

EXECUTIVE ORDER NO. 2022-002

CONSTITUTING THE HOME ISOLATION TEAM FOR THE EFFECTIVE IMPLEMENTATION OF THE COVID-19 HOME ISOLATION BENEFIT PACKAGE PURSUANT TO PHILHEALTH CIRCULAR NO. 2021-0014:-

WHEREAS, by virtue of its Board Resolution No. 2621 s. 2021, Philhealth has developed a home isolation package that is consistent with DOH Department Memorandum No. 2020-0512 released on November 26, 2020;

WHEREAS, the COVID-19 Home Isolation Benefit Package (CHIBP) will serve as an alternative for patients who meet the social and clinical criteria for home isolation and who do not want to stay in a Community Isolation Unit (CIU) and can instead receive health support directly in their homes;

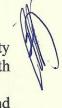
WHEREAS, to effectively implement the program, a team under the Health Emergency Task Force must be created composed of personnel from the city, barangays and other allied agencies;

NOW THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Implementing Components. The Home Isolation Team herein created shall have the following implementing components:

a. Executive Group

- i. Responsible for accreditation of the Naga City Hospital or Naga City Quarantine Center as institutions offering home isolation package with Philippine Health Insurance Corporation.
- ii. Provide over-all management and supervision of all groups and component units of the Home Isolation Team
- b. Konsulta Group which shall be composed of two (2) units, namely:
 - i. Teleconsult Unit that shall be responsible for
 - 1. Assessing patients' condition using the DOH guidelines through any of the following: telephone call, cellphone or internet using Messenger, Viber, Zoom and other application.
 - 2. Prescribing medicines and/or recommending necessary tests.
 - 3. Answering patient's queries relative to their health/medical condition.





- ii. Ambulance and Patient Transfer Unit that shall take charge of
 - 1. Providing ambulance support to patient's needing laboratory tests and/or emergencies.
 - 2. Transferring patients to higher-level facility in accordance with DOH standards and guidelines in the event of clinical deterioration during the home isolation period based on the order given by the physician-in-charge.
- c. Ataman Group which shall be composed of three (3) units, namely:
 - i. Patient Education and Support Care Unit that shall be responsible for
 - 1. Assessing eligibility for home isolation using the prescribed assessment checklist.
 - 2. Distributing isolation kits and forms and providing necessary guidance on the proper filling out of the forms.
 - 3. Conducting home visits and attend to errand-requests, if warranted
 - 4. Educating patients on the use of pulse oximeter, signs, and symptoms to watch out for, proper doses and when to use drugs and medicines, and waste disposal and infection control.
 - 5. Monitoring patients at least twice a day which must be done once in the morning and the other in the afternoon
 - 6. Immediate referral to the physician in-charge in the event patient experience clinical deterioration during the home isolation period.
 - ii. Home Swabbing Unit that shall be responsible for
 - 1. Testing at home individuals with duly accomplished CIFs.
 - iii. Records and Liaison Unit
 - 1. Consolidate and summarized duly accomplished forms and documents based on Philhealth Standards.
 - 2. Coordinate with Barangays
 - 3. Prepare discharge slips and medical or isolation completion certificates for review and approval of the Medical Officer.

Section 2. Composition. The following officials and personnel are hereby tasked to deliver the responsibilities provided in Section 1 hereof:

A. Executive Group

Director

Dr. Joseph Sanchez, Chief-of-Hospital

Deputy Director

Dr. Rolando Amoranto, Asst Chief of Hospital

Members

Dr. Jamela Mangente

Ms. Christine Sta. Maria, RMT

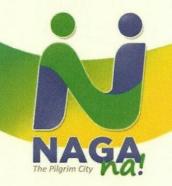
Mr. Allen Reondanga Ms. Sofia Coros, RN

Secretariat

Ms. Ara Celina Rose Vivero, RN

Ms. Christine Camille Estela Olaño, RN





B. Konsulta (Monitoring) Group

Dr. Rolando Amoranto, Assistant Chief of Hospital is hereby designated as Group Supervisor and authorized to constitute the Teleconsult and Ambulance and Patient Transfer Units in consultation with the Executive Group Director.

C. Ataman (Monitoring) Group

Supervisor

Mr. Allen Reondanga

Deputy Supervisor

Mr. Hubert P. Brocales

1. Patient Education and Support Care Unit

Unit Leader

Mr. Leo L. Nuarin

a. Cluster 1 (covering the Barangays of Panicuason, Carolina, Pacol, San Isidro, Cararayan, San Felipe and Balatas)

Cluster Leader

Mr. Alec P. Arejola

Members

Mr. Jeffrey D. Suron Mr. Minson Cyrel A. Brofas

Mr. Minson Cyrel A. Brofas Mr. Gerald S. Apolinar Mr. Red Jordan R. Arevalo

BHERT assigned BHWs of the

Barangays

b. Cluster 2 (covering the Barangays of Del Rosario, Concepcion Pequena, Concepcion Grande and Triangulo)

Cluster Leader

Ms. Jean Castillo

Members

Ms. Ma. Shiela D. Narvaez Mr. Jhon Lear Delos Angeles Ms. Maria Clara C. Satuito

Mr. Brian Jay M. De Ramos

BHERT assigned BHWs of t

Barangays

c. Cluster 3 (covering the Barangays of Peñafrancia, Liboton, Calauag, Bagumbayan Sur, Bagumbayan Norte, Dinaga and San Francisco)

Cluster Leader

Ms. Jocelyn O. Alarcon

Members

Mr. Karol Joseph M. Sarte

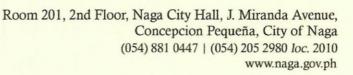
Mr. Jovy P. Rellama

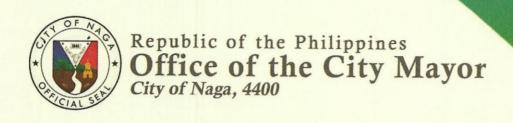
Mr. John Yves V. Frondoso Mr. Jann Earth De Guzman

BHERT assigned BHWs of the

Barangays

d. Cluster 4 (covering the Barangays of Sta. Cruz, Igualdad, Sabang, Abella, Mabolo, Tabuco, Dayangdang, Lerma and Tinago)







Cluster Leader

Ms. Vanessa R. Encinas

Members

Ms. Sunshine P. Diokno Mr. Ronnel F. Guarnes

Mr. Gerick A. Peralta

BHERT assigned BHWs of the

Barangays

2. Home Swabbing Unit

Unit Leader

Ms. Christine Sta. Maria, RMT

Swabber

Ms. Shamane Menel Delos Santos, RN

Swab Assistants:

Ms. Merlina Tajuna Meliton

Ms. Rosa Albocar Cura

Drivers

Ms. Emelyn Lagrolla Baldon Mr. Vincent Verdejo

Mr Ruel Sanduco

3. Records and Liaison Unit

Unit Leader

Mr. Vener John R. Ebreo

Profilers

Mr. John Peter Regulto Ms. Criselle Barcebal

Mr. Jetrho Ruin

Liaison

Ms. Cris Pelaez

Claims Compliance

Ms. Louise San Victores Ms. Raquel Manalastas

Ms. Sheena May Pangilinan

Ms. Gemmalyn Magayanes

Section 3. Reportorial Requirement. The Home Isolation Team shall regularly report to the Health Emergency Response Team on the status of patients on home quarantine, isolation kits utilization and issues needing immediate action.

Section 4. Effectivity. This Executive Order shall take effect immediately.

Issued this 10th day of January 2022 in Naga City, Philippines.

Attested by:

Acting City Administrator