



REQUEST FOR QUOTATION

Infrastructure

(Negotiated Procurement-Small Value Procurement)

The City Government of Naga (CGN), through its Bids and Awards Committee (BAC), hereby invites all interested contractors, to quote their lowest price on the project stated below, subject to the Terms of Reference (TOR) and submit the same duly signed by their authorized representative not later than 3:00PM on **Tuesday, July 26, 2022**, at the City Procurement Office, City Hall Compound, J. Miranda Avenue, Naga City. Opening of sealed bids will be at 3:00PM on the same day.

Name of Project and Location: **IMPROVEMENT OF NAGA CITY CHILDREN'S HOME AT BGY. PACOL, NAGA CITY**

Contract Reference Number: **008078-2021-12**

Approved Budget for the Contract: **P 206,700.00**

TERMS OF REFERENCE

- I. The following documentary requirements shall be submitted together with the price quotation (**sealed in an envelope**):
 1. PhilGEPS Registration Certificate-Platinum (Attach Annex "A" stating that you have a current and updated file of the following Class "A" eligibility documents under Section 23.1(a) and 24.1):
 - a. SEC/DTI/CDA Registration Certificate
 - b. Mayor's/Business Permit
 - c. Tax Clearance
 - d. Philippine Contractors Accreditation Board (PCAB) license and registration
 - e. Audited Financial Statements
 2. BIR Registration Certificate
 3. Income Tax Return (ITR)
 4. Omnibus Sworn Statement
 5. Affidavit of Site Inspection
- II. Implementation Schedule:

The project should be completed within **forty five (45)** calendar days starting from receipt of Notice to Proceed (NTP).
- III. General Conditions:
 1. All quotations must be legibly written.
 2. Price offers exceeding the Approved Budget for the Contract (ABC) shall be automatically disqualified.
 3. Bid offers shall be duly supported by the bidder's detailed computation of estimated costs for each item.
 4. Total bid offers shall be inclusive of taxes such as but not limited to VAT, income tax, local tax and other levies.
 5. Price quotation will be valid for one hundred and twenty (120) calendar days from date of opening of sealed bids.

6. The price offered shall not be subject to any increase for whatever reason including in cases of devaluation/inflation during the entire duration of the contract.

IV. Award of Contract

The BAC shall recommend to the CGN the award of contract to the bidder with the Lowest Calculated Responsive Bid (LCRB).

V. Performance Security

1. To guarantee the faithful performance of the successful bidder of its obligation under the contract, it shall post a Performance Security within ten (10) calendar days from the receipt of Notice of Award (NOA), which shall answer for any liability arising from the performance of the contract.
2. The performance security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount not less than the percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. <i>(The Cashier's/Manager's Check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i>	Ten percent (10%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. <i>(The Bank Draft/Guarantee, or Irrevocable Letter of Credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i>	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

3. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the Contractor is in default in any of its obligations under the Contract.

VI. Contract Signing

1. The CGN shall enter into contract with the winning bidder upon posting of the required Performance Security and insurance coverage. The following documents shall form part of the contract:
- a. Contract Agreement;
 - b. Terms of Reference;
 - c. PriceQuotation Form including the detailed cost computation of estimated costs; and
 - d. Notice of Award

VII. Notice to Proceed (NTP)

The CGN shall issue the NTP to the successful bidder upon approval of the contract by the Head of the Procuring Entity.

VIII. Progress Payments:

1. The contractor may submit a request for payment for work accomplished. Such request for payment shall be verified and certified by the CGN's Project Engineer. Materials and equipment delivered on the site but not completely and properly installed shall not be included for payment.
2. The first progress payment may be paid by the CGN to the contractor provided

that at least fifty percent (50%) of the work has been accomplished as certified by the CGN's Project Engineer.

