



Availing of the Employment Services

ABOUT THE SERVICE

Visually impaired persons can perform almost any job you can imagine; be it a lawyer, an artist, accountant, customer service representative: etc. We cannot count the number of different jobs people who are visually impaired are engaged in today or will be in the future. Possibilities are tremendous. Legislative & societal changes have reduced the stigma towards visually impaired workers and the attitudes toward people w/ disabilities have generally improved. Available assistive technology makes it easier for people who are visually impaired to perform many jobs that they never could have done before.

Proper Training: appropriate tools; ability to sell oneself and a willing attitude on the part of employers constitute a winning formula.

The center provides referrals/recommendations to eligible V.I. persons to other business institutions who are visually impaired ready & friendly.

Department / Office:		RESOURCE CENTER FOR THE BLIND		
Classification:		Simple		
Type of Transaction:		G2C - Government to Citizens		
Who may avail		Visually Impaired Persons		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> - At least college graduate - Proficient in Braille reading and writing - Computer literate - Willing to be assigned in other areas. - Independent <p>Bring complete resume, scholastic records/documents, etc.</p>				
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Registration		P	2 minutes	Any Assigned Job Order / Contractual
2. Accomplish Profiler Form (if new)			5 minutes	MARK BOY I. TESORERO Administrative Aide I (Casual) FELIX P. CHAVEZ, II Administrative Aide I (Casual) TERESITA M. DOMER Senior Administrative Assistant I (Officer-in-Charge)
3. Submit required documents for review to the			10 minutes	MARK BOY I. TESORERO Administrative



assigned personnel				Aide I (Casual) FELIX P. CHAVEZ, II Administrative Aide I (Casual) TERESITA M. DOMER Senior Administrative Assistant I (Officer-in-Charge)
TOTAL		P	17 minutes	

RESOURCE CENTER FOR THE BLIND

G/F Raul S. Roco Library Bldg., City Hall Complex, J. Miranda Avenue, Concepcion Pequeña, Naga City

For more information, please contact:

Teresita M. Domer, Senior Administrative Assistant I (Officer-in-Charge)

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