

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of GOODS

Government of the Republic of the Philippines

CITY GOVERNMENT OF NAGA

**Name of Project/Contract: Supply and Delivery of Medicines
(Naga City Hospital)**

Project/Contract Reference Number: 2022-028

**Sixth Edition
July 2020**

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project–Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC –Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



Republic of the Philippines
CITY OF NAGA
BIDS & AWARDS COMMITTEE



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF MEDICINES (NAGA CITY HOSPITAL)

- The City Government of Naga, through the Drugs and Medicines Account of Naga City Hospital (NCH), intends to apply the sum of One Million Eight Hundred Twenty One Thousand One Hundred Fifty Nine & 50/100 (P 1,821,159.50) Pesos, being the ABC to payments under the contract for the Supply and Delivery of Medicines for use of Naga City Hospital patients, Project/Contract Reference Number: 2022-028. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item No.	Qty.	Unit	Items	Approved Budget for the Contract (ABC)
1	2,000	tab	Acetylcysteine 600 mg effervescent	37,800.00
2	1,500	tab	Allopurinol 100 mg	2,415.00
3	10,000	tab	Amlodipine 5mg	3,900.00
4	10,000	tab	Amlodipine 10mg	5,300.00
5	432	btl	Amoxicillin 100mg/ml 15ml drops	8,553.60
6	432	btl	Amoxicillin 250mg/5ml, 60ml (as trihydrate) : Suspension	8,847.36
7	6,000	cap	Amoxicillin 500 mg	7,680.00
8	1,500	vial	500mg Ampicillin + 250mg Sulbactam	31,710.00
9	288	syr	Ascorbic Acid (Vitamin C) 100mg/5ml, 60ml	5,800.32
10	3,000	tab	Aspirin 80 mg	1,950.00
11	5,000	tab	Atorvastatin 20 mg	24,900.00
12	10,000	tab	Atorvastatin 40 mg	92,400.00
13	100	vial	BCG Vaccine 500mcg/ml vial +1ml diluent in ampule 20 doses	18,000.00
14	50	vial	Biphasic Isophane Human Insulin 70/30 (Recombinant DNA) 70% isophane suspension + 30% soluble insulin in 100 IU/ml, 10ml	4,450.00
15	1,500	tab	Betahistine 16mg	16,500.00
16	1,000	tab	Betahistine 24mg	30,000.00
17	300	tab	Bisacodyl 5mg	534.00
18	100	supp	Bisacodyl 5mg (children) supp : RECTAL	169.00
19	100	supp	Bisacodyl 10mg (adult) supp : RECTAL	2,526.00
20	250	neb	Budesonide 250 mcg/ml, 2ml Respiratory Sol'n	8,750.00
21	3,000	tab	Butamirate Citrate 50 mg MR	37,500.00

22	10	amp	Butorphanol (as Tartrate) 2mg / ml, 1ml	4,540.20
23	20	amp	Calcium Gluconate 10%, 10ml	302.20
24	5,000	tab	Captopril 25mg	4,000.00
25	6,000	tab	Carvedilol 6.25mg	7,800.00
26	144	btl	Cefalexin 100 mg/ml, 10 ml drops	2,592.00
27	400	vial	Cefazolin 1g	14,240.00
28	200	cap	Cefixime 200 mg	1,548.00
29	144	btl	Cefixime 20mg/ml, 10 ml suspension	19,052.64
30	144	btl	Cefixime 100mg/5ml, 60 ml suspension	22,428.00
31	600	vial	Cefoxitin 1g (as sodium salt) : INJ	61,698.00
32	1,500	vial	Cefuroxime 750mg (as sodium salt) : INJ	26,895.00
33	6,000	tab	Cefuroxime 500mg	54,000.00
34	1,500	vial	Ceftriaxone 1 g + 10 ml diluent Vial	27,840.00
35	432	syr	Cetirizine 5mg/5ml, 30 ml	25,920.00
36	6,000	tab	Cetirizine 10mg	2,400.00
37	144	btl	Cetirizine 2.5mg/ml, 10ml oral drops (as Dihydrochloride)	10,800.00
38	10,000	tab	Ciprofloxacin HCl 500mg	18,000.00
39	500	vial	Ciprofloxacin 2mg/ml, 100 ml	15,450.00
40	7,000	cap	Clindamycin 300mg (as hydrochloride)	37,450.00
41	600	amp.	Clindamycin 150 mg/ml, 2ml	56,364.00
42	1,000	tab	Clonidine 75 mcg	4,950.00
43	200	tab	Clonidine 150 mcg	2,200.00
44	3,000	tab	Clopidogrel 75 mg	3,330.00
45	6,000	tab	Co Amoxiclav (Amoxicillin+Potassium Clavulanate) 500mg + 125mg per tablet	46,200.00
46	2,000	tab	Colchicine 500 mcg	4,200.00
47	144	btl	Dicycloverine (Dicyclomine) 10mg/5ml, 60 ml Syrup	1,944.00
48	30	amp	Digoxin 250 mcg/ml 2 ml amp (im, iv) : INJ	3,575.10
49	600	tab	Digoxin 250 mcg	2,382.00
50	50	amp	Diphenhydramine (as Hydrochloride) 50 mg/ml, 1 ml	939.00
51	2,000	tab	Eperisone Hydrochloride 50mg	25,300.00
52	2,000	tab	Ferrous Salt equiv. to 60mg elemental iron	2,000.00
53	150	amp	Furosemide 10mg/ml, 2ml	814.50
54	10	amp	Gentamicin 40mg/ml 2ml amp/vl (im, iv) (as sulfate) INJ	550.00
55	10	amp	Haloperidol 5mg/ml, 1ml amp (IM) : INJ	4,500.00
56	20	vial	Hepatitis B Vaccine (recombinat DNA) 10 mcg/0.5ml, 5ml (10 dose/vl)	4,026.00
57	100	vial	Hydrocortisone 100mg powder	1,878.00
58	50	vial	Hydrocortisone 250mg powder	2,716.00
59	50	tube	Hydrocortisone Cream 1%, 5g Tube	5,375.00
60	500	tab	Hyoscine (as N-butyl bromide) 10 mg	1,920.00
61	100	amp	Hyoscine (as N-butyl bromide) 20 mg/ml, 1ml	1,723.00
62	70	syringe	Immunoglobulin, Tetanus (Human) 250 IU/ml, 1ml Pre-filled syringe	55,965.00
63	1,050	neb	Ipratropium + Salbutamol 500 mcg + 2.5 mg x 2.5 ml (unit dose) Respiratory Solution	11,392.50
64	288	bot	Lactulose 3.35 g/5 ml, 120 ml syrup	24,960.96