IX. Warranty Security:

1. To guarantee that the contractor shall perform his responsibilities as prescribed in Section 62.2.3.1(a) of this IRR, it shall be required to post a warranty security in accordance with the following schedule:

Form of Warranty Security	Amount of Warranty Security (Not less than the required percentage of the Total Contract Price)
a. Cash or Letter of Credit issued by a Universal or Commercial Bank: Provided, however, That the Letter of Credit shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. (The Letter of Credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.)	Five percent (5%)
b) Bank guarantee confirmed by a Universal or Commercial Bank. (The bank draft/guarantee may be issued by other banks certified by the BSP as authorized to issue such financial instrument.)	Ten percent (10%)
c) Surety bond callable upon demand issued by GSIS or a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

2. The warranty security shall be denominated in Philippine Pesos, remain effective for one (1) year from the date of issuance of the Certificate of Final Acceptance by the CGN.

X. Liquidated Damages

The Contractor shall pay liquidated damages to the CGN at the rate per day of delay.

The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this contract the

CGN shall rescind this Contract, without prejudice to the other courses of action and remedies open to it.

For further inquiries, please coordinate with the Office of the BAC Secretariat at the address below:

Office of the BAC Secretariat
c/o City Planning and Development Office
2nd Floor City Hall Building, City Hall Compound
J. Miranda Avenue, Concepcion Pequena, Naga City

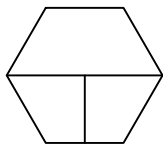
The City Government of Naga reserves the right to reject any or all price quotations, to waive any minor defects therein, to annul the bidding process, to reject all price quotations, at any time prior to contract award, thereby incurring any liability to the affected bidder(s), and to accept only the offer that is most advantageous to the government.

The CGN assumes no responsibility whatsoever to compensate and indemnify bidders for any expenses incurred in the preparation of their price quotations.


