



EXECUTIVE ORDER NO. 2020-015

XXXXXXXXXXXXXXXXXXXXXXX

**PROVIDING FOR LOCALIZED GUIDELINES ON THE
IMPLEMENTATION OF GENERAL COMMUNITY QUARANTINE
IN NAGA CITY**

WHEREAS, on April 24, 2020, the Office of the President had a press conference wherein the lifting of the Enhanced Community Quarantine in certain areas of Luzon, including the Bicol Region, and the imposition of General Community Quarantine thereon were pronounced;

WHEREAS, the Office of the President and the Inter-Agency Task Force on Emerging Infectious Diseases issued statements pertaining to General Community Quarantine;

WHEREAS, the Sangguniang Panlungsod of Naga enacted ordinances relative to interventions that the city must implement to prevent the further spread of Coronavirus Diseases 2019;

WHEREAS, in order for the public not to second guess and for law enforcement agents to be on the same page as to the implications of General Community Quarantine, an omnibus guidelines, pursuant to national directives and local statutes, must be set;

NOW THEREFORE, I, NELSON S. LEGACION, Mayor of the City of Naga, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. NEW NORMS. Norms under the General Community Quarantine are the following:

1. Use of facemasks or improvised face shields when in public places as required under Ordinance No. 2020-029;
2. Prohibition of spitting in public places;
3. Mass gatherings are still prohibited;
4. Strict observance on non-physical contact and physical distancing of at least two (2) meters when at public spaces, offices and workplaces and service establishments;
5. Regular hand-washing and/or disinfection of hands using alcohol or alcohol based sanitizers; and,
6. Consistent disinfection of surfaces and objects.

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Section 2. AUTHORIZED ESTABLISHMENTS TO OPERATE.

1. Subject to observance of the new norms and the minimum and strict health standards provided under Section 3 hereof, the following industries shall be allowed to operate in Naga City:

- a. Agriculture, fisheries, and forestry sectors;
1. Agricultural and Veterinary Clinics
2. Agricultural and Veterinary supplies
3. Feeds, fertilizers and pesticides
4. Meat and poultry stores
- b. Food supplies and essential goods
1. Supermarkets, satellite markets, bakeries, convenience and sari-sari stores
- ii. Restaurants and eateries but limited to take out and delivery only
- c. Food and beverage manufacturing and all supply chains including ink, packaging and raw materials;

- d. Healthcare
- i. Hospitals,
- ii. Medical clinics
- iii. Drugstores

- e. Logistics and utilities
- i. Water (MINWD, water-refilling stations)
- ii. Energy (Fuel, LPG stations, CASURECO, NGCP)
- iii. Telecommunications
- iv. Media (including programming and broadcasting activities)
- v. Sewerage (except emptying of septic tanks)
- vi. Quarrying

- f. Essential Government Services
- i. Health and nutrition services
- ii. Veterinary and slaughtering services
- iii. Fire, police and prison services
- iv. Disaster, emergency and social work services
- v. Defense and armed forces
- vi. Public information services
- vii. Public safety and traffic management



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- viii. Waste management
- ix. Skeletal workforce and frontline services
- g. Management of the dead
 - i. Funeral parlors
 - ii. cemeteries and crematorium
 - iii. memorial homes and chapels (limited to three days wake and immediate family members only)
- h. Other manufacturing like electronics and exports;
- i. E-commerce and delivery for essential and non-essential items
 - i. Postal and parcel service
 - ii. Online stores and delivery service providers
- j. Repair and maintenance services
 - i. Hardware and home/office/building repairs
 - ii. Car repair/carwash
 - iii. Vulcanizing shops
 - iv. Janitorial/utility services
- k. Housing and office services
 - i. Real estate (except buy and sell)
 - ii. Office administration
- l. Financial services
 - i. Banks and ATM Service
 - ii. Money transfer/changing and pawnshops
 - iii. Money lending and micro-finance (*except house-to-house collection*)
- m. Business Process Outsourcing (BPO) industry;
- n. Other non-leisure wholesale and retail trade;
 - i. Department stores
 - ii. Clothing stores and boutiques
- o. Other essential services
 - i. Laundry shops (including self-service)
 - ii. Security services
 - iii. Mobile phone loading stations
 - iv. Accommodation (used as quarantine facilities of Overseas Filipino Workers and Overseas Filipinos, as

