

Mandate, Vision/Mission, Major Final Output, Performance Indicators and Target CY 2021  
Naga City

Office : **CITY ACCOUNTING OFFICE**  
 Mandate : Takes charge of the accounting services of the city; prepare and submit financial statements to the Mayor and the Sangguniang Panlungsod; and pre-audit claims for payment.  
 Vision : A department in the City Government of Naga which adheres to government rules and regulations in providing sufficient and reliable financial data, and delivers fast and efficient service to all concerned while protecting the assets and interests of the city government and the general public.  
 Mission : To perform efficient accounting and internal audit services aligned with the city's vision of being the recognized model of good governance and people-centered development by 2030.  
 Organizational Outcome : Timely and accurate financial reports and pre-audited claims for payment that serve as basis for management decisions and in aid of legislation.

| AIP Ref Code    | Program/Project/Activity Description | Major Final Output                | Performance/Output Indicator  | Target for the Budget Year | Proposed Budget for the Budget Year |              |              |               |
|-----------------|--------------------------------------|-----------------------------------|---|----------------------------|-------------------------------------|--------------|--------------|---------------|
|                 |                                      |                                   |   |                            | PS                                  | MOOE         | CO           | Total         |
| 1000-2-1-1081-1 | General Administrative Services      | Accounting and pre-audit services | Percentage of expenditures with no adverse COA audit findings                             | 100%                       | 17.263                              | 1.508        | 0.000        | 18.771        |
|                 |                                      |                                   | Percentage of Bank Reconciliation completed within 5 days from receipt of Bank Statements | 100% completed             |                                     |              |              |               |
|                 |                                      |                                   | Percentage of cash advances liquidated within the prescribed deadline                     | 100% liquidated            |                                     |              |              |               |
|                 |                                      |                                   | Percentage of financial reports submitted within the prescribed deadline                  | 100% submitted             |                                     |              |              |               |
|                 |                                      |                                   | Percentage of other accounting services fully completed within budget and schedule        | 100% completed             |                                     |              |              |               |
|                 |                                      |                                   | <b>TOTAL</b>  |                            | <b>17.263</b>                       | <b>1.508</b> | <b>0.000</b> | <b>18.771</b> |

Prepared:

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Reviewed: Local Finance Committee

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