ALEXANDER N. CANING
Chairperson

PROPOSED IMPROVEMENT OF NCCH

LOCATION: NAGA CITY CHILDREN'S HOME, PACOL, NAGA CITY



LOCATION MAP

SCALE

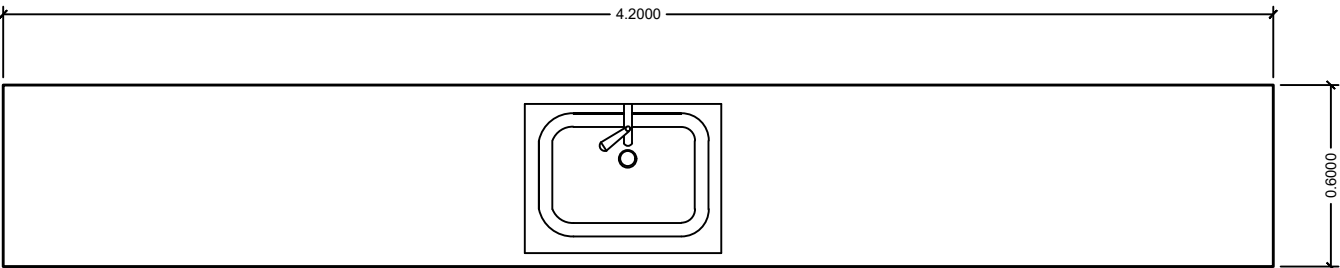
NTS



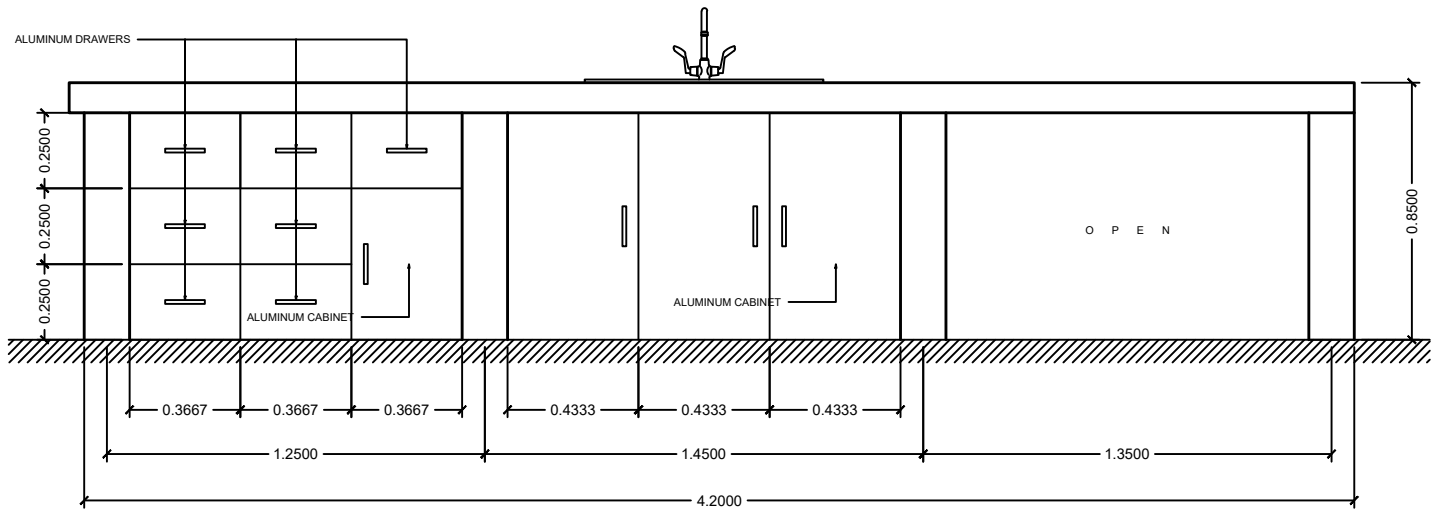
REPAIR OF KITCHEN SINKS (2 SETS)

KITCHEN SINKS

SCALE NTS



TOP VIEW



FRONT VIEW

KITCHEN CABINET & DRAWER DETAILS

SCALE 1:25



REPAIR OF CABINET HINGES

CABINET 2

SCALE NTS



REPAIR OF WINDOW/WINDOW FRAME (2 SETS)

WINDOWS

SCALE NTS

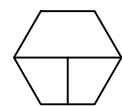
NCCH KITCHEN

	PROJECT TITLE		PREPARED BY	RECOMMENDED BY	CONCURRED BY	APPROVED BY		SHEET NO.
	PROPOSED IMPROVEMENT OF NCCH		KHYRWIN O. HIDALGO ENGINEER I	EMMEL M. ADAQUE ENGINEER III	ANNABEL SJ. VARGAS CGDH I (CSWDO)	ALEXANDER N. CANING ACTING CITY ENGINEER	NELSON S. LEGACION CITY MAYOR	2 5
	LOCATION: NCCH, PACOL, NAGA CITY							



CONTINUATION OF TILE WORKS FOR ACTIVITY AREA

- * CHIPPING WORKS FOR EXISTING CONCRETE FLOOR
- * CONCRETE TOPPING BEFORE LAYING OF TILES
- * MATCH WITH EXISTING TILES
- * DIMENSIONS (L=6.00 m., W=2.75 m.)



CONT. OF TILE WORKS

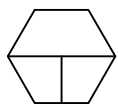
SCALE

NTS



ADDITIONAL A.C. OUTLET

- * PROVIDE ADDITIONAL 20AMP CIRCUIT BREAKER
- * USE 3.50MM DIA. THHN/THWN WIRE
- * PROVIDE PVC ELECTRICAL WIRE WOULDING



A.C. OUTLET

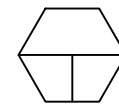
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ACTIVITY AREA



REPAIR OF SLIDING DOOR



SLIDING DOOR

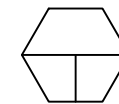
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DEMOLITION & REPLACEMENT OF CEILING

- * DIMENSIONS (L=2.20 m., W= 2.80 m.)



CEILING

SCALE

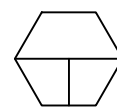
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RECEIVING AREA



DEMOLITION & REPLACEMENT OF CEILING

- * DIMENSIONS (L=3.25 m., W= 2.80 m.)