65	100	amp	Lidocaine 2%, 20ml	768.00
66	300	cap	Loperamide Hydrochloride 2mg	276.00
67	10,000	tab	Losartan 50 mg	8,000.00
68	5,000	tab	Losartan 100 mg	12,500.00
69	144	bot	Mebendazole 100mg/5ml, 60ml	2,016.00
70	10,000	tab	Mefenamic Acid 500 mg	9,100.00
71	10,000	tab	Metformin Hydrochloride 500 mg film coated	5,400.00
72	100	tab	Methylprednisolone 4mg	5,800.00
73	300	amp	Metoclopramide 5mg/ml, 2ml	7,200.00
74	10,000	tab	Multivitamins	19,300.00
75	144	bot	Multivitamins per 1ml, 15 ml drops	3,290.40
76	576	bot	Multivitamins per 5ml, 60 ml syrup	11,289.60
77	50	amp	Nalbuphine 10mg/ml, 1ml	2,917.00
78	200	cap	Nifedipine 10 mg	650.00
79	20	amp	Norepinephrine 1mg/ml, 2ml	1,864.40
80	10,000	cap	Omeprazole 40 mg	42,300.00
81	1,000	vial	Omeprazole powder 40mg vial + 10ml solvent amp (IV) : INJ	24,780.00
82	50	vial	Oxacillin 500 mg	894.00
83	1,500	amp	Oxytocin 10 IU/ml, 1ml	10,680.00
84	300	vial	Paracetamol 10mg/ml, 100ml	32,199.00
85	144	btl	Paracetamol 100 mg/ml, 15 ml Drops	2,160.00
86	432	btl	Paracetamol 250mg/5ml, 60ml	7,452.00
87	100	supp	Paracetamol 125mg Suppository	1,973.00
88	30	supp	Paracetamol 250mg Suppository	659.40
89	60	vial	Penicillin G Crystalline 5 MU	1,050.60
90	60	vial	Penicillin G Benzathine (benzathine benzylpenicillin) 1,200,000 units	2,973.00
91	1,000	tab	Potassium Chloride 600 mg	10,000.00
92	500	tab	Potassium Citrate 10 mEq	3,400.00
93	150	vial	Rabies Vaccine Vero Cell lyophilized powder, 2.5 IU/0.5ml, vial + diluent (5 ID doses / vial)	97,105.50
94	150	amp	Ranitidine 25mg/ml 2ml amp (as hydrochloride): INJ	541.50
95	1,050	neb	Salbutamol 500mcg + Ipratropium 2.5mg, 2.5ml (unit dose) resp.sol'n	11,151.00
96	100	tube	Silver Sulfadiazine Cream 1%, 15g tube	6,122.00
97	1,000	tab	Sodium Bicarbonate 650 mg	990.00
98	10	amp	Terbutaline 500mcg/ml 1ml amp (IV inf) (as sulfate)	439.80
99	4,000	amp	Tetanus Toxoid 0.5ml amp	299,600.00
100	150	amp	Tetanus Immunoglobulin (human) 250iu/ml, 1ml prefilled syringe (IM): INJ	119,925.00
101	250	amp	Tranexamic Acid 100mg/ml 5ml amp (im,iv): INJ	3,580.00
102	600	cap	Tranexamic Acid 500mg	3,228.00
103	10,000	tab	Vitamin B1 B6 B12 100mg + 5mg + 50mcg	15,000.00
104	144	btl	Zinc 27.5 mg/ml (Equiv. to 10 mg Elemental Zinc), 15 ml oral drops	5,004.00
105	288	btl	Zinc 55 mg/ 5ml (Equiv. to 20 mg Elemental Zinc), 60 ml syrup	10,944.00
106	180	btl	0.9% Sodium Chloride 1L (PNSS)	4,788.00

107	120	btl	0.9% Sodium Chloride 1L Sol'n for irrigation	3,946.80
108	240	btl	0.9% Sodium Chloride 500ml (PNSS)	6,933.60
109	180	btl	5% Dextrose in Lactated Ringer's 1L (D5 LR 1L)	5,400.00
110	144	btl	5% Dextrose in Lactated Ringer's 500ml (D5 LR 500ml)	4,659.84
111	96	btl	Lactated Ringer's Solution 500 ml (PLR)	3,139.20
112	120	btl	Balanced Multiple Maintenance Solution with 5% Dextrose for Pedia 500ml Acetate (D5IMB 500ml)	3,668.40
113	48	btl	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 1 L (D5 NM)	1,867.20
114	48	btl	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 500 ml (D5 NM)	1,391.52
115	72	btl	Mannitol 20%, 500ml	4,995.36