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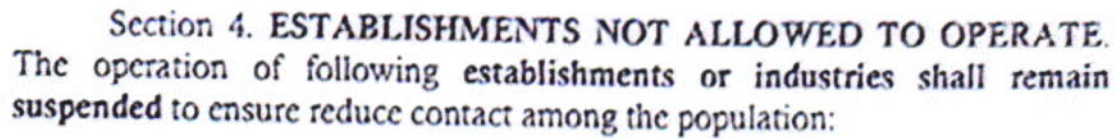
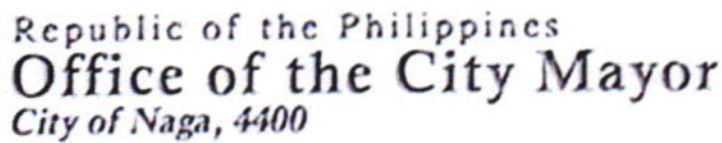


well as temporary accommodation for essential industries such as healthcare facilities, banks, BPOs, exporters and other frontline service sectors

- v. Barbershops (except face shaving), spas, salons, and other personal care industries (subject to strict health standards provided under Annex A)
 - vi. Printing and publishing
 - vii. Legal and accounting services
 - viii. Insurance and pension funding
 - ix. Architecture, engineering and electrical
2. Hospitals, drugstores, ATM service, fuel stations, convenience stores, fuel stations, media/broadcasting, manufacturing, business process outsourcing, water, power and telecommunication companies, accommodation establishments being used as quarantine facilities and staff houses of essential industries, industries in charge with the management of the dead, as well as essential government offices may operate twenty-four (24) hours a day, while the rest of industries or sectors will be allowed to operate from 5:00 am to 8:00 pm

Section 3. MINIMUM HEALTH STANDARDS. In support to the COVID-19 mitigation objectives of the IATF, all industries or establishments authorized to operate in the preceding section during the GCQ must first comply with the following mitigation interventions for the safety of its clients and employees:

- 1. Mandatory temperature check;
- 2. Wearing of masks;
- 3. Disinfection using alcohol/alcohol-based sanitizers upon entry to the establishment;
- 4. Placing of foot baths in all entrances;
- 5. Regular disinfection of objects and surfaces (handrails, door holders, payment counters etc.);
- 6. Limiting number of people inside and outside the establishment;
- 7. Placing surface markers and retrofitting or replacing benches with single chairs arranged at two meters away from each other to facilitate the implementation of physical distancing;
- 8. Discouraging people from remaining in the facilities by disabling WiFi access and keeping air-conditioning temperature at 26 degrees;



1. Gyms and fitness centers
2. Libraries, archives, museums
3. Theaters and cinemas;
4. Travel service;
5. Computer shops, arcades, billiard halls and cockpits; and
6. Kid industries
7. Other similar leisure and entertainment establishments.

Section 5. **ALLOWABLE ACTIVITIES.** Subject to the New Norms, such as the mandatory physical distancing, use of facemasks and disinfection, the following activities shall be allowed:

1. Government sanctioned meetings and activities;
2. Gatherings attracting below ten (10) people based on the Risk Severity Grading and Risk Public Health Standards contained under DOH Administrative Order No. 2020-0015;

2. **Priorities and essential elements** – The following may provide suggestions and guidelines to be used by the DFWA. Assess the DFWA situation, the city as the district and other components of the planning environment – HWDA.



Section 6. RESTRICTION ON THE MOVEMENT OF PEOPLE.

1. Quarantine leave passes shall still be used in accessing essential supplies during GCQ but shall now be transferrable to the members of the family who do not belong to any of the following groups:
 - a. 0 to 20 years old (main transmitters)
 - b. Senior Citizens (60 years old above)
 - c. Those with high-risk health conditions (immuno-compromised, with comorbidity)
 - d. Pregnant women
2. The following persons shall be allowed to go out of their residences in view of their functions and/or situation:
 - a. Those with emergency-medical needs;
 - b. Officials, workers and personnel of establishments, industries or sectors authorized to operate or render services this GCQ;
 - c. Those authorized persons outside residences (APORs) provided by the Inter-agency Task Force on Emerging and Infectious Diseases and Naga City COVID-19 Incident Management Team.
3. A curfew is herein imposed in Naga City from 9 p.m. to 5 a.m. which shall cover all persons regardless of age pursuant to City Ordinance no. 2020-019. During curfew hours, no person shall be in a public place such as streets, alleys, parks and plazas, playgrounds, subdivision open spaces, subdivision roads whether already turned over to the city or not, public buildings and facilities where no legitimate business is normally transacted at nighttime, or in a vacant or idle lot or abandoned building which are openly accessible to anybody.
4. The following persons are exempt from the curfew:
 - a. Persons involved in an emergency situation. This includes unforeseen circumstances, or the status or condition resulting therefrom, requiring immediate action to safeguard life, limb or property. The term also includes, but is not limited to, fires,



