



Securing Compliance Permit to Operate under City Ordinance No. 2008-053

ABOUT THE SERVICE

All owners of restaurants and videoke bars that regularly operate within the City of Naga are required to secure a Compliance Certificate from the City ENRO and comply with all the requirements of sound proofing and sound level test

Department / Office:		CITY ENVIRONMENT AND NATURAL RESOURCES OFFICE		
Classification:		Simple		
Type of Transaction:		G2B - Government to Businesses		
Who may avail		Restaurants and Videoke Bars owners		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
• Sound Proof wall				
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit all requirements at the City ENRO			5 minutes	PAME M. LABRADOR Administrative Aide
2. Payment Proceed to the City Treasurer's Office to pay the required amount and ask for an official receipt		P150.00	5 minutes	CITY TREASURER'S OFFICE
	3. Site inspection and verification Evaluation of the request Report preparation and processing		1 day	SHERWIN ESTANISLAO Inspector EDGARDO PEÑA Inspector ROBERTO SANCHEZ, JR. Inspector
	4. Recommendation		5 minutes	JAYSON T. VARGAS OIC Pollution and Waste Management Division
	5. Approval of the request and/or endorsement to concerned agency		5 minutes	ENGR. ALEXANDER N. CANING CGDH I - ENRO
TOTAL		P 150.00	1 day and 20 mins.	



CITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

Room 115, Multi-Purpose Bldg., City Hall Complex, J. Miranda Ave., Concepcion Pequeña, Naga City

For more information, please contact:

Engr. Alexander N. Caning, CGDH I / City ENRO

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