2. The City Government of Naga now invites bids for the above procurement project. Delivery of the goods is required by thirty (30) calendar days. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective bidders may obtain further information from the City Government of Naga and inspect the bidding documents at the BAC Secretariat Office, Room 208 Second Floor, City Hall Building, City Hall Compound from 8:00AM to 5:00PM. The 6th edition of the Philippine Bidding Documents (PBDs) will be used.
5. A complete set of bidding documents may be acquired by interested bidders starting on Friday, July 29 to August 22, 2022 from the BAC Secretariat Office, Room 208 Second Floor, City Hall Building, City Hall Compound and may be downloaded at websites, naga.gov.ph and www.philgeps.gov.ph, and upon payment of the applicable fee for the bidding documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand (P 5,000.00) Pesos. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person during the dropping of bids.
6. The City Government of Naga will hold a Pre-Bid Conference on Monday, August 8, 2022 at 3:00PM at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, on or before 3:00PM, Monday, August 22, 2022. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on Monday, August 22, 2022, 3:00PM at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. Additional information:

- a) An Annual Registration Fee of Three Thousand (P 3,000.00) Pesos is required.
 - b) Forms in the PBD should be used in submitting proposals and should remain unaltered.
11. The City Government of Naga reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:
- ENGR. ALEXANDER N. CANING**
Acting City Engineer, City Engineer's Office
1st Floor City Hall Building, City Hall Compound, J. Miranda Avenue
Concepcion Pequena, Naga City 4400
Mobile Number: +639175801165
Email address: bac@naga.gov.ph/alexandercaning@gmail.com
Website: www.naga.gov.ph
13. For downloading of bidding documents, you may visit the following websites: www.philgeps.gov.ph / www.naga.gov.ph

Date of Issue: July 29 to August 5, 2022



ALEXANDER N. CANING
Chairperson

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *the City Government of Naga* wishes to receive Bids for the *Supply and Delivery of Medicines for use of Naga City Hospital patients*, Project/Contract Reference Number: 2022-028.

The Procurement Project (referred to herein as “Project”) is composed of 115 *items*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *Drugs and Medicines Account of Naga City Hospital (NCH)* in the amount of *One Million Eight Hundred Twenty One Thousand One Hundred Fifty Nine & 50/100 (P 1,821,159.50)* Pesos.

2.2 The source of funding is: *LGU - the Annual/Supplemental Budget, as approved by the Sanggunian.*

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2 Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
 - b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
 - c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements:
 - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies*] of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time at *City Procurement Office, Ground Floor, City Hall Building, City Hall Compound*, as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *five (5) years* prior to the deadline for the submission and receipt of bids.

10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until *one hundred twenty (120) calendar days from date of opening of bids*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and

paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none">a. <i>Supply and Delivery of Medicines, and other related procurement.</i>b. <i>completed within five (5) years prior to the deadline for the submission and receipt of bids.</i>
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none">a. The amount of not less than <i>P 36,423.19, equivalent to two percent (2%) of ABC],</i> if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; orb. The amount of not less than <i>P 91,057.98 equivalent to five percent (5%) of ABC]</i> if bid security is in Surety Bond.

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	Delivery and Documents –
	For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:
	“The delivery terms applicable to this Contract are delivered <i>in Naga City</i> . Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”
	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).
	For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>Dr. Joseph Sanchez, NCH</i> .
	Incidental Services –
	The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:
	a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;
	b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;
	c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
	d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
	The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.
	The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.

	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p>
	<p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p>
	<p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p>
	<p>Name of the Procuring Entity: City Government of Naga</p>
	<p>Name of the Supplier: _____</p>
	<p>Contract Description: Medicines</p>
	<p>Final Destination: NCH, City Government of Naga</p>
	<p>Gross weight: _____</p>
	<p>Any special lifting instructions: _____</p>
	<p>Any special handling instructions: _____</p>
	<p>Any relevant HAZCHEM classifications: _____</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p>
	<p>Transportation –</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p>
	<p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p>

	The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.
	Intellectual Property Rights –
	The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
4	The inspections and tests that will be conducted by the <i>GSO</i>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Acetylcysteine 600 mg effervescent	2,000		
2	Allopurinol 100 mg	1,500		
3	Amlodipine 5mg	10,000		
4	Amlodipine 10mg	10,000		
5	Amoxicillin 100mg/ml 15ml drops	432		
6	Amoxicillin 250mg/5ml, 60ml (as trihydrate) : Suspension	432		
7	Amoxicillin 500 mg	6,000		
8	500mg Ampicillin + 250mg Sulbactam	1,500		
9	Ascorbic Acid (Vitamin C) 100mg/5ml, 60ml	288		
10	Aspirin 80 mg	3,000		
11	Atorvastatin 20 mg	5,000		
12	Atorvastatin 40 mg	10,000		
13	BCG Vaccine 500mcg/ml vial +1ml diluent in ampule 20 doses	100		
14	Biphasic Isophane Human Insulin 70/30 (Recombinant DNA) 70% isophane suspension + 30% soluble insulin in 100 IU/ml, 10ml	50		
15	Betahistine 16mg	1,500		
16	Betahistine 24mg	1,000		
17	Bisacodyl 5mg	300		
18	Bisacodyl 5mg (children) supp : RECTAL	100		
19	Bisacodyl 10mg (adult) supp : RECTAL	100		
20	Budesonide 250 mcg/ml, 2ml Respiratory Sol'n	250		
21	Butamirate Citrate 50 mg MR	3,000		
22	Butorphanol (as Tartrate) 2mg / ml, 1ml	10		
23	Calcium Gluconate 10%, 10ml	20		
24	Captopril 25mg	5,000		
25	Carvedilol 6.25mg	6,000		
26	Cefalexin 100 mg/ml, 10 ml drops	144		
27	Cefazolin 1g	400		
28	Cefixime 200 mg	200		
29	Cefixime 20mg/ml, 10 ml suspension	144		

