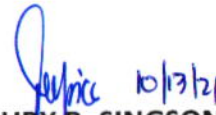


City of Naga
 Monthly Report of Cash Advances and Liquidations
 For the month of SEPTEMBER, 2021

Advances for Payroll (10305-020)								
Name/Designation	Date Granted	Voucher No.	Check No.	Purpose of Cash Advance	Balances as of Aug. 31, 2021	CA Granted	Liquidations	Balance
						September 1, 2021	September 30, 2021	
						Amount	Amount	Amount
EMBESTRO, MARILYN S.	9/1/2021	285	75998187	To payment for payroll of SEF employees		94,418.09	94,418.09	-
LUNETTA, ALFREDO G.	9/7/2021	290	75998191	To payment for payroll of SEF employees		180,086.74	180,086.74	-
LUNETTA, ALFREDO G.	9/8/2021	292	75998192	To payment for payroll of SEF employees		1,032,699.44	1,032,699.44	-
LUNETTA, ALFREDO G.	9/10/2021	296	75998196	To payment for payroll of SEF employees		4,410.00	4,410.00	-
EMBESTRO, MARILYN S.	9/13/2021	302	75998199	To payment for payroll of SEF employees		6,940.00	6,940.00	-
EMBESTRO, MARILYN S.	9/16/2021	305	75998201	To payment for payroll of SEF employees		137,942.65	137,942.65	-
LUNETTA, ALFREDO G.	9/21/2021	307	75998202	To payment for payroll of SEF employees		53,420.00	53,420.00	-
LUNETTA, ALFREDO G.	9/22/2021	311	75998205	To payment for payroll of SEF employees		3,321.29	3,321.29	-
LUNETTA, ALFREDO G.	9/23/2021	313	75998206	To payment for payroll of SEF employees		7,530.81	7,530.81	-
LUNETTA, ALFREDO G.	9/24/2021	315	75998207	To payment for payroll of SEF employees		379,744.29	379,744.29	-
EMBESTRO, MARILYN S.	9/30/2021	321	75998211	To payment for payroll of SEF employees		2,817.79	2,817.79	-
					-	1,903,331.10	1,903,331.10	-


RUBY R. SINGSON
 Acting-City Accountant


NELSON S. LEGACION
 Local Chief Executive

City of Naga
Status of Unliquidated Cash Advances
1-03-05-040 Advances for Officers and Employees
as of SEPTEMBER 30,2021
SPECIAL EDUCATION FUND

No.	Account Used	Name of Accountable Officer (AO) Employee	Purpose	Date Granted	Unliquidated Amount	Due Date for Liquidation	Age of Cash Advance	Status of Employee	Dates of Issued Demand Letters to AO	Remarks/Actions Taken by Management
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	1-03-05-040	Abe, John Paul Louie	Philippine Centennial Jamborette and Training on Modules on the 21st Century Leadership and skills in Marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	2 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020	Demand letter sent.
2	1-03-05-040	Aben, Maridol	Regional Festival of Talents, 12/9-10/2012, Legaspi City	12/6/2012	1,140.00	over due	8 yrs & above		6/25/2020	for verification and research
3	1-03-05-040	Alita Ballarda / Naga College Foundation	Philippine Centennial Jamborette and Training on Modules on the 21st Century Leadership and skills in Marikina City dtd 11/2-9/2014	10/28/2014	12,600.00	over due	6 yrs & above	active, Naga College Foundation	12/19/2015/ 6/25/2020	Demand letter sent
4	1-03-05-040	Alvina, Kristina	National School Press Conference	4/4/2011	3,241.44	over due	8 yrs & above	active, NCS I	12/19/2017/ 6/25/2020	Demand letter sent
5	1-03-05-040	Avestruz, Efren	2014 Philippine National Games dtd. 5/23-25/2014, Ninoy Aquino Stadium, Malate, Manila	5/23/2014	19,000.00	over due	6 yrs & above	active, Naga College Foundation	12/19/2015/ 6/25/2020	Demand letter sent
6	1-03-05-040	Ayo, Arvin Brian	Palarong Pambansa, Tagum. Davao del Norte, 5/3-9/2015	4/28/2015	6,960.00	over due	6 yrs & above	Naga City	12/19/2015/ 6/25/2020	Demand letter sent
7	1-03-05-040	Carrascal, Alfredo	Batang Pinoy Luzon Qualifying Leg, 7/17-22/2015, at Malolos Bulacan	7/16/2015	19,500.00	over due	6 yrs & above	Naga City	12/19/2015/ 6/25/2020	Demand letter sent
8	1-03-05-040	Casanes, Daniel	No data Available		6,200.00	No data Available	3 yrs & above		NONE	for verification and research
9	1-03-05-040	Clapis, Claribel	2014 National Schools Press Conference, 4/7-10/2014, Subic Zambales	3/5/2014	8,000.00	over due	6 yrs & above	Dep.Ed, Naga City	12/19/2015/ 6/25/2020	Demand letter sent
10	1-03-05-040	Dela Cruz, Lyndon	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020	Demand letter sent
11	1-03-05-040	Enciso, Gerlie	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020	Demand letter sent
12	1-03-05-040	Enon, Ariel	Batang Pinoy Luzon Qualifying Leg, 7/17-22/2015, Malolos Bulacan	7/16/2015	1,500.00	over due	5 yrs & above	Naga City	12/19/2015/ 6/25/2020	Demand letter sent