CEILING

SCALE

NTS

ISOLATION ROOM

INSTALLATION OF CEILING

*MATERIALS NEEDED

DESCRIPTION	THICKNESS	SPECIFICATION
-DOUBLE FURRING (DF)	-0.50MM TO 0.60MM	-19MM X 50MM X 17MM X 5M
-CARRYING CHANNEL (CC)	-0.80MM AND 1.00MM	-11MM X 37MM X 11MM X 5M
-WALL ANGLE(WA)	-0.40MM	-25MM X 25MM X 2.44M

*HARDWARE

- 1.)W-CLIP
- 2.)BLIND RIVET
- 3.)CONCRETE NAIL #1

PROCEDURE :

- 1.WALL ANGLE INSTALLATION
FASTEN THE WALL ANGLE TO THE WALL MAINTAINING THE PERIMETER LEVEL USING THE PRESCRIBED FASTENER (E.G CONCRETE NAIL FOR CONCRETE SURFACE,WOODSCREW FOR WOOD SURFACE)
- 2.DOUBLE FURRING INSTALLATION
ATTACH THE FURRING TO THE WALL ANGLE USING BLIND RIVETS. POSITIONED THE FURRING PARALLEL TO THE LONGER SIDE OF THE CEILING PERIMETER. THE RECOMMENDED SPACING OF DOUBLE FURRING 0.40M ON CENTER
- 3.CARRYING CHANNEL INSTALLATION
CONNECT THE CARRYING CHANNEL TO THE FURRING USING W-CLIP. THE CHANNELS ALWAYS RUN PERPENDICULAR TO THE DOUBLE FURRING. RECOMMENDED SPACING OF CHANNEL IS 0.80M TO 1.00M ON CENTER
- 4.HANGER INSTALLATION
A HANGER IS PROVIDED TO TRANSFER THE LOAD OF THE CARRYING CHANNEL TO THE TRUSSES OR PURLINS. SPACING RECOMMENDED IS 1.0M

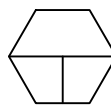
CEILING SPECIFICATIONS:

4.50 MM THICK FIBER CEMENT BOARD
ON DOUBLE FURRING SPACED @ 0.60M.O.C.
AND CARRYING CHANNEL SP. @0.80M.O.C



**PERIMETER FENCE 1 DETAILS:
(REPAINTING)**

- COLUMNS
 - DIMENSIONS: 250 mm x 250 mm
 - HEIGHT: 2.25 m
 - 12 units
- CHB PORTION
 - SPAN: 3.00 m
 - HEIGHT: 750 mm
 - 11 spans
- ANGLE BAR FENCE
 - APPROX. AREA: 9.70 sq.m.



PERIMETER FENCE 1

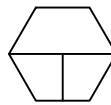
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**PERIMETER FENCE 2 DETAILS:
(REPAINTING)**

- COLUMNS
 - DIMENSIONS: 300 mm x 300 mm
 - HEIGHT: 3.70 m
 - 11 units
- CHB PORTION
 - SPAN: 5.00 m
 - HEIGHT: 700 mm
 - 10 spans
- ANGLE BAR FENCE
 - APPROX. AREA: 21.50 sq.m.



