

EXECUTIVE ORDER NO 2022-018
VVV

**RECONSTITUTING THE NAGA CITY PEACE AND ORDER COUNCIL AND ITS
SECRETARIAT, AS WELL AS DEFINING THEIR COMPOSITION AND
FUNCTIONS**

WHEREAS, Section 116 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides for the establishment of a peace and order council in every province, city, and municipality to ensure and maintain peace and order in their respective areas of jurisdiction;

WHEREAS, Executive Order No. 773, Series of 2009, mandates for further reorganization of POC in the national, regional, provincial, city and municipal levels, as well as for the identification of strategies to enrich peace and order and public safety within the respective areas of responsibility of these said levels;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2019-143, entitled “Omnibus Guidelines for Peace and Order Councils (POCs)”, that aims to harmonize and codify existing policies affecting POCs and provide additional guidelines concerning Peace and Order and Public Safety Plans (POPS), POPSP Policy Compliance Monitoring System (POPSP-PCMS) and POC Performance Audit;

WHEREAS, the City Government of Naga is one with the national government in ensuring peace and order and public safety;

WHEREAS, in adherence to the existing regulatory laws and issuances, there is a need to reconstitute the NCPOC to ensure effective and efficient performance in the implementation of programs, projects and activities that aim to curb criminality;

NOW, THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. NAGA CITY PEACE AND ORDER COUNCIL. The Naga City Peace and Order Council is hereby reconstituted, to be composed of the following:

Chairperson : **Hon. Nelson S. Legacion**
City Mayor



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Vice Chairperson : Hon. Cecilia Veluz-De Asis
City Vice Mayor

Members from the Government Sector

Hon. Melvin Ramon G. Buenafe
Chairman, SP Committee on Peace & Order

Hon. Ma. Corazon M. Peñaflor
President, Liga ng mga Barangay

Hon. Mary Kyle Francine B. Tripulca
President, SK Federation

Hon. Erwin Virgilio P. Ferrer
Executive Judge, Regional Trial Court

Hon. Nonna O. Beltran
Executive Judge, Municipal Trial Court

Atty. Ruvi Jean V. Cariño
City Prosecutor, Office of the City Prosecutor

Mr. Elmer S. Baldemoro
City Administrator

Ms. Annabel SJ. Vargas
City Social Welfare & Development Officer

Mr. Renne F. Gumba
Executive Director, Public Safety Office

Dr. Vito C. Borja II
City Health Officer

Engr. Alexander N. Caning
Acting Head, City Engineer's Office and
Department Head, City Environment and Resources Office

Engr. Joel P. Martin
Solid Waste Management Officer



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Mr. Allen L. Reondanga

City Events, Protocol & Public Information Officer

Mr. Ernesto T. Elcamel

City Risk Reduction Management Officer

Mr. Paul John F. Barrosa

Persons with Disability Affairs Officer

PCol Nelson A Pacalso

OIC-City Director, Naga City Police Office

JCInsp Jerome A Gerero

Officer-in-Charge, Naga City District Jail (Male)

J/Insp Editha A. Kipte

District Jail Warder, Naga City District Jail (Female)

FCInsp Peter Paul V Mendoza

City Fire Marshal, City Central Fire Station

Ms. Vanessa Chandra S. Merilles

District Office Head, Land Transportation Office-Naga

PLtCol Mederic M Villarete

OIC-Chief, CIDG Provincial Field Unit- Cam Sur

Agent Erwin I. Marpuri

NBI-Naga District Officer, Agent-in-Charge

Ms. Analiza S Macatangay

Provincial Head, Philippine Information Agency-Camarines Sur

Mr. Jose B. Importante

Executive Director, City Dangerous Drugs Board

Atty. Franco Fermin B Avila

NAPOLCOM Officer for Naga City



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Mr. Sulpicio C. Alvarez. III
Representative, Academe Sector

Members from the Private Sector

Mr. Elmer T. Sto Domingo
Chairperson, Naga City People's Council

Ms. Norma S. San Jose
Women Sector Representative

Atty. Milagros R. Francia
Private Law Practitioner

Mr. Roy B. San Ramon
President, Naga City Hall Press Corps

Mr. Gary Benitez
President - Camarines Sur Bankers Association

Mr. Mario C. Villanueva
Representative, Business Sector

Rev. Fr. Domingo R. Florida
Representative, Religious Sector

Mr. Gilbert N. Alberio
Chairman, NCPO Advisory Board

Observers

Mr. Samuel Troy M. Benito, Jr.,
CATFORCE

Mr. Edgar D. Mira
President, Barangay Tanod Federation

Observers may participate but cannot vote or propose resolutions.