No.	Account Used	Name of Accountable Officer (AO) Employee	Purpose	Date Granted	Unliquidated Amount	Due Date for Liquidation	Age of Cash Advance	Status of Employee	Dates of Issued Demand Letters to AO	Remarks/Actions Taken by Management
	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
13	1-03-05-040	Fabay, Roy	Batang Pinoy Luzon Qualifying Leg, 7/17-22/2015, Malolos Bulacan	7/16/2015	1,500.00	over due	5 yrs & above	Naga City	12/19/2015/ 6/25/2020	Demand letter sent
14	1-03-05-040	Genio, Shirley	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020	Demand letter sent
15	1-03-05-040	Langitan, Warner	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015/ 6/25/2020	Demand letter sent
16	1-03-05-040	Ledesma, Cecilia	No data Available		4,158.00	No data Available	3 yrs & above	active, University of Nueva Caceres	12/19/2015	Demand letter sent
17	1-03-05-040	Luzande, Raquel	4th YECES Qualifying games, Baguio City, 7/26-31/2007	7/24/2007	8,000.00	over due	3 yrs & above	Carolina, E/S	12/19/2015/ 6/25/2020	Demand letter sent
18	1-03-05-040	Maulion, Randy	POF National Finals, 11/15-18/2007, Koronadal City, South Cotabato	11/13/2007	63,200.00	over due	3 yrs & above	active	12/19/2015/ 6/25/2020	Demand letter sent
19	1-03-05-040	Monserate, Joan	2011 National School Press Conference, 4/11-15/2011, Butuan City	3/22/2011	14,425.00	over due	6 yrs & above	active, University of Nueva Caceres	12/19/2015, 6/25/2020	Demand letter sent
20	1-03-05-040	Nava, Mae	Batang Pinoy Luzon Qualifying Leg, 7/17-22/2015, Malolos Bulacan	7/16/2015	13,500.00	over due	4 yrs & above	Naga City	12/19/2015/ 6/25/2020	Demand letter sent
21	1-03-05-040	Navarrete, Jonathan, CSNHS (MAF)	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/29/2014	6,000.00	over due	6 yrs & above	CSNHS	12/19/2015/ 6/25/2020	w/ partial liquidation
22	1-03-05-040	Niebres, Libbeth	Philippine Centennial Jamborette and Training on Modules on the 21st century leadership and skills in marikina City dtd 11/2-9/2014	10/30/2014	9,800.00	over due	over 2 years	active, University of Nueva Caceres	12/19/2015/ 6/25/2020	Demand letter sent
23	1-03-05-040	Parato, Ma, Nena	No available data		900.00	No available data	3 yrs & above		NONE	for verification and research
24	1-03-05-040	Pascual, Dante, Jr.	Batang Pinoy National Finals, Bacolod City, 1/27 to 2/1/2014	1/23/2014	48,383.72	over due	6 yrs & above	Naga City	12/19/2015/ 6/25/2020	Demand letter sent
25	1-03-05-040	Ros, Amin	Philippine Centennial Jamborette and Training on Modules on the 21st Century Leadership and skills in Marikina City dtd 11/2-9/2014	10/28/2014	12,600.00	over due	6 yrs & above	active, Naga College Foundation	12/19/2015/ 6/25/2020	Demand letter sent
26	1-03-05-040	Rubio, Orfino	Batang Pinoy Luzon Qualifying Leg, 7/17-22/2015, Malolos Bulacan	7/16/2015	1,500.00	over due	4 yrs & above	Naga City	6/25/2020	Demand letter sent
27	1-03-05-040	Sanchez, Johanna	National Training for Student Government Officers, 9/1-6/2007, Baguio City	8/8/2007	200.00	over due	10 yrs & above		6/25/2020	for verification and research