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GREGORIA NILDA,
City Treas.,
Naga City, Camarines Sur

MEMORANDUM OF AGREEMENT (HFEP 2018)

KNOW ALL MEN BY THESE PRESENTS:

This agreement is entered into by and between:

The **DEPARTMENT OF HEALTH REGIONAL OFFICE V** with office address at **LEGAZPI CITY** represented by **NAPOLEON L. AREVALO, MD, MPH, CESO IV** in his capacity as OIC-Director IV, hereinafter referred to as **"DOH RO V"**

and

The **CITY OF NAGA** with office address at **NAGA, CAMARINES SUR** represented by **HON. JOHN G. BONGAT** in his capacity as City Mayor, hereinafter referred to as **"LGU"**

Witnesseth

WHEREAS, the DOH issued Administrative Order No. 2016-0038 entitled "The Philippine Health Agenda 2016-2022" which seeks to fulfill the global call for Universal Health Coverage, adopting, "All for Health towards Health for All" as the rallying point to realize the vision of a Healthy Philippines by 2022.

WHEREAS, the Philippine Health Agenda (PHA) aims to (1) ensure the best health outcomes for all, without socio-economic, ethnic, gender and geographic disparities; (2) promote health and deliver healthcare through means and respect, value and empower clients and patients as they interact with the health system; and (3) protect all families especially the poor marginalized, and vulnerable against the high cost of health care;

WHEREAS, the Health Facility Enhancement Program (HFEP) serves as the national government's vehicle for which healthcare facilities receive assistance for infrastructure improvement and equipment upgrade;

WHEREAS, since CY 2007, the DOH has upgraded, Government Health Care facilities to include Barangay Health Stations, Rural Health Units, District Hospitals, Provincial Hospitals, and DOH Retained Hospitals and other health facilities;

WHEREAS, the appropriation is provided in the General Appropriation Act of 2018 or Republic Act _____ for the Department of Health, under the Health Facility Enhancement (HFEP) which shall be used for the construction, upgrading, expansion, repair and rehabilitation of Local Government Unit (LGU) Health Care Facilities including the purchase of equipment in alignment with Ambisyon Natin 2040 and Philippine Development Plan 2017-2022;

WHEREAS, Department of Health thru the Health Facilities Enhancement Program for CY 2018 has appropriated the amount **TEN MILLION NINE HUNDRED THOUSAND (10,900,000.00)** intended for the **CONSTRUCTION OF NAGA CITY HEALTH OFFICE II (NAGA CHO II)** to be implemented and procured by the Local Government Unit of **NAGA** thru transfer of fund.

NOW, THEREFORE, in consideration of the foregoing premises and stipulations herein set forth, the Parties hereto agree and do hereby agree as follows:

A. FUND UTILIZATION

1. The funds shall be chargeable against the General Appropriations Act (GAA) CY 2018 or Republic Act under the Health Facilities Enhancement Program of the Department of Health for Comprehensive Release (FCR) and shall be obligated on or before May 27, 2018.

VITO C. BORJA II, MD
Municipal Health Officer
Naga City, Camarines Sur

JOHN G. BONGAT
City Mayor
Naga City, Camarines Sur

RESTY D. DAEP, CPA
Accountant III
DOH RO V

REY J. MILLENA, MD, MCHM, FPCAM
Provincial DOH Officer
DOH Camarines Sur

NAPOLEON L. AREVALO, MD, MPH, CESO IV
OIC Director IV
DOH RO V

2. DOH-ROV shall transfer the fund to the Local Government Unit in full amount as stated upon approval of this Memorandum of Agreement.
3. In the event that the LGU fails to execute the project within _____ calendar days from the date of receipt, the funds shall be reverted back to DOH ROV, unless otherwise with justifiable reasons.