30	Cefixime 100mg/5ml, 60 ml suspension	144		
31	Cefoxitin 1g (as sodium salt) : INJ	600		
32	Cefuroxime 750mg (as sodium salt) : INJ	1,500		
33	Cefuroxime 500mg	6,000		
34	Ceftriaxone 1 g + 10 ml diluent Vial	1,500		
35	Cetirizine 5mg/5ml, 30 ml	432		
36	Cetirizine 10mg	6,000		
37	Cetirizine 2.5mg/ml, 10ml oral drops (as Dihydrochloride)	144		
38	Ciprofloxacin HCl 500mg	10,000		
39	Ciprofloxacin 2mg/ml, 100 ml	500		
40	Clindamycin 300mg (as hydrochloride)	7,000		
41	Clindamycin 150 mg/ml, 2ml	600		
42	Clonidine 75 mcg	1,000		
43	Clonidine 150 mcg	200		
44	Clopidogrel 75 mg	3,000		
45	Co Amoxiclav (Amoxicillin+Potassium Clavulanate) 500mg + 125mg per tablet	6,000		
46	Colchicine 500 mcg	2,000		
47	Dicycloverine (Dicyclomine) 10mg/5ml, 60 ml Syrup	144		
48	Digoxin 250 mcg/ml 2 ml amp (im, iv) : INJ	30		
49	Digoxin 250 mcg	600		
50	Diphenhydramine (as Hydrochloride) 50 mg/ml, 1 ml	50		
51	Eperisone Hydrochloride 50mg	2,000		
52	Ferrous Salt equiv. to 60mg elemental iron	2,000		
53	Furosemide 10mg/ml, 2ml	150		
54	Gentamicin 40mg/ml 2ml amp/vl (im, iv) (as sulfate) INJ	10		
55	Haloperidol 5mg/ml, 1ml amp (IM) : INJ	10		
56	Hepatitis B Vaccine (recombinant DNA) 10 mcg/0.5ml, 5ml (10 dose/vl)	20		
57	Hydrocortisone 100mg powder	100		
58	Hydrocortisone 250mg powder	50		
59	Hydrocortisone Cream 1%, 5g Tube	50		
60	Hyoscine (as N-butyl bromide) 10 mg	500		
61	Hyoscine (as N-butyl bromide) 20	100		

	mg/ml, 1ml			
62	Immunoglobulin, Tetanus (Human) 250 IU/ml, 1ml Pre-filled syringe	70		
63	Ipratropium + Salbutamol 500 mcg + 2.5 mg x 2.5 ml (unit dose) Respiratory Solution	1,050		
64	Lactulose 3.35 g/5 ml, 120 ml syrup	288		
65	Lidocaine 2%, 20ml	100		
66	Loperamide Hydrochloride 2mg	300		
67	Losartan 50 mg	10,000		
68	Losartan 100 mg	5,000		
69	Mebendazole 100mg/5ml, 60ml	144		
70	Mefenamic Acid 500 mg	10,000		
71	Metformin Hydrochloride 500 mg film coated	10,000		
72	Methylprednisolone 4mg	100		
73	Metoclopramide 5mg/ml, 2ml	300		
74	Multivitamins	10,000		
75	Multivitamins per 1ml, 15 ml drops	144		
76	Multivitamins per 5ml, 60 ml syrup	576		
77	Nalbuphine 10mg/ml, 1ml	50		
78	Nifedipine 10 mg	200		
79	Norepinephrine 1mg/ml, 2ml	20		
80	Omeprazole 40 mg	10,000		
81	Omeprazole powder 40mg vial + 10ml solvent amp (IV) : INJ	1,000		
82	Oxacillin 500 mg	50		
83	Oxytocin 10 IU/ml, 1ml	1,500		
84	Paracetamol 10mg/ml, 100ml	300		
85	Paracetamol 100 mg/ml, 15 ml Drops	144		
86	Paracetamol 250mg/5ml, 60ml	432		
87	Paracetamol 125mg Suppository	100		
88	Paracetamol 250mg Suppository	30		
89	Penicillin G Crystalline 5 MU	60		
90	Penicillin G Benzathine (benzathine benzylpenicillin) 1,200,000 units	60		
91	Potassium Chloride 600 mg	1,000		
92	Potassium Citrate 10 mEq	500		
93	Rabies Vaccine Vero Cell lyophilized powder, 2.5 IU/0.5ml, vial + diluent (5 ID doses / vial)	150		
94	Ranitidine 25mg/ml 2ml amp (as hydrochloride): INJ	150		
95	Salbutamol 500mcg + Ipratropium 2.5mg, 2.5ml (unit dose) resp.sol'n	1,050		
96	Silver Sulfadiazine Cream 1%, 15g tube	100		
97	Sodium Bicarbonate 650 mg	1,000		

98	Terbutaline 500mcg/ml 1ml amp (IV inf) (as sulfate)	10		
99	Tetanus Toxoid 0.5ml amp	4,000		
100	Tetanus Immunoglobulin (human) 250iu/ml, 1ml prefilled syringe (IM): INJ	150		
101	Tranexamic Acid 100mg/ml 5ml amp (im,iv): INJ	250		
102	Tranexamic Acid 500mg	600		
103	Vitamin B1 B6 B12 100mg + 5mg + 50mcg	10,000		
104	Zinc 27.5 mg/ml (Equiv. to 10 mg Elemental Zinc), 15 ml oral drops	144		
105	Zinc 55 mg/ 5ml (Equiv. to 20 mg Elemental Zinc), 60 ml syrup	288		
106	0.9% Sodium Chloride 1L (PNSS)	180		
107	0.9% Sodium Chloride 1L Sol'n for irrigation	120		
108	0.9% Sodium Chloride 500ml (PNSS)	240		
109	5% Dextrose in Lactated Ringer's 1L (D5 LR 1L)	180		
110	5% Dextrose in Lactated Ringer's 500ml (D5 LR 500ml)	144		
111	Lactated Ringer's Solution 500 ml (PLR)	96		
112	Balanced Multiple Maintenance Solution with 5% Dextrose for Pedia 500ml Acetate (D5IMB 500ml)	120		
113	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 1 L (D5 NM)	48		
114	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 500 ml (D5 NM)	48		
115	Mannitol 20%, 500ml	72		

