

## **Request for CCTV Viewing**

## **ABOUT THE SERVICE**

The Naga City People's Mall is equipped with CCTV cameras at different strategic locations and manned by MEPO Security personnel for surveillance, prevention and detection of crime, and also for the protection of NCPM Tenants, market-goers, and the general public at a 24/7 round the clock basis. MEPO has provided CCTV cameras to ensure that NCPM is safe and free of criminals, including illegal vendors, and deterring crimes and those that do.

Department / Office:		MARKET ENTERPRISE AND PROMOTIONS OFFICE		
Classification:		Simple		
Type of Transaction:		G2B - Government to Businesses		
Who may avail		Any Resident		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE :		
none				
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach the CCTV security personnel at the CCTV room located at the 2 <sup>nd</sup> level of the NCPM			1 minute	JAMES MICHAEL L. AMELANO Administrative Aide I
Fill out Request     Form and the     reason for viewing			1 - 2 minutes	(Casual)  Monthly Rotation
_	Viewing of the incident		5 minutes	of Detailed Security
	Disposition/Action taken by the CCTV Operator		1 - 2 minutes	Personnel
TOTAL		none	11 minutes	

## MARKET ENTERPRISE AND PROMOTIONS OFFICE

2/F, Naga City People's Mall, Gen. Luna St., Naga City

For more information, please contact:

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