

## **Issuance of Veterinary Health Certificates**

## ABOUT THE SERVICE

Large Ruminants Registration (Certificate of Ownership) and Livestock Shipping Permits, along with Health Certificates, are required from shippers before cattle, carabao, swine and other livestock can be transported outside the city.

Health Certificates are issued to certify that the animals to be transported is alive and do not have any communicable diseases. These are also required for pet dogs and cats before they can be shipped to other areas.

Death Certificates for livestock are needed by crop and livestock insurance companies before they can process claims for indemnity.

The City Veterinary Office issues these permits and certificates.

Department / Office:		CITY VETERINARY OFFICE			
Classification:		Simple			
Type of Transaction:		G2C - Government to Citizens			
		G2B - Government to Businesses			
Who may avail		Any client			
CHECKLIST OF REQU		WHERE TO SECURE			
Veterinary Health Cert	tificate (Dog and				
Cat)					
<ul> <li>Vaccination records</li> </ul>					
<ul> <li>Pet for Physical example</li> </ul>					
Veterinary Health Cer					
(Pigeon, Gamefowl, or	ther poultry and				
livestock)					
<ul> <li>Vaccination Record/</li> </ul>					
<ul> <li>Details (where to ship, when to ship, #</li> </ul>					
of animals, kind of animal)					
	Death Certificate				
<ul> <li>Barangay Certification</li> </ul>		Barangay Hall			
disinterested person	s attesting to the				
death	/				
Certificate of Ownership or Transfer					
(Cattle and Carabao)		_			
Community Tax Certificate		Barangay Hall / City Hall			
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE	
1 Deguaat for		DE FAID		DR. JUNIOS J.	
<ol> <li>Request for certificate/ permit.</li> </ol>	2. Inspection		20 minutes	ELAD, JR.	
certificate/ permit.	Veterinarian will		(Pigeon, Pet,	CGDH I	
Bring the animals(s)	inspect the		Animals,	City Veterinary	
to the CVO and	animals and will		Gamefowl, other	Officer	
request for issuance	ensure that they		Poultry)	Childon	
of the certificate	do not have any			JAIME A.	
permit.	communicable		2 hours	HALCON JR.	
	diseases.		(Livestock)	Agricultural	
For livestock,			· · · ·	Technologist -	
especially large				Livestock	
ruminants, you may					
request that the				FROILAN S.	
certifying officer visit				NAVARRO	
the animal at the				Livestock Inspector	



				CIAL
shipper's pooling and				Designate
loading area.				Administrative Staff
	<ol> <li>Preparation of certification</li> <li>Veterinarian will prepare,</li> </ol>		20 minutes	DR. JUNIOS J. ELAD, JR. CGDH I City Veterinary Officer
c p a ru	approve the certification/ permit and will attach the requirements above.			JAIME A. HALCON JR. Agricultural Technologist - Livestock
				DR. MARILEE P. LINGUA Agricultural Technologist
				MARICEL A. ALMAZAR Administrative Aide I
4. Pay to the Revenue collector.	<ol> <li>Issuance of Veterinary Health certificate and Official Receipt.</li> </ol>	P 50.00	5 minutes	ROMEO M. ABANTE Revenue Collection Clerk II
<ol> <li>The certificate/ permit should be presented by the shipper at checkpoints located along the highways leading to the livestock's destination.</li> </ol>			c/o owner of the animal	
	TOTAL	P 50.00	2 hours and 45	
DEATH CERTIFICATE	-		minutes	
1. Request for certificate				JAIME A. HALCON JR. Agricultural
Report to the CVO the death of the livestock and request				Technologist - Livestock
for issuance of a death certificate.				DR. MARILEE P. LINGUA Agricultural Technologist
	2. Inspection and photographic evidence.		May vary depending on travel time	



