



## Availing of Rehabilitation Services

### ABOUT THE SERVICE

Visually impaired (VI) people, given the necessary skills, have the potential to make valuable contributions to society. In order for them to do so, they require a range of rehabilitation services which include Independence Training by qualified orientation and mobility practitioners who work hand in hand with other rehabilitation, persons like social workers, occupational therapist & ophthalmologists. Apart from these, the center also caters eye screening programs to children and the elderly, and give them the appropriate eyeglasses refracted for them, through the Eye Distribution Program.

#### A. Eye Screening

<b>Department / Office:</b>		<b>RESOURCE CENTER FOR THE BLIND</b>		
<b>Classification:</b>		Simple		
<b>Type of Transaction:</b>		G2C - Government to Citizens		
<b>Who may avail</b>		Visually Impaired Persons		
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
<ul style="list-style-type: none"> <li>• Visually impaired / legally blind</li> </ul>				
<ul style="list-style-type: none"> <li>• Registered voter of Naga City but not limited to all VI's of the city</li> </ul>		<ul style="list-style-type: none"> <li>• Commission on Election</li> </ul>		
<ul style="list-style-type: none"> <li>• Certificate of Indigency</li> </ul>		<ul style="list-style-type: none"> <li>• Barangay Hall</li> </ul>		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Visually Impaired registrants should sign in registration form.		P	2 minutes	MARK BOY I. TESORERO Administrative Aide I (Casual)
2. Accomplish Profiler Form (if new)			5 minutes	MARK BOY I. TESORERO Admin. Aide I (Casual)  FELIX P. CHAVEZ, II Administrative Aide I (Casual)  TERESITA M. DOMER Senior Administrative Assistant I
	3. Registrants will be informed on when to be screened		5 minutes	FELIX P. CHAVEZ, II Administrative Aide I (Casual)  TERESITA M. DOMER Senior Administrative Assistant I
	4. After the scheduled eye screening the V.I.		5 minutes	MARK BOY I. TESORERO Administrative



	will be informed to bring with them the optometrist case history (optional) to claim the eye glasses during distribution program			Aide I (Casual)  TERESITA M. DOMER Senior Administrative Assistant I
<b>TOTAL</b>		P	17 minutes	

### B. Cataract Surgery

<b>Department / Office:</b>		<b>RESOURCE CENTER FOR THE BLIND</b>		
<b>Classification:</b>		Simple		
<b>Type of Transaction:</b>		G2C - Government to Citizens		
<b>Who may avail</b>		Visually Impaired (VI) Persons		
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
<ul style="list-style-type: none"> <li>Registered voter of Naga City but not limited to VI's of the city</li> </ul>		<ul style="list-style-type: none"> <li>Comelec</li> </ul>		
<ul style="list-style-type: none"> <li>Philhealth member or not. If member, Philhealth card is required.</li> </ul>		<ul style="list-style-type: none"> <li>Philhealth</li> </ul>		
<ul style="list-style-type: none"> <li>Medical abstract from the doctor</li> </ul>				
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Sign in Registration Form.		P	2 minutes	MARK BOY I. TESORERO Administrative Aide I (Casual)
2. Present the required documents to the assigned personnel.			5 minutes	TERESITA M. DOMER Senior Administrative Assistant I
	3. After total assessment / further evaluation, referral letter will be given, addressed to the legitimate partner of the center.		15 minutes	TERESITA M. DOMER Senior Administrative Assistant I
Note:  Individualized patient, will be referred to our partner government agency. If there is a bigger population of patients, the cataract screening program will be scheduled in the center.			1 day	TERESITA M. DOMER Senior Administrative Assistant I
<b>TOTAL</b>		P	22 minutes	

### RESOURCE CENTER FOR THE BLIND

G/F Raul S. Roco Library Bldg., City Hall Complex, J. Miranda Avenue, Concepcion Pequeña, Naga City

For more information, please contact:

Teresita M. Domer, Senior Administrative Assistant I (Officer-in-Charge)

Tel. Nos. 205-2980 Loc. 3150

Email: [rbcnaga@gmail.com](mailto:rbcnaga@gmail.com)