Section VII. Technical Specifications

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either</i></p> <p style="text-align: center;">“Comply” or “Not Comply”</p> <p><i>against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
1	Acetylcysteine 600 mg effervescent	
2	Allopurinol 100 mg	
3	Amlodipine 5mg	
4	Amlodipine 10mg	
5	Amoxicillin 100mg/ml 15ml drops	
6	Amoxicillin 250mg/5ml, 60ml (as trihydrate) : Suspension	
7	Amoxicillin 500 mg	
8	500mg Ampicillin + 250mg Sulbactam	
9	Ascorbic Acid (Vitamin C) 100mg/5ml, 60ml	
10	Aspirin 80 mg	

11	Atorvastatin 20 mg	
12	Atorvastatin 40 mg	
13	BCG Vaccine 500mcg/ml vial +1ml diluent in ampule 20 doses	
14	Biphasic Isophane Human Insulin 70/30 (Recombinant DNA) 70% isophane suspension + 30% soluble insulin in 100 IU/ml, 10ml	
15	Betahistine 16mg	
16	Betahistine 24mg	
17	Bisacodyl 5mg	
18	Bisacodyl 5mg (children) supp : RECTAL	
19	Bisacodyl 10mg (adult) supp : RECTAL	
20	Budesonide 250 mcg/ml, 2ml Respiratory Sol'n	
21	Butamirate Citrate 50 mg MR	
22	Butorphanol (as Tartrate) 2mg / ml, 1ml	
23	Calcium Gluconate 10%, 10ml	
24	Captopril 25mg	
25	Carvedilol 6.25mg	
26	Cefalexin 100 mg/ml, 10 ml drops	
27	Cefazolin 1g	
28	Cefixime 200 mg	
29	Cefixime 20mg/ml, 10 ml suspension	
30	Cefixime 100mg/5ml, 60 ml suspension	
31	Cefoxitin 1g (as sodium salt) : INJ	
32	Cefuroxime 750mg (as sodium salt) : INJ	
33	Cefuroxime 500mg	
34	Ceftriaxone 1 g + 10 ml diluent Vial	
35	Cetirizine 5mg/5ml, 30 ml	
36	Cetirizine 10mg	
37	Cetirizine 2.5mg/ml, 10ml oral drops (as Dihydrochloride)	
38	Ciprofloxacin HCl 500mg	
39	Ciprofloxacin 2mg/ml, 100 ml	

40	Clindamycin 300mg (as hydrochloride)	
41	Clindamycin 150 mg/ml, 2ml	
42	Clonidine 75 mcg	
43	Clonidine 150 mcg	
44	Clopidogrel 75 mg	
45	Co Amoxiclav (Amoxicillin+Potassium Clavulanate) 500mg + 125mg per tablet	
46	Colchicine 500 mcg	
47	Dicycloverine (Dicyclomine) 10mg/5ml, 60 ml Syrup	
48	Digoxin 250 mcg/ml 2 ml amp (im, iv) : INJ	
49	Digoxin 250 mcg	
50	Diphenhydramine (as Hydrochloride) 50 mg/ml, 1 ml	
51	Eperisone Hydrochloride 50mg	
52	Ferrous Salt equiv. to 60mg elemental iron	
53	Furosemide 10mg/ml, 2ml	
54	Gentamicin 40mg/ml 2ml amp/vl (im, iv) (as sulfate) INJ	
55	Haloperidol 5mg/ml, 1ml amp (IM) : INJ	
56	Hepatitis B Vaccine (recombinat DNA) 10 mcg/0.5ml, 5ml (10 dose/vl)	
57	Hydrocortisone 100mg powder	
58	Hydrocortisone 250mg powder	
59	Hydrocortisone Cream 1%, 5g Tube	
60	Hyoscine (as N-butyl bromide) 10 mg	
61	Hyoscine (as N-butyl bromide) 20 mg/ml, 1ml	
62	Immunoglobulin, Tetanus (Human) 250 IU/ml, 1ml Pre-filled syringe	
63	Ipratropium + Salbutamol 500 mcg + 2.5 mg x 2.5 ml (unit dose) Respiratory Solution	

64	Lactulose 3.35 g/5 ml, 120 ml syrup	
65	Lidocaine 2%, 20ml	
66	Loperamide Hydrochloride 2mg	
67	Losartan 50 mg	
68	Losartan 100 mg	
69	Mebendazole 100mg/5ml, 60ml	
70	Mefenamic Acid 500 mg	
71	Metformin Hydrochloride 500 mg film coated	
72	Methylprednisolone 4mg	
73	Metoclopramide 5mg/ml, 2ml	
74	Multivitamins	
75	Multivitamins per 1ml, 15 ml drops	
76	Multivitamins per 5ml, 60 ml syrup	
77	Nalbuphine 10mg/ml, 1ml	
78	Nifedipine 10 mg	
79	Norepinephrine 1mg/ml, 2ml	
80	Omeprazole 40 mg	
81	Omeprazole powder 40mg v1 + 10ml solvent amp (IV) : INJ	
82	Oxacillin 500 mg	
83	Oxytocin 10 IU/ml, 1ml	
84	Paracetamol 10mg/ml, 100ml	
85	Paracetamol 100 mg/ml, 15 ml Drops	
86	Paracetamol 250mg/5ml, 60ml	
87	Paracetamol 125mg Suppository	
88	Paracetamol 250mg Suppository	
89	Penicillin G Crystalline 5 MU	
90	Penicillin G Benzathine (benzathine benzylpenicillin) 1,200,000 units	
91	Potassium Chloride 600 mg	
92	Potassium Citrate 10 mEq	
93	Rabies Vaccine Vero Cell lyophilized powder, 2.5 IU/0.5ml, vial + diluent (5 ID doses / vial)	
94	Ranitidine 25mg/ml 2ml amp (as hydrochloride): INJ	

