



Be it ordained by the 13<sup>th</sup> Sangguniang Panlungsod of Naga, in session assembled, that:

**SECTION 1. TITLE.** This Ordinance shall be known as the *Code of Good Governance of Non-Government (NGOs) and People's Organizations (POs) in Naga City.*

**SECTION 2. PURPOSE.** This Ordinance sets out the principles and indicators of good governance within NGOs and POs in Naga City which shall be the basis in approving/disapproving applications for NGO/PO accreditation.

**SECTION 3. CORE PRINCIPLES OF GOOD ORGANIZATIONAL GOVERNANCE.** The following shall be the core principles upon which shall be the basis and shall guide all policies, programs, projects, activities, and all other decisions of NGOs and POs within Naga City:

- 3.1. Responsive Governance - when power and authority is exercised to effectively address the needs and concerns of its members, thereby facilitating the attainment of the organization's objectives and reason for being;
- 3.2. Transparent Governance - When systems and mechanisms are in place for people to know the officer's decisions and actions and the reasons therefor without having to ask such officers;
- 3.3. Participatory Governance - When systems and mechanisms are in place for the members to directly and effectively participate the in the governance of the organization and facilitates such participation; and
- 3.4. Accountable Governance - When the indicators of performance of the organization are clear, measurable, and time-bound; and the officers present themselves for evaluation at the end of the period set for performance; and systems and mechanisms are in place for speedy and effective recourse against erring members and officials.

**SECTION 4. INDICATORS OF GOOD ORGANIZATIONAL GOVERNANCE.** The following indicators of good governance, as shown in the organization's Constitution and By-Laws, shall constitute as basis, in addition to other requirements provided under existing ordinances, in determining whether an NGO or PO applying for accreditation may be granted such accreditation:

A. On the purpose of the Organization.

The Vision-Mission-Goal and statement of purpose of the organization provides for the improvement of the situation not only of its members but of the community as well;

B. On the Members of the Organization.

1. The organization's highest decision-/policy-making body is its General Membership/Assembly;
2. The governing board determines the strategic direction of the Organization based on the organization's Vision-Mission-Goal;

3. A General Membership Assembly is held at least once-a year.
4. All members of the organization are provided with the Minutes of the General Membership Assembly at least thirty (30) days before the next General Assembly where such Minutes will be submitted for approval.
5. All members of the organization are provided with the Minutes of the meetings of the officers/board for the Members' information or any appropriate action;
6. No money of the organization is disbursed except when based on an Annual Appropriation approved by the General Assembly;
7. The organization has an established mechanism for members to raise their comments or recommendations for the good of the organization without fear of reprisal.
8. The organization has an established expeditious mechanism by which erring officers or members may immediately be held accountable for his/her/their actions;

C. On the Governing Board of the Organization.

1. The governing board of the organization are elected by the members through secret balloting in a General Membership Assembly;
2. The Governing Board is the body legally accountable for the organization;
3. No officer/board members of the organization serves as such for more than six (6) consecutive years;
4. All policies/decisions approved by the Officers/Board are submitted for ratification/disapproval of the Members in a General Membership Meeting.
5. The meetings of the officers are open to the Members and the minutes of such meetings are available to the members, unless on matters which, in the Constitution and By-laws of the organization, are considered as organizationally sensitive;
6. The officers/board members submit themselves for evaluation by the General Membership assembly.

D. Other indicators of democracy and responsiveness within the organization:

1. The organization has an established system of financial management and internal control;
2. The organization has a system of annually evaluating the performance of its Officers/Board Members through a confidential process;
3. The organization has a system of assessing the performance of the organization vis-à-vis the achievement of its targets/goals;
4. The organization has a continuing leadership program for its members to prepare them for future leadership positions within the organization;
5. The Organization has a system of ensuring that the exercise of leadership positions in the organization are the responsibility of both men and women;

6. The organization has a system of forming civic mindedness among young persons.

**SECTION 5. COMPLIANCE ASSESSMENT.** Organizations applying for accreditation shall present themselves for interview/assessment of compliance with the indicators of good organizational governance. The Naga City People's Council (NCPC) shall be invited to submit its comments/recommendation to the Sangguniang Panlungsod before any application may be acted upon within thirty (30) days from notice.

**SECTION 6. CONTINUING COMPLIANCE.** The organization's compliance/adherence to the standards as set forth under Section 4 hereof shall be reviewed by the Sangguniang Panlungsod every three (3) years.

**SECTION 7. ROLE OF THE NAGA CITY PEOPLE'S COUNCIL (NCPC).** As the City Government's partner in facilitating meaningful people participation in governance, the NCPC shall take a leadership role in ensuing compliance with the provisions of this Ordinance. For this purpose, the regular reports of the NCPC on the implementation of this ordinance shall be an input in the decisions that may be made by the City Government pertinent herewith.

**SECTION 8. REPEALING.** - All previous ordinances and provisions inconsistent with this ordinance shall be deemed repealed or modified accordingly.

**SECTION 13. SEPARABILITY.** - If any part or provisions of this ordinance be held unconstitutional or invalid by a court of competent jurisdiction, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 14. EFFECTIVITY.** - This ordinance shall take effect immediately after its publication in a newspaper or general circulation in Naga City.


ENACTED: November 9, 2021.

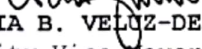
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WE HEREBY CERTIFY to the correctness of the foregoing ordinance.

  
GIL A. DE LA TORRE  
Secretary to the  
Sangguniang Panlungsod

  
CECILIA B. VELUZ-DE ASIS  
City Vice Mayor  
& Presiding Officer

APPROVED:

  
NELSON S. LEGACION  
City Mayor 11/25/21