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- calamities, disasters, automobile accidents, or other similar circumstances.
- b. Government officials, employees and volunteers with mission orders and are in the actual performance and exercise of its law enforcement, incident management and peace and order functions, including those manning vital government facilities such as Naga City People's Mall, Bicol Central Station, Naga City Abattoir and the Solid Waste Management Office.
 - c. Church ministers in charge of attending to the sick and the dying.
 - d. Employees of essential service facilities whose working schedules overlap the curfew period, and are en route to and/or returning home from work, such as, but only limited to:
 - i. Hospitals, lying-in clinics, and humanitarian agencies
 - ii. Business Process Outsourcing companies;
 - iii. Electric generation and distribution utilities
 - iv. Water utilities
 - v. Communication companies
 - vi. Pharmacies and/or drug stores with 24/7 operations
 - vii. Fuel refilling stations with 24/7 operations

Such persons shall present to the accosting peace officer their company or government facility ID and proof of their time of work.

- e. Those buying food or medicines for patients confined in hospitals and lying in clinics.
- f. Those accompanying night shift workers to and from their place of work such as relatives or friends of Business Process Outsourcing and medical care firms.

Section 7. BORDER CONTROL. The city shall maintain its strict border control protocols and will only allow entry of the following persons:

- 1. Officials, workers and personnel of establishments, industries or sectors located in Naga City that have been authorized to operate or render services during GCQ based on their work schedules:

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2. Those with emergency-medical needs;
3. Government officials and employees with mission or travel orders
4. Those authorized persons outside residences provided by the Inter-agency Task Force on Emerging and Infectious Diseases and Naga City COVID-19 Incident Management Team;
5. Naga City IMT Border Pass holders (wholesalers, private bank transactions, medicines procurement) issued by municipalities based on the dates and time stamped.

Section 8. MANDATORY QUARANTINE AND ISOLATION.

1. All persons, including APORs, coming from Metro Manila or other areas with confirmed cases of COVID-19 shall not be allowed to go directly to their homes or places of work in Naga City unless quarantined for 14-days in a city-controlled facility. Refusal to undergo required quarantine shall be sent back to place of origin.
2. All vehicles driven by APORs coming from areas with COVID cases will be inspected, checked and subjected to medical procedures at the border control. Vehicles with unauthorized passengers shall be flagged-down and shall not be allowed entry to the city.
3. Drivers and porters of delivery trucks passing through the city shall not be allowed to disembark in any area inside the city.
4. Drivers and porters coming from areas with confirmed COVID cases delivering goods to the city shall only be allowed to unload their items in an isolated area and shall be asked to immediately travel back to their point of origin or next destination area. They shall only be given 12 hours to complete their task. They shall also ensure that they limit contact or interaction.

Section 9. TRANSPORTATION. Subject to strict compliance of the new norms provided under Section 1 hereof, the following transportation guidelines shall be adopted in the city:

1. **Public transportation** shall be allowed to operate at a reduced capacity in accordance with guidelines as may be issued by DOTr.



