 16, 2022, 10:00AM at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Additional information:
 - a) An Annual Registration Fee of Three Thousand (P 3,000.00) Pesos is required.
 - b) Forms in the PBD should be used in submitting proposals and should remain unaltered.
11. The City Government of Naga reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

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Concepcion Pequena, Naga City 4400
Mobile Number: +639175801165
Email address: bac@naga.gov.ph/alexandercaning@gmail.com
Website: www.naga.gov.ph
13. For downloading of bidding documents, you may visit the following websites: www.philgeps.gov.ph / www.naga.gov.ph

Date of Issue: October 27 to November 3, 2022

ALEXANDER N. CANING
Chairperson