



Availing of Village Type Corn Post Harvest Facilities (VTCPHF) Services

ABOUT THE SERVICE

The VTCPHF will be operated by a designated Agricultural Engineer under the management of the City Agriculture Office.

The VTCPHF operators will be responsible in operating, cleaning and maintenance of the facilities.

Department / Office:		CITY AGRICULTURE OFFICE		
Classification:		Simple		
Type of Transaction:		G2C - Government to Citizens		
Who may avail		Farmers		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
none				
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. The farmer client will go to the nursery for schedule			5 minutes	Personnel-in-charge
2. The farmer client will bring fully matured corn in cob / palay in good condition at City Nursery VTCPHF	3. The personnel-in-charge will receive and record the corn and turn it over to the VTCPHF operators for processing		15 minutes	Personnel-in-charge
	4. Operators will process the corn / palay		5 hours	Operator/s assigned
5. The farmer client will pay the amount due for processing			15 minutes	Local Revenue Collection Clerk
6. The farmer client is responsible in bagging his dried corn			1 hour	Farmer/Client
TOTAL		P	6 hours and 35 minutes	

CITY AGRICULTURE OFFICE

City Hall Compound, J. Miranda Avenue, Concepcion Pequeña, Naga City

For more information, please contact:

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