95	Salbutamol 500mcg + Ipratropium 2.5mg, 2.5ml (unit dose) resp.sol'n	
96	Silver Sulfadiazine Cream 1%, 15g tube	
97	Sodium Bicarbonate 650 mg	
98	Terbutaline 500mcg/ml 1ml amp (IV inf) (as sulfate)	
99	Tetanus Toxoid 0.5ml amp	
100	Tetanus Immunoglobulin (human) 250iu/ml, 1ml prefiled syringe (IM): INJ	
101	Tranexamic Acid 100mg/ml 5ml amp (im,iv): INJ	
102	Tranexamic Acid 500mg	
103	Vitamin B1 B6 B12 100mg + 5mg + 50mcg	
104	Zinc 27.5 mg/ml (Equiv. to 10 mg Elemental Zinc), 15 ml oral drops	
105	Zinc 55 mg/ 5ml (Equiv. to 20 mg Elemental Zinc), 60 ml syrup	
106	0.9% Sodium Chloride 1L (PNSS)	
107	0.9% Sodium Chloride 1L Sol'n for irrigation	
108	0.9% Sodium Chloride 500ml (PNSS)	
109	5% Dextrose in Lactated Ringer's 1L (D5 LR 1L)	
110	5% Dextrose in Lactated Ringer's 500ml (D5 LR 500ml)	
111	Lactated Ringer's Solution 500 ml (PLR)	
112	Balanced Multiple Maintenance Solution with 5% Dextrose for Pedia 500ml Acetate (D5IMB 500ml)	
113	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 1 L (D5 NM)	
114	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 500 ml (D5 NM)	
115	Mannitol 20%, 500ml	

Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE	
<i>Class “A” Documents</i>	
<u>Legal Documents</u>	
<input type="checkbox"/>	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); <u>Or</u>
<input type="checkbox"/>	(b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, <u>And</u>
<input type="checkbox"/>	(c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; <u>And</u>
<input type="checkbox"/>	(d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
<input type="checkbox"/>	(e) License to Operate (LTO)
<input type="checkbox"/>	(f) Certificate of Product Registration (CPR) Certificate of Product Registration (CPR)
<input type="checkbox"/>	(g) I. D. of Pharmacist
<input type="checkbox"/>	(h) Certificate of Current Good Manufacturing Practice
<u>Technical Documents</u>	
<input type="checkbox"/>	(i) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; <u>and</u>
<input type="checkbox"/>	(j) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; <u>and</u>
<input type="checkbox"/>	(k) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <u>or</u> Original copy of Notarized Bid Securing Declaration; <u>and</u>
<input type="checkbox"/>	(l) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <u>and</u>
<input type="checkbox"/>	(m) Original duly signed Omnibus Sworn Statement (OSS); <u>and</u> if applicable, Original Notarized Secretary’s Certificate in case of a

	corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
<u>Financial Documents</u>	
<input type="checkbox"/>	(n) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; <u>and</u>
<input type="checkbox"/>	(o) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); <u>or</u> , A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
<u>Class "B" Documents</u>	
<input type="checkbox"/>	(p) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; <u>or</u> duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
<u>Other documentary requirements under RA No. 9184 (as applicable)</u>	
<input type="checkbox"/>	(q) <i>[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]</i> Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
<input type="checkbox"/>	(r) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE	
<input type="checkbox"/>	(a) Original of duly signed and accomplished Financial Bid Form; <u>and</u>
<input type="checkbox"/>	(b) Original of duly signed and accomplished Price Schedule(s).

FORMS

Bid Form for the Procurement of Goods

Date : _____

Project/Contract Identification No. : _____

To: **CITY GOVERNMENT OF NAGA**
City Hall Compound, J. Miranda Avenue
Concepcion Pequena, Naga City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers _____ *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to

_____ *[supply/deliver/perform] [description of the Goods]* in conformity with the said PBDs for the sum of

_____ (P _____) Pesos *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address	Amount	Purpose of
Of agent	Currency	Commission or gratuity

_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of _____ -
_____ *[name of the bidder]* as evidenced by the attached
_____ *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BILL OF QUANTITIES

Supply and Delivery of Medicines (Naga City Hospital)

Contract Reference Number: 2022-028
For Goods Offered From Within the Philippines

Name of Bidder: _____

Invitation to Bid Number : _____

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Acetylcysteine 600 mg effervescent		2,000	Tab						
2	Allopurinol 100 mg		1,500	Tab						
3	Amlodipine 5mg		10,000	Tab						
4	Amlodipine 10mg		10,000	Tab						
5	Amoxicillin 100mg/ml 15ml drops		432	Btl						
6	Amoxicillin 250mg/5ml, 60ml (as trihydrate) : Suspension		432	Btl						
7	Amoxicillin 500 mg		6,000	Cap						
8	500mg Ampicillin + 250mg Sulbactam		1,500	Vial						
9	Ascorbic Acid (Vitamin C) 100mg/5ml, 60ml		288	Syr						
10	Aspirin 80 mg		3,000	Tab						
11	Atorvastatin 20 mg		5,000	Tab						
12	Atorvastatin 40 mg		10,000	Tab						
13	BCG Vaccine 500mcg/ml vial +1ml diluent in ampule 20 doses		100	Vial						
14	Biphasic Isophane Human Insulin 70/30 (Recombinant DNA) 70% isophane suspension + 30% soluble insulin in 100 IU/ml, 10ml		50	Vial						
15	Betahistine 16mg		1,500	Tab						
16	Betahistine 24mg		1,000	Tab						
17	Bisacodyl 5mg		300	Tab						
18	Bisacodyl 5mg (children) supp : RECTAL		100	Supp						