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SECTION 2. FUNCTIONS. Naga City Peace and Order Council shall undertake the following duties as provided for under DILG Memorandum Circular No. 2015-130:

- a) Convene the POC at least once a month or as often as the need arises;
- b) Formulate a 3-year Local Peace and Order and Public Safety Plan (POPS) to be incorporated and must be consistent with the Comprehensive Development Plan (CDP);
- c) Create a Special Action Committee (SAC) on Anti-Insurgency and Anti-Criminality, Crisis Management, and other SACs, to prevent or address the issues or incident on peace and order and public safety;
- d) Creating a Technical Working Group (TWG) for the purpose of POPs Planning, following the guidelines prescribed in the DILG issuances on tools and processes relative to POPS Planning;
- e) Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within their area of jurisdiction of Naga City;
- f) Recommend strategic actions or activities aimed at promoting, improving, or enhancing peace and order and public safety measures, including anti-insurgency measure within the jurisdiction of Naga City;
- g) Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military, and police;
- h) Formulate and adopt an effective mechanism for the coordination, cooperation, and consultation involving the local chief executive, citizenry and law enforcement agencies under RA 6975, as amended, in the adoption of the Community and Service-Oriented Policing (CSOP) System;
- i) Apply moral suasion to and/or recommend sanctions against those who are giving material and political support to the insurgents;



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- j) Monitor the provision of livelihood and infrastructure development programs and projects in the remote rural, and indigenous population areas to isolate them from the insurgents' ideological, political, and organizational works;
- k) Serve as the convergence mechanism to support the Enhance Comprehensive Local Integration Program (E-CLIP) Committee in its implementation at the city level;
- l) Support the implementation of ELCAC initiatives;
- m) Participate in the conduct of annual POC performance audit; and,
- n) Perform such other functions as may be directed by law or higher authorities.

SECTION 3. MEMBERS OF THE POC SECRETARIAT. A Secretariat shall assist the POC in administrative and technical matters. It shall be composed of the following:

Secretariat Head:

Mr. Lino Ruperto R. Boncodin, Jr.
Acting City Director of DILG – Naga

Administrative Members:

Michelle Ann C. Buenaobra-Panizares
DILG Focal Person

Mr. Gil A. Dela Torre
SP Secretariat Administrative Officer

Mr. Adolfo Badiola
Research Analyst

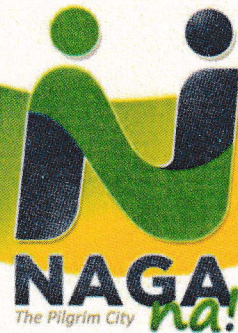
Mr. Edilberto San Carlos
Information Technologist

Mr. Norman Posugac
Staff, CPDO

Samuel Troy M. Benito, Jr.
Staff, PSO



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There shall be a POC Support Staff, which shall be composed of the following:

1. Research Analyst (DILG Focal Person)
2. Information Technology (IT) staff
3. Administrative Staff

SECTION 4. FUNCTIONS OF THE POC SECRETARIAT. The Secretariat shall have the following duties:

- 1) Assist the Chairperson and Vice Chairperson in the conduct of POC meetings;
- 2) Provide technical and administrative assistance to the POC;
- 3) Recommend POC agenda and prepare resolutions, minutes of the meetings, and other documents;
- 4) Submit the following status reports to the RPOC Secretariat:
 - a. Conduct of the annual POC performance audit;
 - b. Formulation and development of LGU POPS Plan; and,
 - c. Encoding in the POPSP-PCMS.
- 5) Ensure the preparation and submission of the following accomplishment reports, through the POPS-PCMS, based on the timeline provided by the DILG:
 - a. Reporting Form 1 (1st semestral) and 2 (2nd semestral)
 - b. PPOC Secretariat semestral accomplishment report
- 6) Provide technical support or assistance to activities related to the Enhanced Comprehensive Local Integration Program (E-CLIP), ELCAC Task Force and other peace and order and public safety related programs in the city;
- 7) Perform such other tasks as may be directed by law and the POC.

SECTION 5. MEETINGS AND QUORUM. The Council shall meet at least once a month on the date and time as may be determined by the members. If, in case/s of unforeseen circumstance/s, a member cannot attend a meeting, he/she may send an official representative who can speak in behalf of his office or sector. The presence of fifteen (15) members from the government and private sector shall constitute a quorum. The vote of the majority of the members constituting a quorum shall be necessary for the adoption of any rule, resolution, decision, or any other act of the Council.

SECTION 6. PER DIEM. The members of the council, as well as the seven (7) members composing the Secretariat, shall be entitled to per diem equivalent to One Thousand Pesos (P1,000.00), while authorized representatives/alternates shall be entitled to per diem of Seven Hundred Pesos (P700.00), for every attendance in the regular or special meeting of the Council.



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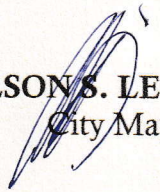


The two (2) named observers who may participate but cannot vote or propose resolutions, as well as the members of the POC support staff, are not entitled to receive per diems.

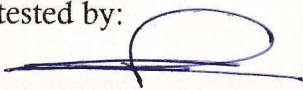
SECTION 7. FUNDING. Funding for the operations of the POC shall be included in and charged against the city's annual budget.

SECTION 8. EFFECTIVITY. This Executive Order shall take effect immediately upon approval.

Issued this 1st day of July, Two Thousand and Twenty Two, in the City of Naga, Philippines.


NELSON S. LEGACION
City Mayor

Attested by:


ELMER S. BALDEMORO
Acting City Administrator