



Availing of Supplemental Feeding Preparations

ABOUT THE SERVICES

The City Population and Nutrition Office (CPNO) provides supplemental feeding to walk-in malnourished pre-schoolers and pregnant mothers to improve their nutritional status. This forms part of the City's campaign against malnutrition in pre-schoolers and expectant mothers.

Department / Office:		CITY NUTRITION AND POPULATION OFFICE		
Classification:		Simple		
Type of Transaction:		G2C - Government to Citizens		
Who may avail		All		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
none				
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Request for Services Request for supplemental feeding preparation		None	18 minutes	ROSEMARIE V. ZUNIEGA Nutrition Officer I CELESTE R. JOSON Administrative Aide IV
	2. Assessment of Nutritional Status Person-in-charge evaluates the nutritional status of the child or pregnant mother through physical assessment and weight taking.			
	3. Data Gathering and Counselling If client is found severely malnourished, person-in-charge conducts data gathering and one-on-one counselling with the mother or guardian to improve the nutritional status of the child or pregnant mother.			
4. The client is asked to register the mother and child's name in a logbook for record and monitoring purposes.	5. Release of Supplemental Feeding Preparations Client receives supplemental feeding preparations from person-in-charge.			
TOTAL		None	18 minutes	



CITY NUTRITION AND POPULATION OFFICE

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