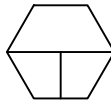
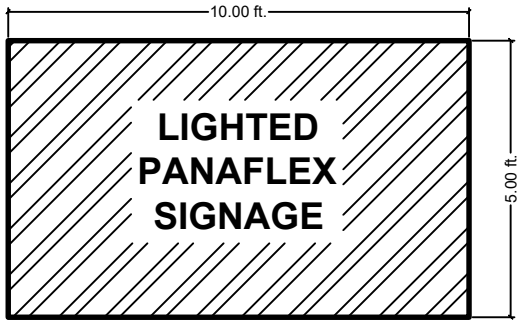
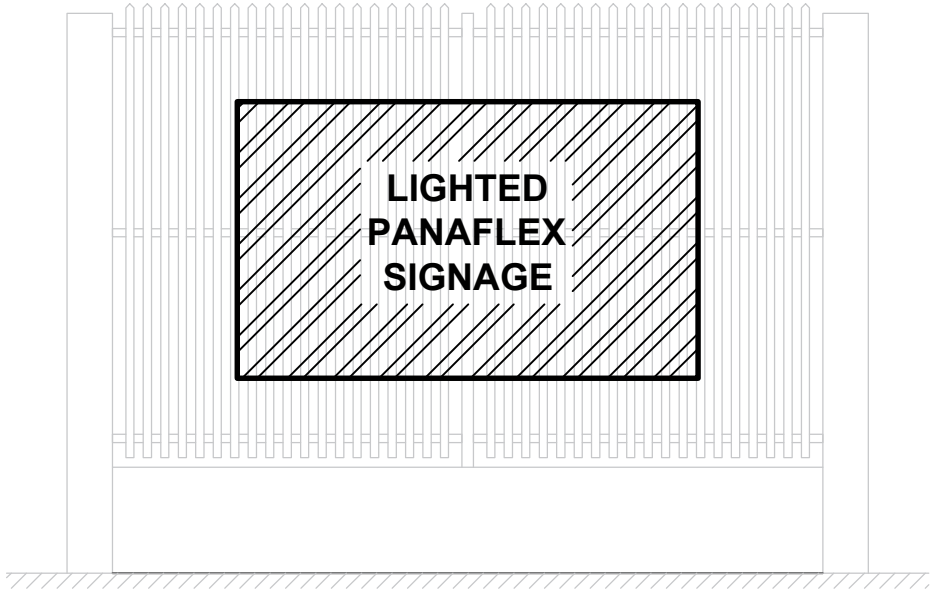
PERIMETER FENCE 2

SCALE

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LIGHTED PANAFLEX SIGNAGE

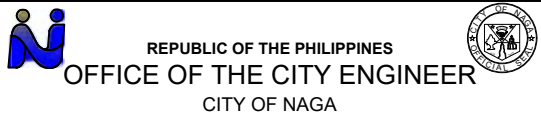
- 1-SIDED LIGHTED PANAFLEX SIGNAGE IS TO BE INSTALLED
- THE SIGNAGE IS TO BE MOUNTED AT THE OUTER FACE OF PERIMETER FENCE 2 (AS SHOWN)
- THE SIGNAGE SHALL BE ATLEAST 50 SQ.FT.
- LAYOUT FOR THE SIGNAGE SHALL BE PROVIDED BY THE END-USER. IF NO LAYOUT IS PROVIDED, THE CONTRACTOR SHALL SECURE AN APPROVAL FOR THE PROPOSED LAYOUT FROM THE END-USER



