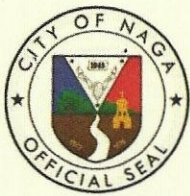
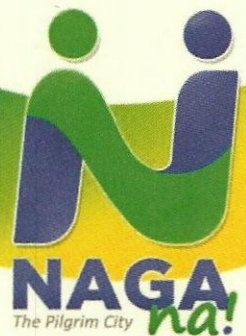


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- ii. **Ambulance and Patient Transfer Unit** that shall take charge of
  - 1. Providing ambulance support to patient's needing laboratory tests and/or emergencies.
  - 2. Transferring patients to higher-level facility in accordance with DOH standards and guidelines in the event of clinical deterioration during the home isolation period based on the order given by the physician-in-charge.
- c. **Ataman Group** which shall be composed of three (3) units, namely:
  - i. **Patient Education and Support Care Unit** that shall be responsible for
    - 1. Assessing eligibility for home isolation using the prescribed assessment checklist.
    - 2. Distributing isolation kits and forms and providing necessary guidance on the proper filling out of the forms.
    - 3. Conducting home visits and attend to errand-requests, if warranted
    - 4. Educating patients on the use of pulse oximeter, signs, and symptoms to watch out for, proper doses and when to use drugs and medicines, and waste disposal and infection control.
    - 5. Monitoring patients at least twice a day which must be done once in the morning and the other in the afternoon
    - 6. Immediate referral to the physician in-charge in the event patient experience clinical deterioration during the home isolation period.
  - ii. **Home Swabbing Unit** that shall be responsible for
    - 1. Testing at home individuals with duly accomplished CIFs.
  - iii. **Records and Liaison Unit**
    - 1. Consolidate and summarized duly accomplished forms and documents based on Philhealth Standards.
    - 2. Coordinate with Barangays
    - 3. Prepare discharge slips and medical or isolation completion certificates for review and approval of the Medical Officer.

**Section 2. Composition.** The following officials and personnel are hereby tasked to deliver the responsibilities provided in Section 1 hereof:

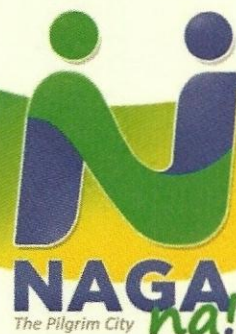
**A. Executive Group**

Director	:	Dr. Joseph Sanchez, Chief-of-Hospital
Deputy Director	:	Dr. Rolando Amoranto, Asst Chief of Hospital
Members	:	Dr. Jamela Mangente
		Ms. Christine Sta. Maria, RMT
		Mr. Allen Reondanga
		Ms. Sofia Coros, RN
Secretariat	:	Ms. Ara Celina Rose Vivero, RN
		Ms. Christine Camille Estela Olaño, RN





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**B. Konsulta (Monitoring) Group**

Dr. Rolando Amoranto, Assistant Chief of Hospital is hereby designated as Group Supervisor and authorized to constitute the Teleconsult and Ambulance and Patient Transfer Units in consultation with the Executive Group Director.

**C. Ataman (Monitoring) Group**

Supervisor : Mr. Allen Reondanga  
Deputy Supervisor : Mr. Hubert P. Brocales

**1. Patient Education and Support Care Unit**

Unit Leader : Mr. Leo L. Nuarin

**a. Cluster 1** (covering the Barangays of Panicuason, Carolina, Pacol, San Isidro, Cararayan, San Felipe and Balatas)

Cluster Leader : Mr. Alec P. Arejola  
Members : Mr. Jeffrey D. Suron  
Mr. Minson Cyrel A. Brofas  
Mr. Gerald S. Apolinar  
Mr. Red Jordan R. Arevalo  
BHERT assigned BHWs of the Barangays

**b. Cluster 2** (covering the Barangays of Del Rosario, Concepcion Pequena, Concepcion Grande and Triangulo)

Cluster Leader : Ms. Jean Castillo  
Members : Ms. Ma. Shiela D. Narvaez  
Mr. Jhon Lear Delos Angeles  
Ms. Maria Clara C. Satuito  
Mr. Brian Jay M. De Ramos  
BHERT assigned BHWs of the Barangays

**c. Cluster 3** (covering the Barangays of Peñafrancia, Liboton, Calauag, Bagumbayan Sur, Bagumbayan Norte, Dinaga and San Francisco)

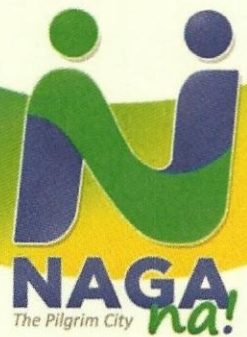
Cluster Leader : Ms. Jocelyn O. Alarcon  
Members : Mr. Karol Joseph M. Sarte  
Mr. Jovy P. Rellama  
Mr. John Yves V. Frondoso  
Mr. Jann Earth De Guzman  
BHERT assigned BHWs of the Barangays

**d. Cluster 4** (covering the Barangays of Sta. Cruz, Igualdad, Sabang, Abella, Mabolo, Tabuco, Dayangdang, Lerma and Tinago)





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Cluster Leader : Ms. Vanessa R. Encinas  
Members : Ms. Sunshine P. Diokno  
Mr. Ronnel F. Guarnes  
Mr. Gerick A. Peralta  
BHERT assigned BHWs of the  
Barangays

**2. Home Swabbing Unit**

Unit Leader : Ms. Christine Sta. Maria, RMT  
Swabber : Ms. Shamane Menel Delos Santos, RN  
Swab Assistants : Ms. Merlina Tajuna Meliton  
Ms. Rosa Albocar Cura  
Ms. Emelyn Lagrolla Baldon  
Drivers : Mr. Vincent Verdejo  
Mr. Ruel Sanduco

**3. Records and Liaison Unit**

Unit Leader : Mr. Vener John R. Ebreo  
Profilers : Mr. John Peter Regulto  
Ms. Criselle Barcebal  
Mr. Jethro Ruin  
Liaison : Ms. Cris Pelaez  
Ms. Louise San Victores  
Claims Compliance : Ms. Raquel Manalastas  
Ms. Sheena May Pangilinan  
Ms. Gemmalyn Magayanes

**Section 3. Reportorial Requirement.** The Home Isolation Team shall regularly report to the Health Emergency Response Team on the status of patients on home quarantine, isolation kits utilization and issues needing immediate action.

**Section 4. Effectivity.** This Executive Order shall take effect immediately.

Issued this 10<sup>th</sup> day of January 2022 in Naga City, Philippines.

**NELSON S. LEGACION**  
City Mayor

Attested by:

**FRANCISCO M. MENDOZA**  
Acting City Administrator