The Livestock Officer will go with you to the area where the dead livestock is being held. They will validate the cause of death.     DR. JUNIOS J. ELAD, JR. CGDH 1 City Veterinary Officer       Will call the cause of death.     JAIME A. HALCON JR. Agricultural Technologist - Livestock       Will take photographs of the dead animal. The photos must be taken from at least 3 positions.     DR. MARILEE P. Livestock       JAIME A. HALCON JR. Agricultural Technologist     JAIME A. HALCON JR. Agricultural Technologist       J. Preparation of certification Revenue collector.     3. Preparation of certification certification and official receipt.     Within the day       4. Pay to the Revenue collector.     5. Issuance of the certification and official receipt.     P 50.00     3 minutes       6. Submission to insurance company.     S. Issuance of the certification and official receipt.     P 50.00     3 minutes       Submit the report/ certification and official neceipt.     P 50.00     3 minutes     ROMEO M. ABANTE Revenue Collection Clerk II       6. Submission to insurance company.     The insurance     P 50.00     3 minutes     ROMEO M. ABANTE       The insurance company.     The insurance     P 50.00     3 minutes     ROMEO M. ABANTE					CTAL
being held. They will validate the cause of death. Will take photographs of the dead animal. The photos must be taken from at least 3 positions.		Officer will go with you to the			ELAD, JR. CGDH I City Veterinary
Will take photographs of the dead animal. The photos must be taken from at least 3 positions.DR. MARILEE P. LINGUA Agricultural Technologist3. Preparation of certificationJAIME A. rechnologist4. Pay to the Revenue collector.5. Issuance of the the certificationP 50.00 and official receipt.3 minutes4. Pay to the Revenue collector.5. Issuance of the the certificationP 50.00 and official receipt.3 minutes6. Submission to insurance company.5. Issuance of the receipt.P 50.00 and official receipt.3 minutes9. Submit the requirements above, to the livestock insurance company.Submit the requirements above, to the livestock insurance company.All the certification and official receipt.P 50.00 a minutes10. Submission to insurance company.Submit the requirements above, to the livestock insurance company.P 50.00 a minutes3 minutes11. Submission to insurance company.Submit the requirements above, to the livestock insurance company.P 50.00 a minutes3 minutes11. Submission to insurance company.Image: Submit the requirements above, to the livestock insurance company.Image: Submit the requirements a		being held. They will validate the			HALCON JR. Agricultural
The photos must be taken from at least 3 positions.LINGUA Agricultural 		photographs of			Livestock
3. Preparation of certificationJAIME Å. HALCON JR. Agricultural Technologist- Livestock4. Pay to the Revenue collector.5. Issuance of the certification and official receipt.P 50.003 minutesROMEO M. ABANTE Revenue Collection Clerk II6. Submission to insurance company.Submit the report/ certification along with the requirements above, \to the livestock insurance company re-validates the cause of death and processes the insurance claim.P 50.003 minutesROMEO M. ABANTE Revenue Collection Clerk II		The photos must be taken from at			LINGUA Agricultural
Necropsy Report. The City Veterinarian certifies this.Administrative Staff4. Pay to the Revenue collector.5. Issuance of the 		<ol> <li>Preparation of certification</li> <li>Livestock Officer</li> </ol>		Within the day	JAIME Â. HALCON JR. Agricultural Technologist-
Revenue collector.the certification and official receipt.P 50.003 minutesABANTE Revenue Collection Clerk II6.Submission to insurance company		Necropsy Report. The City Veterinarian certifies this.			Administrative Staff
insurance company.Submit the report/ certification along with the requirements above, to the livestock insurance company.The insurance company re-validates the cause of death and processes the insurance claim.		the certification and official	P 50.00	3 minutes	ABANTE Revenue
certification along with the requirements above, to the livestock insurance company. The insurance company re-validates the cause of death and processes the insurance claim.	insurance				
company re-validates         the cause of death         and processes the         insurance claim.	certification along with the requirements above, \to the livestock insurance				
	company re-validates the cause of death and processes the				
		TOTAL	P 50.00		

## CITY VETERINARY OFFICE

Maharlika Highway, Zone 3, Del Rosario, Naga City For more information, please contact: Dr. Junios J. Elad, Jr., City Government Department Head I / City Veterinary Officer Tel. No. (054) 881-9573 E-mail: <u>cvo@naga.gov.ph</u>