LIGHTED PANAFLEX SIGNAGE

SCALE

PERIMETER FENCE & SIGNAGE

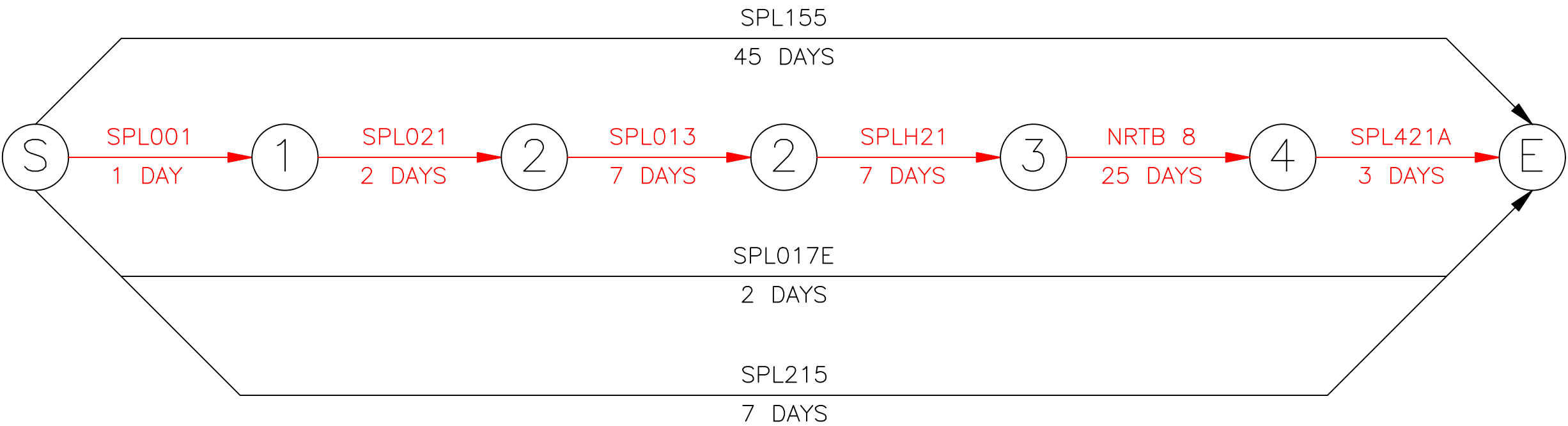
 <div>REPUBLIC OF THE PHILIPPINES OFFICE OF THE CITY ENGINEER CITY OF NAGA</div>	PROJECT TITLE	PREPARED BY	RECOMMENDED BY	CONCURRED BY	APPROVED BY	SHEET NO.
	PROPOSED IMPROVEMENT OF NCCH	KHYRWIN O. HIDALGO ENGINEER I	EMMEL M. ADAQUE ENGINEER III	ANNABEL SJ. VARGAS CGDH I (CSWDO)	ALEXANDER N. CANING ACTING CITY ENGINEER	NELSON S. LEGACION CITY MAYOR
	LOCATION: NCCH, PACOL, NAGA CITY					4 5

PROJECT EVALUATION REVIEW TECHNIQUE

CRITICAL PATH METHOD

PROJECT NAME : PROPOSED IMPROVEMENT OF NCCH
LOCATION : NCCH, PACOL, NAGA CITY

PERT/CPM		
ITEM NO.	DESCRIPTION	DAYS
SPL155	CONST. SAFETY & HEALTH	
SPL017E	PLUMBING REPAIR	
SPL215	ALUMINUM WORKS	
SPL013	CEILING WORKS	7
NRTB 8	PAINTING WORKS	25
SPLH21	FLOOR TILES	7
SPL021	ELECTRICAL WORKS	2
SPL421A	PANAFLEX SIGNAGE	3
SPL001	SIGN BOARD	1
CRITICAL PATH		45 DAYS



PRICE QUOTATION

TO: **ENGR. ALEXANDER N. CANING**
BAC Chairperson

Sir:

After having carefully read and accepted the Terms of Reference for the **PROPOSED IMPROVEMENT OF NAGA CITY CHILDREN'S HOME AT BGY. PACOL, NAGA CITY**, I hereby submit, **in a sealed envelope**, my price quotation, along with the required documents and detailed computation of estimated costs:

Item No.	Item Description/ Specifications/ Scope of Work	Quantity	Unit	Unit Cost	Total Cost
PROPOSED IMPROVEMENT OF NAGA CITY CHILDREN'S HOME AT BGY. PACOL, NAGA CITY Contract Reference Number: 008078-2021-12 Approved Budget for the Contract (ABC) – P 206,700.00 (Attached please find the detailed estimates)					
SPL155	Construction Safety and Health	L S			
SPL017E	Plumbing Repair	2.00	units		
SPL215	Aluminum Works	1.00	lot		
SPL013	Ceiling Works	15.30	sq.m.		
NRTB 8	Painting Works	550.90	sq.m.		
SPLH21	Floor Tiles	16.50	sq.m.		
SPL021	Electrical Works	1.00	lot		
SPL421A	Panaflex Signage	50.00	sq.ft.		
SPL001	Sign Board	1.00	piece		
T O T A L					
In words:					

If our bid is accepted, we undertake to provide the required performance security.

We agree to abide by this bid for the bid validity period of one hundred twenty (120) days and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your Notice of Award (NOA) shall be binding upon us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Name of Firm/Offeror

Printed Name and Signature of Representative

Address

Telephone No./Cellphone No./E-mail address

Date