

EXECUTIVE ORDER NO. 2022-019

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**CONSTITUTING THE NAGA CITY PEACE AND ORDER AND  
PUBLIC SAFETY PLAN TECHNICAL WORKING GROUP  
(POPS PLAN-TWG)**

**WHEREAS**, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2019-143, entitled “Omnibus Guidelines for Peace and Order Councils (POCs)”, that aims to harmonize and codify existing policies affecting POCs and provide additional guidelines concerning Peace and Order and Public Safety Plans (POPS), POPSP Policy Compliance Monitoring System (POPSP-PCMS) and POC Performance Audit;

**WHEREAS**, there is a need to set-up an integrated structure that will match the complexities and demands of formulating and implementing a Peace and Order and Public Safety Plan;

**WHEREAS**, a Technical Working Group composed of representatives from various government agencies, local and national, will meet such demand and provide for comprehensive and holistic view on the preparation of the POPS Plan for the City of Naga;

**NOW THEREFORE, I, NELSON S. LEGACION**, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

**SECTION 1. NAGA CITY PEACE AND ORDER AND PUBLIC SAFETY PLAN TECHNICAL WORKING GROUP.** The Naga City Peace and Order and Public Safety Plan - Technical Working Group (POPS PLAN - TWG) is hereby constituted, with the following composition:

*Chairman* : RENNE F. GUMBA  
*Co-Chairman* : LINO RUPERTO R. BONCODIN, JR.

### *Members for Peace and Order*

**Hon. Melvin Ramon G. Buenafe**  
Chairman, SP Committee on Peace & Order

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**PCol Nelson A Pacalso**  
City Director, Naga City Police Office

**Mr. Jose B. Importante**  
Executive Director, Naga City Dangerous Drugs Board

**JCInsp Jerome A Gerero**  
Officer-in-charge, Naga City District Jail (Male Dorm)

**J/Insp Editha A Kipte**  
Jail Warder, Naga City District Jail (Female Dorm)

*Members for Public Safety*

**FCInsp Peter Paul V Mendoza**  
City Fire Marshall, Naga City Central Fire Station

**Mr. Ernesto T. Elcamel**  
City Risk Reduction Management Officer

**Ms. Annabel Vargas**  
City Social Welfare & Development Officer

**Dr. Vito C. Borja II**  
City Health Officer

**Engr. Alexander N. Caning**  
Acting Head, City Engineers Office &  
Department Head, City ENRO

**Engr Joel P. Martin**  
Solid Waste Management Officer

**Mr. Francisco F. Mendoza**  
City Budget Officer

**Ms. Ruby R. Singson**  
Acting City Accountant, CAccO

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**Mr. Wilfredo B. Prilles Jr.**  
City Planning & Development Officer

**Hon. Nonna Beltran**  
Executive Judge, Municipal Trial Court

**Atty. Ruvi Jean Cariño**  
City Prosecutor, Office of the City Prosecutor

***POPS Plan - TWG Secretariat***

1. Edilberto A. San Carlos
2. Samuel Troy M. Benito
3. Mr Norman Posugac
4. Mr. Adolfo Badiola
5. Kevin John C. Baldemoro
6. Alvin Joe L. Buena
7. Alfred Vincent B. Nieves
8. Joel R. Valencia
9. Mariedyl Bayrante

**SECTION 2. FUNCTIONS.** The Naga City POPS Plan - TWG shall have the following duties:

- a) Lead in the formulation of the Naga City POPS Plan;
- b) Prepare documents which will serve as inputs for the profiling of the status and strategic direction for the peace and order and public safety concerns in the locality;
- c) Conduct data gathering and stakeholder consultations as needed and analyze data gathered;
- d) Coordinate with communities or barangays for data gathering and action planning for the Naga City POPS Plan;
- e) Coordinate with the Naga City Peace and Order Council relative to the recommended programs, projects, services, and activities (PPSAs) for inclusion in the POPS Plan;
- f) In coordination with the POC Chair and POC Secretariat Head, convene the POC and present the POPS Plan for discussion, approval, and appropriate action;
- g) Present data to POC for prioritization of issues and development of strategies;
- h) Draft and finalize the POPS Plan;

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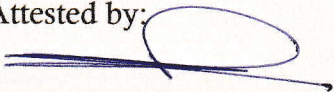
- i) Take part in the submission of the POPS Plan to the Sangguniang Panlungsod for adoption;
- j) Encode the approved POPS Plan in the POPSP-PCMS;
- k) Coordinate with internal and external stakeholders for effective communication and monitoring as laid out in the POPS Plan;
- l) Ensure inclusion of key programs and strategies in the POPS Plan;
- m) Submit the following reports:
  - 1. Semestral Accomplishment reports
    - i. Not later than the 15<sup>th</sup> day of August for the 1<sup>st</sup> semester and
    - ii. Not later than the 15<sup>th</sup> day of March for the 2<sup>nd</sup> semester of the previous year
  - 2. Annual Report, not later than the 15<sup>th</sup> day of March;
- n) Perform such other tasks as may be directed by the POC.

**SECTION 3. EFFECTIVITY.** This Executive Order shall take effect immediately upon approval.

Issued this 1<sup>st</sup> day of July, Two Thousand and Twenty Two, in the City of Naga, Philippines.

**NELSON S. LEGACION**  
City Mayor

Attested by:

  
**ELMER S. BALDEMORO**  
Acting City Administrator

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