



## Availing of Village Type Corn Post Harvest Facilities (VTCPHF) Services

### ABOUT THE SERVICE

The VTCPHF will be operated by a designated Agricultural Engineer under the management of the City Agriculture Office.

The VTCPHF operators will be responsible in operating, cleaning and maintenance of the facilities.

| <b>Department / Office:</b>  |   | <b>CITY AGRICULTURE OFFICE</b> |                        |                                |
|--|---|--------------------------------|------------------------|--------------------------------|
| <b>Classification:</b>   |   | Simple                         |                        |                                |
| <b>Type of Transaction:</b>  |   | G2C - Government to Citizens   |                        |                                |
| <b>Who may avail</b>   |   | Farmers                        |                        |                                |
| <b>CHECKLIST OF REQUIREMENTS</b>   |   | <b>WHERE TO SECURE</b>         |                        |                                |
| none   |   |                                |                        |                                |
| <b>CLIENT STEPS</b>  | <b>AGENCY ACTION</b>  | <b>FEES TO BE PAID</b>         | <b>PROCESSING TIME</b> | <b>PERSON RESPONSIBLE</b>      |
| 1. The farmer client will go to the nursery for schedule   |   |                                | 5 minutes              | Personnel-in-charge            |
| 2. The farmer client will bring fully matured corn in cob / palay in good condition at City Nursery VTCPHF | 3. The personnel-in-charge will receive and record the corn and turn it over to the VTCPHF operators for processing |                                | 15 minutes             | Personnel-in-charge            |
|  | 4. Operators will process the corn / palay  |                                | 5 hours                | Operator/s assigned            |
| 5. The farmer client will pay the amount due for processing  |   |                                | 15 minutes             | Local Revenue Collection Clerk |
| 6. The farmer client is responsible in bagging his dried corn  |   |                                | 1 hour                 | Farmer/Client                  |
| <b>TOTAL</b>   |   | P                              | 6 hours and 35 minutes |                                |

### CITY AGRICULTURE OFFICE

City Hall Complex, J. Miranda Avenue, Concepcion Pequeña, Naga City

For more information, please contact:

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