B. RESPONSIBILITIES OF LGU

1. LGU shall submit the following requirements for RO V's reference prior to approval of the MOA by the DOH RO V;
 - 1.1 Submit a Sangguniang Panglungsod (SP) Resolution authorizing the City Mayor to enter into an agreement with the DOH RO V;
 - 1.2 Copy of the Deed of Donation/Sale/Assignment/Usufruct/Declaration of Real Property for the lot.
2. Ensure that Schematic Plans for the infrastructure projects complies with existing DOH standards for licensing and accreditation;
3. Make a complete Design Development Plans and prepare the corresponding Detailed Architecture and Engineering Drawings (DAED) Plans, Technical Specifications, Scope of Work, Bill of Quantities, Detailed Cost Estimates, Approved Budget of the Contract and all other Documents for Bidding Purposes following provisions of the National Building Code, Structural, Electrical, Sanitary and Mechanical Codes, Fire Code, Accessibility Law, and all other pertinent laws and regulations;
4. Bid and award the infrastructure project in conformity to the provisions of RA 9184, and its Revised IRR and that DOH RO V personnel to act as observer in the bidding process and as member in the Technical Working Group for prequalification and bid evaluation;
5. Supervise the implementation of the project following the highest standards for materials control, safety, and quality assurance and hire or assign a quality control engineer for the such purpose and secure the necessary local permits;
6. Attend monitoring meetings called for by the DOH RO V and act immediately on the observations made by agency that would require corrections and revisions the implementation of the project;
7. Raise to the DOH RO V for arbitration, any issues on the project implementation and must seek first the clearance and approval of the agency for any proposed Variation Orders;
8. Ensure immediate implementation and completion of the Project within the specified duration;
9. Together with the DOH RO V, conduct final inspection of the project prior to the issuance of the Certificate of Completion;
10. Regularly submit the Fund Utilization Report (FUR) of the infrastructure project to DOH-ROV and submit the documentary requirements enumerated in Section C herein, corresponding to the chosen scheme/mode of project implementation;
11. Ensure that the health facility shall be functional within three (3) months after the turn over and acceptance of the project and should be utilized according to its purpose.
12. Ensure that the funds shall be provided and reflected in the Municipal Annual Operational Plan for continuing maintenance and operations of the facility/infrastructure projects and acquisition of equipments;
13. Book-up the cost of the infrastructure in the provincial Book of Accounts and furnish DOH-ROV a copy of Journal Entry Voucher (JEV) within (6) six months after completion of the said project;
14. Ensure that the health facility will be accredited by PhilHealth in its Maternity Care Package

C. RESPONSIBILITIES OF THE DOH RO V

1. Release / transfer the funds to the LGU after receipt of the documentary requirements that corresponds to the scheme or mode of project implementation/ procurement adopted by the LGU as set forth herein, to wit:
2. Provide technical assistance to the City Engineering Office in preparation of schematic plans for infrastructure;
3. Evaluate and approve the Detailed Architecture and Engineering Plans, Technical Specifications, Scope of Works and the Approved Budget for the Contract prior to Bidding and award of the infrastructure project;

4. Attend all meetings called for by the LGU-BAC in the conduct of infrastructure procurement as observer.
5. Monitor progress of infrastructure project and act promptly on any requests for arbitration or for Variation Orders;
6. Together with the LGU, conduct final inspection of the project prior to issuance of the Certificate of Completion;
7. Ensure that the LGU/Contractor complete the infrastructure project within the specified project duration;
8. Ensure that utilization of funds shall follow the usual budgeting, accounting and auditing rules and regulations;
9. Submit a Fund Utilization Report upon completion of the project to DOH Finance Service (cc: Health Facility Development Bureau)

D. AMENDMENTS

This MOA may be amended or revoked only upon mutual consent of both parties, provided that all amendments shall be covered by Supplemental Provisions signed by both parties which shall be incorporated by way of reference as integral parts of this MOA.

IN WITNESS WHEREOF, the Parties have affixed their hands this _____
day of _____ 2018 at _____.

For the DOH Regional Office V

For the City of Naga

NAPOLEON L. AREVALO, MD, MPH, CESO IV
OIC-Director IV

JOHN G. BONGAT
City Mayor

Signed in the Presence of

REY J. MILLENA, MD, MCHM, FPCAM
PDO Albay

VITO C. BORJA II, MD
City Health Officer

RESTY D. DAEP, CPA
Accountant III

GREGORIA NILDA B. ABONAL
City Treasurer

Republic of the Philippines)
City of _____) S S
x-----x

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City and Province of _____, this _____
of _____, 2018 at _____, Philippines, personally
appeared the following:

DR. NAPOLEON L. AREVALO

Gov't I.D. _____
TIN 925-454-915
CTC No. _____
Issued on: _____
Issued at: _____

JOHN G. BONGAT

Gov't I.D. _____
TIN _____
CTC No. _____
Issued on: _____
Issued at: _____

All personally known to me, upon competent proof of identity indicated below their respective name and signature, to be the same persons who executed the foregoing document and acknowledged to me that the same is their free and voluntary act and deed.

This instrument consists of 4 pages, including this page on which the acknowledgment is written and signed on each and every page thereof by the parties and their instrumental witnesses.

WITNESS MY HAND AND SEAL on the place and at the date first above written.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of 2018