19	Bisacodyl 10mg (adult) supp : RECTAL		100	Supp						
20	Budesonide 250 mcg/ml, 2ml Respiratory Sol'n		250	Neb						
21	Butamirate Citrate 50 mg MR		3,000	Tab						
22	Butorphanol (as Tartrate) 2mg / ml, 1ml		10	Amp						
23	Calcium Gluconate 10%, 10ml		20	Amp						
24	Captopril 25mg		5,000	Tab						
25	Carvedilol 6.25mg		6,000	Tab						
26	Cefalexin 100 mg/ml, 10 ml drops		144	Btl						
27	Cefazolin 1g		400	Vial						
28	Cefixime 200 mg		200	Cap						
29	Cefixime 20mg/ml, 10 ml suspension		144	Btl						
30	Cefixime 100mg/5ml, 60 ml suspension		144	Btl						
31	Cefoxitin 1g (as sodium salt) : INJ		600	Vial						
32	Cefuroxime 750mg (as sodium salt) : INJ		1,500	Vial						
33	Cefuroxime 500mg		6,000	Tab						
34	Ceftriaxone 1 g + 10 ml diluent Vial		1,500	Vial						
35	Cetirizine 5mg/5ml, 30 ml		432	Syr						
36	Cetirizine 10mg		6,000	Tab						
37	Cetirizine 2.5mg/ml, 10ml oral drops (as Dihydrochloride)		144	Btl						
38	Ciprofloxacin HCl 500mg		10,000	Tab						
39	Ciprofloxacin 2mg/ml, 100 ml		500	Vial						
40	Clindamycin 300mg (as hydrochloride)		7,000	Cap						
41	Clindamycin 150 mg/ml, 2ml		600	Amp.						
42	Clonidine 75 mcg		1,000	Tab						
43	Clonidine 150 mcg		200	Tab						
44	Clopidogrel 75 mg		3,000	Tab						
45	Co Amoxiclav (Amoxicillin+Potassium Clavulanate) 500mg + 125mg per tablet		6,000	Tab						

46	Colchicine 500 mcg		2,000	Tab						
47	Dicycloverine (Dicyclomine) 10mg/5ml, 60 ml Syrup		144	Btl						
48	Digoxin 250 mcg/ml 2 ml amp (im, iv) : INJ		30	Amp						
49	Digoxin 250 mcg		600	Tab						
50	Diphenhydramine (as Hydrochloride) 50 mg/ml, 1 ml		50	Amp						
51	Eperisone Hydrochloride 50mg		2,000	Tab						
52	Ferrous Salt equiv. to 60mg elemental iron		2,000	Tab						
53	Furosemide 10mg/ml, 2ml		150	Amp						
54	Gentamicin 40mg/ml 2ml amp/vl (im, iv) (as sulfate) INJ		10	Amp						
55	Haloperidol 5mg/ml, 1ml amp (IM) : INJ		10	Amp						
56	Hepatitis B Vaccine (recombinat DNA) 10 mcg/0.5ml, 5ml (10 dose/vl)		20	Vial						
57	Hydrocortisone 100mg powder		100	Vial						
58	Hydrocortisone 250mg powder		50	Vial						
59	Hydrocortisone Cream 1%, 5g Tube		50	Tube						
60	Hyoscine (as N-butyl bromide) 10 mg		500	Tab						
61	Hyoscine (as N-butyl bromide) 20 mg/ml, 1ml		100	Amp						
62	Immunoglobulin, Tetanus (Human) 250 IU/ml, 1ml Pre-filled syringe		70	Syringe						
63	Ipratropium + Salbutamol 500 mcg + 2.5 mg x 2.5 ml (unit dose) Respiratory Solution		1,050	Neb						
64	Lactulose 3.35 g/5 ml, 120 ml syrup		288	Bot						
65	Lidocaine 2%, 20ml		100	Amp						
66	Loperamide Hydrochloride 2mg		300	Cap						
67	Losartan 50 mg		10,000	Tab						
68	Losartan 100 mg		5,000	Tab						
69	Mebendazole 100mg/5ml, 60ml		144	Bot						
70	Mefenamic Acid 500 mg		10,000	Tab						
71	Metformin Hydrochloride 500 mg film coated		10,000	Tab						
72	Methylprednisolone 4mg		100	Tab						

73	Metoclopramide 5mg/ml, 2ml		300	Amp						
74	Multivitamins		10,000	Tab						
75	Multivitamins per 1ml, 15 ml drops		144	Bot						
76	Multivitamins per 5ml, 60 ml syrup		576	Bot						
77	Nalbuphine 10mg/ml, 1ml		50	Amp						
78	Nifedipine 10 mg		200	Cap						
79	Norepinephrine 1mg/ml, 2ml		20	Amp						
80	Omeprazole 40 mg		10,000	Cap						
81	Omeprazole powder 40mg vial + 10ml solvent amp (IV) : INJ		1,000	Vial						
82	Oxacillin 500 mg		50	Vial						
83	Oxytocin 10 IU/ml, 1ml		1,500	Amp						
84	Paracetamol 10mg/ml, 100ml		300	Vial						
85	Paracetamol 100 mg/ml, 15 ml Drops		144	Btl						
86	Paracetamol 250mg/5ml, 60ml		432	Btl						
87	Paracetamol 125mg Suppository		100	Supp						
88	Paracetamol 250mg Suppository		30	Supp						
89	Penicillin G Crystalline 5 MU		60	Vial						
90	Penicillin G Benzathine (benzathine benzylpenicillin) 1,200,000 units		60	Vial						
91	Potassium Chloride 600 mg		1,000	Tab						
92	Potassium Citrate 10 mEq		500	Tab						
93	Rabies Vaccine Vero Cell lyophilized powder, 2.5 IU/0.5ml, vial + diluent (5 ID doses / vial)		150	Vial						
94	Ranitidine 25mg/ml 2ml amp (as hydrochloride): INJ		150	Amp						
95	Salbutamol 500mcg + Ipratropium 2.5mg, 2.5ml (unit dose) resp.sol'n		1,050	Neb						
96	Silver Sulfadiazine Cream 1%, 15g tube		100	Tube						
97	Sodium Bicarbonate 650 mg		1,000	Tab						
98	Terbutaline 500mcg/ml 1ml amp (IV inf) (as sulfate)		10	Amp						
99	Tetanus Toxoid 0.5ml amp		4,000	Amp						

