

Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



EXECUTIVE ORDER NO. 2022-029
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**CREATING THE NAGA CITY INVENTORY COMMITTEE
FOR ROADS AND BRIDGES**

WHEREAS, Commission on Audit provides that an actual physical inventory of the city's roads and bridges be conducted in order to arrive at a realistic valuation of the said accounts;

WHEREAS, to effectively comply to the aforesaid regulation as well as to promote the city's brand of transparent, accountable and good local governance, there is a need to create an Inventory Committee tasked to conduct an annual physical count and valuation of all such roads and bridges;

NOW THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

SECTION. 1. THE INVENTORY COMMITTEE. The Naga City Inventory for Roads and Bridges is herein created, with the following composition:

Chairperson : **Engr. Alexander Caning**
City Engineer

Co-Chairpersons : **Mr. Cesar Magistrado**
City Assessor

Engr. Rolando Campillos
Housing and Settlements Development Officer

Mr. Wilfredo Prilles Jr.
City Planning and Development Coordinator

Members : **Ms. Ruby Singson**
City Accountant

Mr. Ansel Maño
City Procurement Officer

Mr. Arthur Abonal
General Services Officer

SECTION 2. FUNCTIONS. The Inventory Committee shall conduct every year an actual physical count of all bridges and roads in Naga City to ensure their proper



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classification, valuation and reporting in the financial statements of the city government. These inventory of roads and bridges shall be translated into a City Roads and Bridges Map.

SECTION 3. MARKING AND RECORDING. The Inventory Committee shall ensure that all roads and bridges are properly marked. The following shall be generated:

- (a) Name of road or bridge or infrastructure
- (b) Length in kilometers
- (c) Endpoints
- (d) Category, whether national or local
- (e) Classification of road in the hierarchy of roads
- (f) Road or bridge surface
- (g) Condition of road or bridge or infrastructure
- (h) Estimated current value
- (i) Last repair, improvement or construction done on the road or bridge by what agency, what cost, name of contractor or agency, and project endpoints

SECTION 4. RECONCILIATION OF RECORDS. The City Accounting Office shall determine the cost of the road or bridge, the depreciable life of the constructed portion of each road and its current book value. The City Accounting Office shall then reconcile these data with the Registry of Public Infrastructure and its existing ledgers.

SECTION 5. COMPLIANCE REPORTING. The Committee shall extract the necessary information from the City Roads and Bridges Map to accomplish the following forms:

- A. Local Road and Bridge Inventory and Condition Survey,
- B. Report of Local Road Network, and
- C. Report on the Physical Count of Local Road Network

SECTION 6. ROLE OF OTHER OFFICES. Heads of other departments and offices, if needed, shall assist the Inventory Committee in the conduct of their physical count and marking.

SECTION 7. TECHNOLOGY. The Inventory Committee shall use whatever available technology in the city government in order to expedite their work. Provision should be made in the system to accommodate inventory of the city's drainage network with data fields whenever applicable.

SECTION 8. INITIAL SUBMISSION. The Inventory Committee shall submit their initial output by December 4, 2022 for possible consideration by the Accounting Office in the preparation of the financial statements of the city government.



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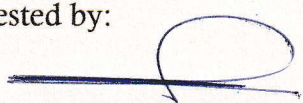
SECTION 9. REPEALING CLAUSE. All prior Executive Orders creating or reconstituting committees with similar functions as the herein created Inventory Committee are herein repealed.

SECTION 10. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this 15th day of August, Two Thousand and Twenty Two in the City of Naga, Philippines.

NELSON S. LEGACION
City Mayor

Attested by:


ELMER S. BALDEMORO
City Administrator