



Republic of the Philippines
Office of the City Mayor
City of Naga, 4400



- Mr. Elmer Sto. Domingo – Naga City People’s Council
- Ms. Criselda S. Monte – President, Barangay Health Workers
- Mr. Magno Reyes – BHW Coordinator
- Ms. Grace Guevarra –Naga City Blood Program
- Dr. Lalu B. Revilla –Philippine Dental Association
- Dr. Susan Baisa –Camarines Sur Medical Society
- Dr. Fe delos Reyes – HELP Learning Center
- Dr. Nathalie P. Lazaro –Public Health Unit, Bicol Medical Center
- Ms. Annielyn San Pablo – PhilHealth Camarines Sur
- Mr. Ernesto Elcamel – City Disaster Risk Reduction and Management Office

Secretariat : Ms. Margarita Romina D. Barrion, R.N. – City Health Office
Ms. Lilian O. Pascual – Sangguniang Panlungsod

SECTION 2. DUTIES AND FUNCTIONS OF THE LOCAL HEALTH BOARD OF NAGA CITY. In the performance of its functions, the Local Health Board of Naga City shall be guided by Section 102 of the Local Government Code of 1991, and other relevant rules and regulations.

SECTION 3. DUTIES AND FUNCTIONS OF THE SECRETARIAT. The Secretariat shall:

- 1) Assist the Chairman in the conduct of the LHB meetings;
- 2) Provide technical and administrative function to the LHB;
- 3) Recommend LHB agenda, and prepare resolutions, minutes of the meetings and other documents;
- 4) Assist in the formulation and development of LGU LIPH;
- 5) Ensure the preparation and submission of the LIPH plan based on the timeline provided by the DOH;
- 6) Provide technical support or assistance to activities related to the implementation of the Universal Health Care Law;
- 7) Perform such other tasks as may be directed by law and the Board.

SECTION 4. AUTHORITY TO CALL ON THE ASSISTANCE OF NEEDED OFFICES. In gathering data, implementing programs, or crafting plans, the Local Health Board, if deemed necessary, may call on the assistance of the various offices of the City Government of Naga.

SECTION 5. MEETINGS AND QUORUM - The Board shall convene at least once every month on the date and time as maybe determined by the members. For purposes of ensuring attendance to the meeting, advance invitation letter and schedule of meeting will be sent out to all the members by the Secretariat. If, for any unavoidable circumstances, a member cannot attend a meeting, he/she may send an official representative/alternate who can speak for his office or sector. The presence of majority