100	Tetanus Immunoglobulin (human) 250iu/ml, 1ml prefiled syringe (IM): INJ		150	Amp						
101	Tranexamic Acid 100mg/ml 5ml amp (im,iv): INJ		250	Amp						
102	Tranexamic Acid 500mg		600	Cap						
103	Vitamin B1 B6 B12 100mg + 5mg + 50mcg		10,000	Tab						
104	Zinc 27.5 mg/ml (Equiv. to 10 mg Elemental Zinc), 15 ml oral drops		144	Btl						
105	Zinc 55 mg/ 5ml (Equiv. to 20 mg Elemental Zinc), 60 ml syrup		288	Btl						
106	0.9% Sodium Chloride 1L (PNSS)		180	Btl						
107	0.9% Sodium Chloride 1L Sol'n for irrigation		120	Btl						
108	0.9% Sodium Chloride 500ml (PNSS)		240	Btl						
109	5% Dextrose in Lactated Ringer's 1L (D5 LR 1L)		180	Btl						
110	5% Dextrose in Lactated Ringer's 500ml (D5 LR 500ml)		144	Btl						
111	Lactated Ringer's Solution 500 ml (PLR)		96	Btl						
112	Balanced Multiple Maintenance Solution with 5% Dextrose for Pedia 500ml Acetate (D5IMB 500ml)		120	Btl						
113	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 1 L (D5 NM)		48	Btl						
114	Balanced Multiple Maintenance Replacement Solution with 5% Dextrose 500 ml (D5 NM)		48	Btl						
115	Mannitol 20%, 500ml		72	Btl						
Total Amount in words:										

Submitted by:

Name _____ & Signature: _____

Designation: _____

Name of Company: _____

Date: _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY OF NAGA) S.S.

AFFIDAVIT

I, _____, of legal age, _____ [Civil Status], _____
[Nationality], and residing at _____,
after having been duly sworn in accordance with law, do hereby depose and state that:

1. [If a sole proprietorship:] I am the sole proprietor or authorized representative of _____ with office address at _____;

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of _____ with office address at _____;

2. [If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of _____, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign _____ and execute the ensuing contract for _____ of the City Government of Naga, as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for _____ of the City Government of Naga, as shown in the attached _____ [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];

3. _____ is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. _____ is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of _____ is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of _____ is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. _____ complies with existing labor laws and standards; and
8. _____ is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- Carefully examining all of the Bidding Documents;
 - Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - Inquiring or securing Supplemental/Bid Bulletin(s) issued for the _____.
9. _____ did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____ at Naga City, Philippines.

Name of Bidder or its Authorized Representative

Signatory's legal capacity

Affiant

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20____ [month] [year] at _____ [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____ [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of _____, 20____ [month] [year].

REPUBLIC OF THE PHILIPPINES)
CITY OF NAGA) S.S.

BID SECURING DECLARATION
Project/Contract Identification No.: _____

To: **CITY GOVERNMENT OF NAGA**
City Hall Compound, J. Miranda Avenue
Concepcion Pequena, Naga City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of _____ [month], _____ [year] at _____ [place of execution].

Name of Bidder or its Authorized Representative

Signatory's legal capacity
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20____ [month] [year] at _____ [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____ [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of _____, 20____ [month] [year].

STATEMENT OF THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT (SLCC)

(similar to the contract to be bid, except under conditions provided for in Section 23.4.1.3 and 23.4.2.4 of the IRR, within 10 years)

Business Name: _____

Business Address: _____

Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Amount of Contract	Amount of Completed contract (amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement)	Date of Delivery
GOVERNMENT							
PRIVATE							

Note: This statement shall be supported with: 1. Contract, 2. Certificate of Completion, 3. End user's acceptance or official receipt(s) or sales invoice issued for the contract

STATEMENT OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS

(including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid)

Business Name: _____

Business Address: _____

Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Amount of Contract	Value of Outstanding Contracts	Delivery Schedule
GOVERNMENT							
PRIVATE							

Note: This statement shall be supported with: 1. Notice of Award and/or Contract; 2. Notice to Proceed, 3. Certificate of Accomplishment signed by the owner or authorized representative

Submitted by:

Name & Signature of Authorized Representative

Designation

Date

NOTE:

1. PLEASE USE THE FORMS PROVIDED IN THIS PBD AND SHOULD REMAIN UNALTERED.
2. KINDLY USE TABS AT THE UPPER RIGHT SIDE OF ALL THE DOCUMENTARY REQUIREMENTS.

MOTHER ENVELOPE

ORIGINAL

**ELIGIBILITY AND
TECHNICAL
DOCUMENTS**

**FINANCIALDOCUME
NTS**

COPY1

**ELIGIBILITY AND
TECHNICAL
DOCUMENTS**

**FINANCIALDOCUME
NTS**

COPY 2

**ELIGIBILITY AND
TECHNICAL
DOCUMENTS**

**FINANCIALDOCUME
NTS**