



## Issuance of Veterinary Health Certificates

### ABOUT THE SERVICE

Large Ruminants Registration (Certificate of Ownership) and Livestock Shipping Permits, along with Health Certificates, are required from shippers before cattle, carabao, swine and other livestock can be transported outside the city.

Health Certificates are issued to certify that the animals to be transported is alive and do not have any communicable diseases. These are also required for pet dogs and cats before they can be shipped to other areas.

Death Certificates for livestock are needed by crop and livestock insurance companies before they can process claims for indemnity.

The City Veterinary Office issues these permits and certificates.

<b>Department / Office:</b>		<b>CITY VETERINARY OFFICE</b>		
<b>Classification:</b>		Simple		
<b>Type of Transaction:</b>		G2C - Government to Citizens G2B - Government to Businesses		
<b>Who may avail</b>		Any client		
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
<b>Veterinary Health Certificate (Dog and Cat)</b> <ul style="list-style-type: none"> <li>• Vaccination records</li> <li>• Pet for Physical examination</li> </ul>				
<b>Veterinary Health Certificate (Pigeon, Gamefowl, other poultry and livestock)</b> <ul style="list-style-type: none"> <li>• Vaccination Record/History</li> <li>• Details (where to ship, when to ship, # of animals, kind of animal)</li> </ul>				
<b>Death Certificate</b> <ul style="list-style-type: none"> <li>• Barangay Certification or Affidavit of 2 disinterested persons attesting to the death</li> <li>• Certificate of Ownership or Transfer (Cattle and Carabao)</li> <li>• Community Tax Certificate</li> </ul>		<ul style="list-style-type: none"> <li>• Barangay Hall</li> <li>• Barangay Hall / City Hall</li> </ul>		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Request for certificate/ permit.  Bring the animals(s) to the CVO and request for issuance of the certificate permit.  For livestock, especially large ruminants, you may request that the certifying officer visit the animal at the	2. Inspection  Veterinarian will inspect the animals and will ensure that they do not have any communicable diseases.		20 minutes (Pigeon, Pet, Animals, Gamefowl, other Poultry)  2 hours (Livestock)	DR. JUNIOS J. ELAD, JR. CGDH I City Veterinary Officer  JAIME A. HALCON JR. Agricultural Technologist - Livestock  FROILAN S. NAVARRO Livestock Inspector



shipper's pooling and loading area.				Designate Administrative Staff
	3. Preparation of certification  Veterinarian will prepare, approve the certification/ permit and will attach the requirements above.		20 minutes	DR. JUNIOS J. ELAD, JR. CGDH I City Veterinary Officer  JAIME A. HALCON JR. Agricultural Technologist - Livestock  DR. MARILEE P. LINGUA Agricultural Technologist  MARICEL A. ALMAZAR Administrative Aide I
4. Pay to the Revenue collector.	5. Issuance of Veterinary Health certificate and Official Receipt.	P 50.00	5 minutes	ROMEO M. ABANTE Revenue Collection Clerk II
6. The certificate/ permit should be presented by the shipper at checkpoints located along the highways leading to the livestock's destination.			c/o owner of the animal	
<b>TOTAL</b>		P 50.00	2 hours and 45 minutes	
<b>DEATH CERTIFICATE</b>				
1. Request for certificate  Report to the CVO the death of the livestock and request for issuance of a death certificate.				JAIME A. HALCON JR. Agricultural Technologist - Livestock  DR. MARILEE P. LINGUA Agricultural Technologist
	2. Inspection and photographic evidence.		May vary depending on travel time	



	<p>The Livestock Officer will go with you to the area where the dead livestock is being held. They will validate the cause of death.</p> <p>Will take photographs of the dead animal. The photos must be taken from at least 3 positions.</p>			<p>DR. JUNIOS J. ELAD, JR. CGDH I City Veterinary Officer</p> <p>JAIME A. HALCON JR. Agricultural Technologist - Livestock</p> <p>DR. MARILEE P. LINGUA Agricultural Technologist</p>
	<p>3. Preparation of certification</p> <p>Livestock Officer prepares a Necropsy Report. The City Veterinarian certifies this.</p>		Within the day	<p>JAIME A. HALCON JR. Agricultural Technologist- Livestock</p> <p>Administrative Staff</p>
4. Pay to the Revenue collector.	5. Issuance of the certification and official receipt.	P 50.00	3 minutes	<p>ROMEO M. ABANTE Revenue Collection Clerk II</p>
6. Submission to insurance company.				
<p>Submit the report/ certification along with the requirements above, \to the livestock insurance company.</p> <p>The insurance company re-validates the cause of death and processes the insurance claim.</p>				
<b>TOTAL</b>		P 50.00		

**CITY VETERINARY OFFICE**

Maharlika Highway, Zone 3, Del Rosario, Naga City

For more information, please contact:

Dr. Junios J. Elad, Jr., City Government Department Head I / City Veterinary Officer

Tel. No. (054) 881-9573

E-mail: [cvo@naga.gov.ph](mailto:cvo@naga.gov.ph)