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Meantime that DOTr guidelines is not yet issued, the city on the interim adopts the following guidelines:

- a. Public transportation shall be limited to padyak, trimobiles, taxicels and e-trikes with one driver and one passenger, subject to qualification as may be provided by an ordinance including the matter of fare.
 - b. Number coding for PUVs shall be adopted. For those with body numbers ending in even numbers (0-2-4-6-8), they shall be allowed to operate on Mondays, Wednesdays and Fridays. Those ending in odd numbers (1-3-5-7-9) shall be allowed to operate on Tuesdays, Thursdays and Saturdays.
 - c. Padyak and trimobile operations shall be limited within the city.
 - d. Cross-border public transport is prohibited in the absence of DOTr guidelines.
2. **Private transportation.** Private vehicles plying within the city shall be subject to the following carriage limitations:
- a. Motorcycles and bicycles shall be allowed with no backrides;
 - b. Trimobiles with one driver and one passenger
 - c. AUVs and SUVs may be driven with one driver and one passenger in front and 1 at the back.
 - d. Vans shall be limited to one driver, one passenger in front and two at the back, one for each row;

Section 10. INTERNAL SECURITY.

1. Barangay border checkpoints will be set-up at the respective barangay borders with the main task of inspection of home quarantine leave passes and work documents of authorized persons outside of residence. However, IMT Security Task Force will continue the monitoring of activities in *sitios* at nighttime.
2. The city shall maintain three (3) layers of checkpoints to regulate and limit movements within the city-- Border control checkpoints (PNP and Army), NCPM perimeter blockades and internal checkpoints at

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main city roads and other areas (PSO and Volunteer Groups), and barangay border checkpoints.

3. Only those persons with mission orders may man the checkpoints.

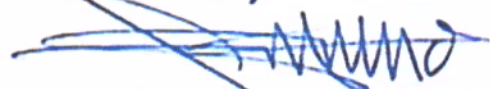
Section 11. INCORPORATION CLAUSE. All laws, legal orders, rules and regulations that have been issued and/or will be issued by the duly constituted authorities of the Republic of the Philippines in relation to COVID 19 and the General Community Quarantine (GCQ) are hereby incorporated herein and are made integral part hereof. In case of conflict, such laws, legal orders, rules and regulations shall have precedence over the provisions of this Executive Order.

Section 12. EFFECTIVITY. This Executive Order shall take effect during the period that the City of Naga is under General Community Quarantine, unless otherwise amended, modified or repealed.

Issued this 30th day of April, Two Thousand and Twenty in the City of Naga, Philippines.


NELSON S. LEGACION
City Mayor

Attested by:



FRANCISCO M. MENDOZA
Acting City Administrator



"ANNEX A"

STRICT HEALTH STANDARDS FOR
Barbershops (except face shaving), salons, and other personal care industries

1. Mandatory temperature check
2. Wearing of face masks of clients and service provider is obligatory;
3. Disinfection of people using alcohol/alcohol-based sanitizers upon entry to the establishment;
4. Regular handwashing or disinfection of service providers:
 - a. before and after attending a client
 - b. before and after a procedure
 - c. after exposure to a body substance
 - d. after touching a client's belongings and
 - e. after the removal of gloves
5. Regular disinfection of objects being used in every session
 - a. Towels or other types of linen used for covering or protection during the procedure must be clean at the start of each treatment. Linen should be washed in detergent and hot water.
 - b. All equipment should be cleaned between use, including combs, rollers, streaking caps, clippers and scissors and be kept in a clean and dry condition.
 - c. Manual clippers with non-detachable blades should not be used as they cannot be easily cleaned.
 - d. Detachable blades on clippers must be cleaned before being re-used.
 - e. Equipment should not be soaked in solutions of disinfectant unless specified by the manufacturer's instructions. Cleaning the equipment in warm water and detergent and allowing it to air dry should be sufficient.
 - f. Reusable articles that penetrate the skin must be sterilized in accordance with DOH and industry practice regulations.
 - g. Scissors that accidentally penetrate the skin must be sterilized if they are to be reused.
6. The premises should be kept in a clean and hygienic condition at all times through:
 - a. Placing of disinfection foot baths in all entrances ;



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- b. Regular disinfection of objects and surfaces (floors, handrails, door holders, payment counters etc.);
 - c. Treatment areas such as benches should be cleaned between each client and/or a clean covering placed over the treatment surface.
7. To prevent cross contamination, all liquids, creams should be decanted into single use containers, and a single use applicator must be used for each person undergoing the procedure (no double dipping).
8. Limiting number of people inside and outside the establishment;
9. Placing surface markers and retrofitting or replacing benches with single chairs arranged at two meters away from each other to facilitate the implementation of physical distancing;
10. Discouraging people from remaining in the facilities by disabling WiFi access and keeping air-conditioning temperature at 26 degrees;