



	an ocular inspection of the proposed project site. An inspection Report us prepared.			
3. Status of Application Inquiry After 1 day, follow-up on the status of his/her application.			5 minutes	GIRLIE O. MANAOG Administrative Aide I
	4. Preparation and Approval of Certification If no problem were identified during the ocular inspection, an officer prepares the certification or ECC endorsement, and the Clerk secures the signature of the ENRO Chief and the City Mayor.		30 minutes	CHRISTOPHER JHUN ZANTUA Senior Environment Management Specialist GIRLIE O. MANAOG Administrative Aide I
5. Payment of Fees Proceed to the City Treasurer's Office to pay the required certification fees. Secure an official receipt.		Endorsement Certification Fee P 30.00 plus documentary stamp Research Fee / Inspection Fee P 50.00	5 minutes	License Division City Treasurer's Office
	6. Issuance of Certification Present your Official Receipt and get a copy of the certification.		1 minute	GIRLIE O. MANAOG Administrative Aide I
TOTAL		P 80.00	1 day and 43 mins.	

CITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

Room 115, Multi-Purpose Bldg., City Hall Complex, J. Miranda Ave., Concepcion Pequeña, Naga City

Pequeña, Naga City

For more information, please contact:

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